



# MUNICIPALITY OF ANCHORAGE

## Assembly Memorandum

No. AM 1-2023

Meeting Date: January 10, 2023

Municipal Clerk's Office

**Approved**

Date: **January 10, 2023**

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**From: MAYOR**

**Subject: Executive Appointment – Confirmation Hearing**

Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020 and 3.20.070, I ask the Assembly to confirm the following executive and department head that I have appointed:

<u>Name</u>	<u>Position</u>
Grant Yutrzenka	Chief Fiscal Officer

Resume submitted in accordance with Anchorage Municipal Code section 3.30.173 is attached for your information.

**THE ADMINISTRATION RECOMMENDS APPROVAL.**

Prepared by:	David Samsa, Human Resources Executive Assistant
Approved by:	Niki Tshibaka, Chief Human Resources Officer
Concur:	Kent Kohlhase, Acting Municipal Manager
Respectfully submitted:	Dave Bronson, Mayor

# Grant Yutrzenka

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## Professional Experience

### **Municipality of Anchorage**

#### **Chief Fiscal Officer – Acting**

Sept, '22 - Present

Responsibilities include managing the financial activity of the municipality to provide accurate and timely financial information for strategic planning, management and decision support to the Mayor, elected officials and the general public. Managing the Controller Division, Property Appraisal, Public Finance, Treasury and Purchasing Departments as well as the 49<sup>th</sup> State Angel Fund.

### **Anchorage Water and Wastewater Utility**

#### **Assistant General Manager**

Sept, '22 - Present

Overseeing all compliance permitting renewals, strategic planning and special projects.

#### **CFO, Director Finance Division**

Feb. 19 – Sept '22

Managed all accounting functions, cash, operating expense and capital budgeting and forecasting, as well as Regulatory Affairs. The utility is regulated by the Regulatory Commission of Alaska (RCA).

### **Resolution Brewing Co, LLC**

Oct. '16 – March '22

#### **Owner/Managing Member**

### **Arctic Wire Rope and Supply, Inc.**

Oct. '13 – April '15

#### **Vice President**

Responsible for all aspects of the business; sales, financial results, personnel, etc. Organized morning management huddles to ensure priorities for day. Created systems and process for quote, sales, and on time delivery, inventory tracking to ensure customer satisfaction.

### **Anchorage Municipal Light & Power**

Jan. '12 – Oct. '13

#### **CIO/Division Manager, Systems and Communications**

Managed Application and Programming, HelpDesk, Network, Communications (Telephony, Fiber Optic Ring, and Microwave) and Document Control departments in order to support utility operating divisions.

### **Three Parameters Plus, Inc**

Jan. '11 – Dec. '11

#### **Chief Administrative Officer**

Managed Accounting, Finance, Purchasing, Sales, Marketing and IT departments. Performed capital and investment analysis.

### **Geneva Woods Pharmacy**

Jan. '09 – Dec. '10

#### **Vice President Finance and Administration**

Managed Accounting, Finance, Purchasing, and IT/technology departments. As a provider of comprehensive services for pharmacy, medical equipment, specialty rehab, and home infusion services that was a data driven, process oriented company, my role was a hands approach, working with all phases of the organization ensuring compliance to standards and GAAP for a successful annual audit and long-term financial planning and forecasting to reach future growth targets.

### **Alutiiq/3 SG, LLC**

Jan. '08 – Jan. '09

#### **Director of Operations**

Managed all aspects of business including sales, marketing, operations and administration for a tech services company primarily serving the medical industry. Conducted business analysis of potential investments in non 8(a) areas.

**GCI Communications Corp.**

Nov. '99 – Dec. '07

**Vice President – Combined Service Delivery**

Managed all service delivery operations and repairs for Consumer, Commercial, Network Access, and Broadband Services.

**Vice President, Finance and Operations – Local Services**

Oversaw the finance and operations groups of a \$60 million business unit, ensuring GAAP compliance for audit and worked with the RCA for regulatory standards.

**Director Network Operations**

Worked in a team environment to ensure Network availability. Including local and long distance calling, Internet, SchoolAccess, Tele-Health, and private line services.

**Director of Business Operations – Broadband Services**

Managed all administrative functions for department with double-digit annual growth. This included budget analysis and planning, preparation of capital cases, project management, as well as negotiating with outside companies for potential strategic investment and “partnering” opportunities.

**Director of Administration – Long Distance**

Supervised professional staff of business and financial analysts as well as clerical staff. Responsibilities included identifying and implementing revenue enhancement opportunities, ensuring GAAP compliance for audit and working with the RCA for regulatory compliance. Oversaw revenue and cost forecasting together with budget monitoring and analysis.

**UniSea, Inc.**

1992 - 1999

**General Manager**

Responsibilities included overseeing three production plants, two hotels, three bars, three restaurants, a 1200 bed bunkhouse operation, 180 apartments and galley facility preparing up to 5000 meals daily. Annual budget responsibility exceeded \$175 million.

**Director of Administration**

Worked in production team environment ensuring that all corporate goals are achieved. Lead team in setting targets and accountability. Coached workers on different approaches or methods to achieve goals. Responsibilities also included corporate planning, logistics, shipping and receiving, information and communication systems, accounting, financial analysis and administrative processes and GAAP compliance for annual audit.

**Anpac, Inc. - Controller**

1988 - 1991

Worked hands-on in all phases of the business. Lead production personnel increasing yields and throughputs, while reducing unnecessary labor. Managed administrative functions including accounting, personnel, computer systems, etc. Established internal controls, budgeting, forecasting which assisted rural buying areas to achieve targets within specified cost parameters. Developed new source of product by opening new buying stations

**Alban, Martin, and Morten, CPA's - Staff Accountant**

1987 - 1988

Performed financial audits and prepared tax returns for clients.

**Education**

Bachelor of Business Administration, University of Alaska - Anchorage

**Other**

Anchorage Community Development Authority – Board of Directors	2022-present
Solid Waste Services – Advisory Board	2021-present
Brewer's Guild of Alaska – Board of Directors	2017 - 2021
Cross Country Alaska – Board of Directors	2011 - 2014
President Anchorage Junior Nordic League	2002 – 2005



**MUNICIPALITY OF ANCHORAGE**  
**MAYOR DAVE BRONSON**

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December 27, 2022

Grant Yutzenka  


Dear Grant,

I am pleased you have accepted the executive position of Chief Fiscal Officer (position 30001148) with the Office of Chief Fiscal Officer. Your executive appointment begins January 2, 2023.

Your salary will be based on an annual salary of \$144,206.40 (\$69.33 per hour) and is paid on a bi-weekly basis. This is a salaried executive position and as such is exempt from the minimum wage and overtime provisions of the Federal Fair Labor Standards Act. You will serve in an appointed capacity at the pleasure of the Mayor.

On an annual basis you will receive one hundred sixty (160) hours of non-cashable leave in accordance with Anchorage Municipal Code (3.30.174.J)

In accordance with Anchorage Municipal Code (3.30.173), executive employees shall submit a resume prior to hire or appointment. Under Municipal policy, your resume will be submitted to the Assembly and become part of the public record. In addition, your appointment is subject to confirmation by the Municipal Assembly.

The Municipal Executive Team and I look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Bronson".

Dave Bronson  
Mayor

cc: Personnel File  
Central Payroll