



DEFENSE THREAT REDUCTION AGENCY  
8725 JOHN J. KINGMAN ROAD, STOP 6201  
FORT BELVOIR, VA 22060-6201



December 20, 2022

Karolina Corin  
US Right to Know

Re: FOIA Case No.: 21-084

Dear Ms. Corin:

This letter is to acknowledge that the Defense Threat Reduction Agency (DTRA) received your Freedom of Information Act (FOIA) request dated December 19, 2022. You are requesting all communications –whether in writing or verbal communications that were later reduced to writing (including any emails and their attachments, CC, and BCC, non-email correspondence, or other forms of communication, as well as reports, briefs, reviews, meeting minutes, or findings), involving the following people from March 1, 2020, to present:

1. Dr. Rhys M. Williams
2. Dr. Ronald Hann Jr., or the Director or Acting Director of Chemical and Biological Technologies
3. Dr. Robert Pope
4. John Neal
5. LaTisha Phillips
6. Amalie Zeitoun

Additionally, you requested a fee waiver. Your FOIA request was perfected on December 20, 2022. For tracking purposes, your case number is 23-017.

We will make every effort to respond to your request in a timely matter; however, the processing of your request may exceed this dependent upon the volume of the responsive documents and the complexity of the processing.

Based on a review of your request it is likely fees will not be charged. If it is later determined fees may be assessed, we will consider your request for a fee waiver and let you know before we incur any charges.

If you have any questions regarding your request, please contact me at 703-767-5162, or email [dtra.belvoir.it.mbx.foia-privacy@mail.mil](mailto:dtra.belvoir.it.mbx.foia-privacy@mail.mil).

Sincerely,

*Eugene McGirt*

Eugene McGirt  
FOIA/Privacy Act Specialist  
Freedom of Information/Privacy Act Office