UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

| | TORTHE | DISTRIC | or C | OLUMB. | L/A | | | |
|-------|---|-------------|----------|------------|------------|------------|-----------|----------|
| | | | | | | | | |
| | Plaintiff v. |) | | Civil Act | ion No. | | | |
| | Defendant | _ | | | | | | |
| | SUMMO | ONS IN A | CIVIL A | ACTION | | | | |
| To: | (Defendant's name and address) | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | A lawsuit has been filed against you. | | | | | | | |
| Civil | Within 30 days after service of this sun on the plaintiff an answer to the attached Procedure. The answer or motion must be ss are: | d complaint | or a mot | tion under | Rule 12 | of the Fe | ederal Ru | les of |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| comp | If you fail to respond, judgment by defalaint. You also must file your answer or | | | | ou for the | relief de | emanded | in the |
| | | | ANGE | ELA D. C. | 4ESAR, C | CLERK (| OF COUR | RT |
| D. | | | | | | | | |
| Date: | | | | Signatura | of Clerk o | r Denuty (| Clerk | <u> </u> |

FOIA Summons (1/13) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

| | This summons for (nar | me of individual and title, if any) | | | | | | | | | |
|--------|--|-------------------------------------|---------------------------------|------|--|--|--|--|--|--|--|
| was re | ceived by me on (date) | | | | | | | | | | |
| | ☐ I personally served the summons on the individual at (place) | | | | | | | | | | |
| | | | on (date) | ; or | | | | | | | |
| | ☐ I left the summons at the individual's residence or usual place of abode with (name) | | | | | | | | | | |
| | , a person of suitable age and discretion who resides there, | | | | | | | | | | |
| | on (date) | | | | | | | | | | |
| | ☐ I served the summo | | , who is | | | | | | | | |
| | designated by law to accept service of process on behalf of (name of organization) | | | | | | | | | | |
| | | | on (date) | ; or | | | | | | | |
| | ☐ I returned the sumr | | | ; or | | | | | | | |
| | ☐ Other (specify): | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | My fees are \$ | for travel and \$ | for services, for a total of \$ | | | | | | | | |
| | | | | | | | | | | | |
| | I declare under penalty of perjury that this information is true. | | | | | | | | | | |
| | | | | | | | | | | | |
| Date: | | | Server's signature | | | | | | | | |
| | | | g . | | | | | | | | |
| | | | Printed name and title | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | Server's address | | | | | | | | |

Additional information regarding attempted service, etc: