

Exhibit 3



DEPARTMENT OF VETERANS AFFAIRS
Veterans Benefits Administration
Washington DC 20420

JUL 21 2015

Timothy L. McHugh
Hunton & Williams LLP
Riverfront Plaza, East Tower
951 East Byrd Street
Richmond, VA 23219-4074

RE: FOIA Request **15-06495-F**

Dear Mr. McHugh:

This letter acknowledges receipt of your Freedom of Information Act (FOIA), 5 U.S.C. § 552, request received in our office on July 16, 2015, in which you are seeking access to and copies of all versions of VA Form 22-1990 and all manuals, handbooks and other guidance documents used by VA employees to evaluate, process, and determine claims for VA educational benefits. This includes, but not be limited to, internal and external documents. Specifically, you are seeking records from January 1, 2008 to the present.

We have assigned FOIA Tracking Number **15-06495-F** to your request. Please refer to it whenever communicating with VA about your request.

We will begin searching for records responsive to your request and notify you of the results of the search and our next steps in processing your request. We will grant you access to the requested records, *if found*, providing the records are not exempted from disclosure by law. Any releasable sections of the requested records shall be provided to you after deletion of the parts that are exempt. Please be advised the information you are requesting requires extensive research, thus, requiring the Agency to take additional time to process the request.

Thank you for your interest in the Department of Veterans Affairs. Customer service is very important to us. If you have questions or concerns regarding this letter, please contact Ms. Lakita Beamon at Lakita.Beamon@va.gov, or (202) 461-9800 and refer to the assigned case number.

Sincerely,

Lakita Beamon

PRIVACY OFFICER