

~~CONFIDENTIAL~~  
Security Information

11 February 1953

MEMORANDUM FOR: CIA Career Service Board  
FROM: Executive Secretary, CIA Career Service Board  
SUBJECT: Status of Commendatory Letter

1. Letters to all persons whose names were submitted by the various Offices and Staffs of the Agency have been signed by the Director and forwarded to the Office heads and Staff Chiefs for presentation to the individual.

2. Following is a breakdown, by Office or Staff, of the number of letters prepared:

<u>Office</u>	<u>Letters Prepared</u>
Office of the Director	3
Office of Scientific Intelligence	9
Office of Research and Reports	64
Office of Current Intelligence	17
Office of Collection and Dissemination	9
Office of Operations	101
Foreign Intelligence Staff	23
[REDACTED]	1
Office of Communications	1
Office of General Services	10
Office of the Comptroller	21
General Counsel	9
Personnel Office	1
Procurement and Supply Office	6
Inspection and Security Office	8
Office of Training	20
	11
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TOTAL	314

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SIGNED

[REDACTED]

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