## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	101111			
	Plaintiff v.		Civil Action No.	
		) )		
	Defendant	)		
	SUMN	MONS IN A CIV	VIL ACTION	
То:	(Defendant's name and address)			
	A lawsuit has been filed against you.			
	on the plaintiff an answer to the attach Procedure. The answer or motion mus	ed complaint or a	(not counting the day you received it) you a motion under Rule 12 of the Federal Rule plaintiff or plaintiff's attorney, whose n	iles of
compl	If you fail to respond, judgment by do aint. You also must file your answer of	-	tered against you for the relief demanded the court.	in the
		A	ANGELA D. CAESAR, CLERK OF COUI	RT
Det				
Date:		_	Signature of Clerk or Deputy Clerk	

FOIA Summons (1/13) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)						
	☐ I personally served	the summons on the individual a	-					
			on (date)	; or				
	☐ I left the summons	I left the summons at the individual's residence or usual place of abode with (name)						
	, a person of suitable age and discretion who resides there,							
	on (date), and mailed a copy to the individual's last known address; or							
	☐ I served the summo		, who is					
	designated by law to accept service of process on behalf of (name of organization)							
			on (date)	; or				
	☐ I returned the sumn	☐ I returned the summons unexecuted because						
	☐ Other ( <i>specify</i> ):							
	My fees are \$	for travel and \$	for services, for a total of \$					
	I declare under penalty of perjury that this information is true.							
_								
Date:		-	Server's signature					
			Printed name and title					
			Server's address					

Additional information regarding attempted service, etc: