UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR THE	DISTRICT OF COLUMBIA
	Plaintiff))
	v.) Civil Action No.
	Defendant) _)
	Defendant)
	SUMMO	ONS IN A CIVIL ACTION
To:	(Defendant's name and address)	
	A lawsuit has been filed against you.	
	n the plaintiff an answer to the attached rocedure. The answer or motion must b	nmons on you (not counting the day you received it) you must complaint or a motion under Rule 12 of the Federal Rules of be served on the plaintiff or plaintiff's attorney, whose name and
compla	If you fail to respond, judgment by defaint. You also must file your answer or	ault may be entered against you for the relief demanded in the motion with the court.
		ANGELA D. CAESAR, CLERK OF COURT
Date: _		Signature of Clerk or Deputy Clerk
		Signature of Civil of Deputy Civil

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)					
	☐ I personally served	the summons on the individual a	-				
			on (date)	; or			
	☐ I left the summons at the individual's residence or usual place of abode with (name), a person of suitable age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual)						
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the sumn	nons unexecuted because			; or		
	☐ Other (<i>specify</i>):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
_							
Date:		-	Server's signature				
			Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: