

EXHIBIT A

Dear Records Access Officer:

This is a Freedom of Information Act request for copies of the following documents: All records reflecting communications between Office of Legal Policy officials and Lawrence Keane of the National Shooting Sports Foundation. Responsive records would include letters, memos, emails, email attachments, text messages, telephone call logs, calendar entries, meeting notices and agendas and any handwritten or electronic notes or summaries of oral communication.

The request period is from Jan. 1, 2018 to the present.

As you know, FOIA requires agencies to release information unless it is specifically exempt from disclosure, and also requires agencies to release all reasonably segregable nonexempt portions of documents, i.e., to redact exempt portions of documents and release the rest. See 5 U.S.C. § 552(a)(8). In order to help determine my status for purposes of determining the applicability of any fees, you should know that I am a representative of the news media associated with The Trace and this request is made for news gathering, not commercial purposes.

I request a waiver of all fees for this request. Disclosure of the requested information to me is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of the government and is not primarily in my commercial interest.

I request that the information I seek be provided in electronic format.

I can be reached at 917-575-9748 or wvansant@thetrace.org. My mailing address is care of The Trace, PO Box 24532, Brooklyn, NY 11202.

Thank you for your prompt consideration of this request.

Sincerely,

WVS

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Will Van Sant
Reporter
The Trace
917-575-9748