## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	TORTHE	DISTRICTOR	COLUMBIA
	Plaintiff	- )	
	v.	)	Civil Action No.
	Defendant	)	
	SUMM	ONS IN A CIVI	L ACTION
To:	(Defendant's name and address)		
	A lawsuit has been filed against you.		
Civil	on the plaintiff an answer to the attached	d complaint or a n	ot counting the day you received it) you must motion under Rule 12 of the Federal Rules of plaintiff or plaintiff's attorney, whose name and
comp	If you fail to respond, judgment by deflaint. You also must file your answer or		red against you for the relief demanded in the court.
		AN	IGELA D. CAESAR, CLERK OF COURT
D.			
Date:	<del></del>		Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nar	ne of individual and title, if any)						
was rec	ceived by me on (date)							
	☐ I personally served the summons on the individual at (place)							
			on (date)	; or				
	☐ I left the summons at the individual's residence or usual place of abode with (name)							
	, a person of suitable age and discretion who resides there,							
	on (date)	, and mailed a copy t	o the individual's last known address; or					
	☐ I served the summo		, who is					
	designated by law to accept service of process on behalf of (name of organization)							
	on (date)							
	☐ I returned the sum		; or					
	☐ Other ( <i>specify</i> ):							
	My fees are \$	for travel and \$	for services, for a total of \$					
	I declare under penalty of perjury that this information is true.							
Date:			Server's signature					
			server's signulare					
			Printed name and title					
			Server's address					

Additional information regarding attempted service, etc: