

Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: Pennsylvania Department of Labor and Industry (Attn: AORO)

Date of Request: 07/13/2022

PERSON MAKING REQUEST:

Name: Greta Moran Company (if applicable): Muckrock

Mailing Address: DEPT MR 131335 263 Huntington Avenue

City: Boston State: Massachusetts Zip: 02115 Email: 131335-97894581@requests.muckrock.com

Telephone: _____ Fax: _____

RECORDS REQUESTED: *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.*

To Whom It May Concern: Pursuant to the Pennsylvania Right to Know Act, I hereby request the following records: All health and safety related case files and complaints on behalf of tobacco farmworkers that include the word "nicotine poisoning," spanning from July 1st 2020-September 1st 2020, July 1st 2021-September 1st 2021, and July 1st 2022 - Present. This will be published by the national outlet Civil Eats with funding from Berkeley Journalism School. The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

DO YOU WANT PAPER COPIES?

(There will be a charge of .25 cents per page plus postage)

DO YOU WANT TO INSPECT THE RECORDS?

DO YOU WANT CERTIFIED COPIES OF RECORDS?

(There will be a fee of \$5.00 for certification + 25¢ per page + Postage)

DO YOU WANT TO BE NOTIFIED IF COST EXCEEDS \$100?

RTKL requests may require payment or prepayment of fees. See the [Official RTKL Fee Schedule](#) for more details.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: 22-0183 Date Received: 07/13/2022 Response Due (5 bus. days): 07/20/2022

30-Day Ext.? Yes No (If Yes, Final Due Date:) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$ 0.00

Appropriate third parties notified and given an opportunity to object to the release of requested records.