## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA							
	Plaintiff	)					
	v.	)	Civil Actio	n No.			
	Defendant	)					
	SU	JMMONS IN A C	CIVIL ACTION				
To:	(Defendant's name and address)						
10.	(Dejendani s name and address)						
	A lawsuit has been filed against y	you.					
Civil	Within 30 days after service of the on the plaintiff an answer to the att Procedure. The answer or motion as are:	tached complaint of	or a motion under	Rule 12 of the Fo	ederal Rules of		
comp	If you fail to respond, judgment blaint. You also must file your answ	-		u for the relief do	emanded in the		
			ANGELA D. CA.	ESAR, CLERK (	OF COURT		
D.							
Date:				of Clerk or Deputy (	Clerk		

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (na	ame of individual and title, if any)							
was re	ceived by me on (date)								
	☐ I personally served the summons on the individual at (place)								
			on (date)	; or					
	☐ I left the summons at the individual's residence or usual place of abode with (name)								
	, a person of suitable age and discretion who resides the								
	on (date), and mailed a copy to the individual's last known address; or								
	☐ I served the summ	,	who is						
	designated by law to accept service of process on behalf of (name of organization)								
	on (date)								
	☐ I returned the sum		; or						
	☐ Other (specify):				_				
	My fees are \$	for travel and \$	for services, for a total of \$						
	I declare under penalty of perjury that this information is true.								
Date:			Server's signature						
			Printed name and title						
			Server's address						

Additional information regarding attempted service, etc: