

EXHIBIT 3

Conlon, Nicholas

From: FOIArequest <FOIArequest@state.gov>
Sent: Friday, January 7, 2022 1:56 PM
To: Conlon, Nicholas
Cc: Reddick, Nicholas; Ryan, Timothy; FOIArequest
Subject: RE: Freedom of Information Act Request

*** **EXTERNAL EMAIL** ***

Mr. Conlon:

Thank you for your FOIA request submission. Regarding Item C of your request—which seeks, “Any and all employment records relating to the civilian government contractors listed in the attached chart”—can you please confirm whether or not the individuals listed in Attachments A and B were employed/contracted by the U.S. Department of State? Any clarifying information you can provide that would suggest these records are maintained by the Department is appreciated.

In general, under the provisions of the FOIA and Privacy Act, access to information about private individuals cannot be given to unauthorized third parties absent the individuals’ written consent. If you provide authorizations, your request will be processed with the greatest possible access. If you do not or are unable to provide authorization, your request will be processed, but release of records will be severely restricted to protect the privacy of the individuals whose records are being requested.

If possible, please provide a response by COB January 14, 2022. We thank you in advance!

Sincerely,

Requester Communications Branch
Office of Information Programs and Services
U.S. Department of State

From: Conlon, Nicholas <NConlon@willkie.com>
Sent: Wednesday, December 29, 2021 2:40 PM
To: FOIArequest <FOIArequest@state.gov>
Cc: Reddick, Nicholas <NReddick@willkie.com>; Ryan, Timothy <TRyan@willkie.com>
Subject: Freedom of Information Act Request

Dear Department of State Office of Information Programs and Services:

I am an attorney at Willkie Farr & Gallagher LLP. Attached, please find a FOIA request letter and two supplemental chart attachments from Willkie attorneys Nick Reddick and Timothy Ryan (both cc’d), sent on behalf of co-counsel Ryan Sparacino of Sparacino PLLC.

This request contains all required information, including but not limited to:

- information regarding requested materials including timeframe, subject matter, and individuals involved;
- reasons believed as to why the department has the materials;
- maximum fees willing to be paid; and
- contact information required for a response.

If any materials are missing, or if there is anything we can do to expedite the process for receiving the requested information, please let us know and we will be happy to discuss.

Best Regards,
Nick Conlon

Nicholas Conlon

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