## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA					
	Plaintiff				
	v.	) ) Civil Action No. )			
	Defendant				
	SUMM	IONS IN A CIVIL ACTION			
То:	(Defendant's name and address)				
Civil	on the plaintiff an answer to the attache	ammons on you (not counting the day you received it) you must and complaint or a motion under Rule 12 of the Federal Rules of be served on the plaintiff or plaintiff's attorney, whose name and			
comp	If you fail to respond, judgment by de laint. You also must file your answer or	fault may be entered against you for the relief demanded in the remotion with the court.			
		ANGELA D. CAESAR, CLERK OF COURT			
Date:		Signature of Clerk or Deputy Clerk			

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (na	me of individual and title, if any)				
was re	ceived by me on (date)	·				
	☐ I personally served the summons on the individual at (place)					
			on (date)	; or		
	I left the summons at the individual's residence or usual place of abode with (name)					
		; or				
	☐ I returned the sum	; or				
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:						
Date.		Server's signature				
	Server's address					

Additional information regarding attempted service, etc: