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*EcoHealth Alliance leads cutting-edge research into the critical connections between human and wildlife health and delicate ecosystems. With this science we develop solutions that prevent pandemics and promote conservation.*

**From:** Dennis Carroll [mailto:[dcarroll@usaid.gov](mailto:dcarroll@usaid.gov)]

**Sent:** Wednesday, March 27, 2019 5:08 PM

**To:** Jonna Mazet; Peter Daszak; **REDACTED**; Cara Chrisman; Eddy Rubin; Nathan Wolfe; Samtha Maher; Alison Andre

**Subject:** Draft letter to the GVP Board of Directors

All, for discussion and feedback during tomorrow's phone call - attached you will find a draft of the letter to be sent to the members of the GVP Board of Directors.

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Dr. Dennis Carroll  
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Dear

I am very pleased to welcome you as a member of the Board of Directors for the Global Virome Project (GVP). The transition of the GVP into a legal and operational reality is both exciting and daunting. The Board of Directors will be critical to ensuring the GVP's long term success. This transition has been a long time in the making. Over the past two years, a network of international partners has been actively guiding the evolution of GVP from a "scientific" proposal towards an operational reality. This "Steering Committee" has provided a strong 10 year vision that frames the GVP's way forward in three phases – an initial two year "incubation period", a 10 year "steady state", and the "post GVP" period.

The Incubation Period is the critical first phase that is intended to "validate the operational and scientific scalability" of the GVP; mobilize initial funding; and, build out the GVP organization. The incorporation of the GVP and the establishment of the Board of Directors are vital first steps towards building out the GVP's organizational structure. In parallel, the first steps have been taken to launch the "validation" phase in Thailand and China. Both countries are in the process of establishing their respective national Virome projects (the Thai Virome Project and the China Virome Project). Further, a series of scientific and operational working groups, overseen by the Steering Committee and composed of international scientific and legal experts, have provided a sound technical, scientific, and operational framework for the GVP's field activities. Together the Steering Committee and the Working Groups have well positioned the GVP for this next, exciting step.

With the legal launch of the GVP, the Board of Directors will be responsible for setting the GVP's overarching direction, championing stakeholder engagement, and providing financial oversight. In the coming months, the Board of Directors will be specifically responsible for approving membership to a Scientific Advisory Group and for providing oversight of the Executive Director and the operational work of the GVP's secretariat or "Hub". I will provide you with a more detailed introduction to the current organizational and strategic plan for the GVP in a separate communication.

To accelerate the transition of the GVP to a legal entity I have agreed with the Steering Committee's Core Group to assume the responsibilities of the Executive Director for the incubation period. This will require my retiring from my current position at USAID later this summer – the timing will be coincident with the legal startup of the GVP. I am personally very excited to be assuming this new responsibility. I strongly believe the GVP has the potential to transform how the global community understands, prepares for, and responds to future viral threats – and in the end will make the world a far safer place. I look forward to working with you to make this vision a reality.

In the coming weeks each of you will receive an email and packet drafted by the law offices of Tarter Krinsky & Drogin LLP including resolutions and bylaws for the new 501 (c) 3. You will be asked to sign and return the resolutions to formally accept your appointment to the Board.

At your convenience I can arrange a phone conversation to provide you additional information and answer any questions you might have.

All the best

Dennis Carroll