



**Village of Fishkill Police Department
4 Wood Place
Fishkill, New York 12524**

**GLENN R. SCOFIELD JR.
POLICE COMMISSIONER**

**FBINA – 214TH SESSION
MEMBER – IACP
MEMBER – NYSACOP**

Muckrock News
Dept. MR 12512
Attn: Jordan Lassiter
411A Highland Avenue
Somerville, MA 02144-2516

March 2, 2022


Re: FOIL Request – Officer Identification Policy / Body Worn Camera Policy

Dear Mr. Lassiter,

In response to your FOIL request dated February 18, 2022 and received by this agency on March 1, 2022, the following information is provided:

1. Department Policy re: Officer identification and Interaction with the Public
Please see attached VFPD Policy #1027 “Badges, Patches and Identification”
2. Body Worn Camera Policy
No such policy exists as the VFPD does not currently utilize body worn cameras or similar recording devices.

Respectfully,


Glenn R. Scofield Jr.
Police Commissioner

Badges, Patches and Identification

1027.1 PURPOSE AND SCOPE

The Village of Fishkill Police Department (VFPD) badge, patch and identification card, as well as the likeness of these items and the name of the Department, are property of the Department. Their use shall be restricted as set forth in this policy.

1027.2 POLICY

Members of the Department will use the VFPD badge, patch and identification card, as well as the likeness of these items, appropriately and professionally.

1027.3 UNAUTHORIZED USE

The VFPD badge, patch and identification card shall not be displayed or used by any member except when acting in an official or authorized capacity.

Department members shall not:

- (a) Display or use the VFPD badge, patch or identification card for personal gain or benefit.
- (b) Loan the VFPD badge, patch or identification card to others or permit these items to be reproduced or duplicated.
- (c) Use images of the VFPD badge, patch or identification card, or the likeness thereof, or the Village of Fishkill Police Department name, for personal or private reasons including, but not limited to, letters, memoranda and electronic communications, such as email, blogs, social networking or websites.

1027.3.1 LOST BADGE, PATCH OR IDENTIFICATION CARD

Department members shall promptly notify their supervisors whenever their VFPD badges, patches or identification cards are lost, damaged or are otherwise removed from their control.

1027.4 BADGES

The Police Commissioner shall determine the form of badges authorized for use by department members. No other badges may be used, carried, worn or displayed.

Only badges issued by this department are authorized to be used, displayed, carried or worn by members while on-duty or otherwise acting in an official or authorized capacity.

Members, with the written approval of the Police Commissioner, may purchase at their own expense a second badge or flat badge that can be carried in a wallet.

1027.4.1

1027.4.2 PERMITTED USE BY EMPLOYEE GROUPS

The likeness of the VFPD badge shall not be used for any purpose without the express authorization of the Police Commissioner and shall be subject to the following:

Village of Fishkill Police Department

Policy Manual

Badges, Patches and Identification

- (a) An authorized employee group may use the likeness of the VFPD badge for merchandise and official employee group business provided it is used in a clear representation of the employee group and not the Village of Fishkill Police Department. The following modification shall be included:
 - 1. Any text identifying the Village of Fishkill Police Department is replaced with the name of the employee group.
 - 2. A badge number is not included. That portion of the badge may display the acronym of the employee group.

1027.5 IDENTIFICATION CARDS

All members will be issued an official VFPD identification card bearing the member's name, full-face photograph, member identification number, member's signature and signature of the Police Commissioner or the official seal of the Department. All members shall be in possession of their department-issued identification cards at all times while on-duty or in department facilities.

- (a) Whenever on-duty or acting in an official capacity representing the Department, members shall display their department-issued identification cards in a courteous manner to any person upon request and as soon as practicable.
- (b) Officers or other members working specialized assignments may be excused from the possession and display requirements when directed by their Lieutenants.

1027.6 BUSINESS CARDS

The Department will supply business cards to those members whose assignments involve frequent interaction with the public or who may require the use of a business card. The only authorized business cards are those issued or approved by the Department and should contain identifying information including, but not limited to, the member's name, division, badge or other identification number and contact information (e.g., telephone number, email address).

Members should provide a business card upon request.

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February 18, 2022

This is a follow up to a previous request:

Please find an amended corrected version

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

I am seeking any information in regards to departmental policy in reference to officer identification and interactions with the public furthermore, any policy in which the officer must state their name and badge identification number to the general public upon request. In Addition, we are seeking any department policy in regards to the body-worn camera, Bodycam (BWC), or any recording device which may record audio or video when interacting with the public.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jordan Lassiter

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For mailed responses, please address (see note):

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