

# Real-Time Jobs Intelligence Report

2021



**AEDC**  
Anchorage Economic  
Development Corporation



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## INTRODUCTION

The data from the Real-Time Jobs Intelligence Report comes from Jobs EQ, a service that provides access to labor market data down to the zip code. This report is a snapshot of the Anchorage job market in 2021.

In this report, readers will find information on the types of jobs, education levels, certificates and hard and soft skills that are more sought-after in Anchorage. Readers will also find which jobs are more prevalent in Anchorage compared to anywhere else in the country with the detailed Job Posting Location Quotient data.

This information helps to inform important business decisions, from tech schools using hard data to determine which certification programs are most crucial, businesses using ad duration periods to identify which jobs are easiest to fill, to prospective employees deciding top certificates in which to invest their time and resources.

The appendix provides additional information to supplement this at-a-glance report. For more information, please reach out to President and CEO Bill Popp and [bpopp@aedcweb.com](mailto:bpopp@aedcweb.com).

# Total online job postings

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**47,989**  
in 2021

**27,132** job titles posted

**5,698** employers posting jobs

**706** different occupations listed

**499** different certifications sought



# Top 10 openings by occupation

Most common job listings

1. Registered Nurses
2. Retail Salespersons
3. Stockers and Order Fillers
4. Social and Human Service Assistants
5. Secretaries and Administrative Assistants (except legal, medical and executive)
6. Medical Secretaries and Administrative Assistants
7. Customer Service Representatives
8. Medical and Health Services Managers
9. First-Line Supervisors of Retail Sales Workers
10. Computer User Support Specialists

For complete list, see Appendix A, page 14



# Top 10 employers in Anchorage

Employers with the highest number of job openings

1. Providence Health & Services
2. Alaska Native Tribal Health Consortium
3. Humana
4. Anchorage School District
5. State of Alaska
6. HCA
7. Southcentral Foundation
8. Municipality of Anchorage
9. Alaska Executive Search, Inc.
10. Alaska USA Federal Credit Union

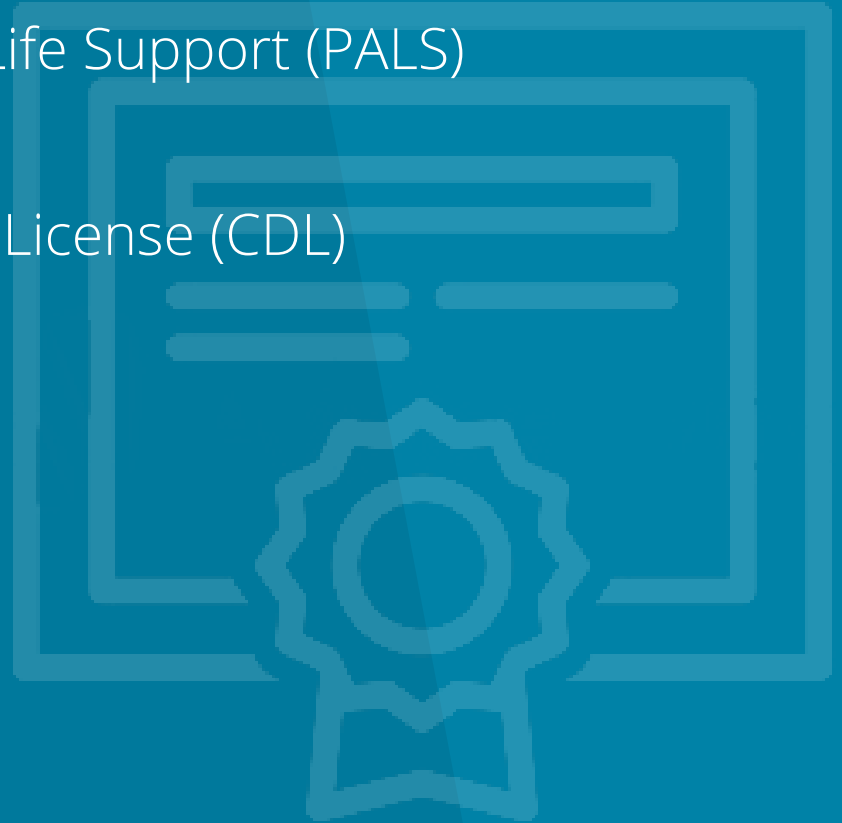
For complete list, see Appendix B, page 16

# Top 10 sought-after certificates

Most frequently requested certificates in job postings

1. Basic Life Support (BLS)
2. Driver's License
3. Registered Nurse (RN)
4. Advanced Cardiac Life Support Certification (ACLS)
5. Certification in Cardiopulmonary Resuscitation (CPR)
6. First Aid Certification
7. Certified Nursing Assistant (CNA)
8. Pediatric Advanced Life Support (PALS)
9. Secret Clearance
10. Commercial Driver's License (CDL)

For complete list, see Appendix C, page 18



# Top 10 sought-after hard skills

Most frequently requested hard skills in job postings

1. Microsoft Excel
2. Microsoft Office
3. Ability to lift 41-50 lbs
4. Personal Computers (PC)
5. Microsoft Outlook
6. Microsoft Word
7. Health / Wellness
8. Ability to lift 51-100 lbs
9. English
10. Teaching / Training, Job

For complete list, see Appendix D, page 20



# Top 10 sought-after soft skills

Most frequently requested soft skills in job postings

1. Communication (verbal and written)
2. Cooperative / Team Player
3. Customer Service
4. Self-motivated / Ability to Work Independently / Self-leadership
5. Organization
6. Detail Oriented / Meticulous
7. Supervision / Management
8. Accountable / Responsible / Reliable / Dependable / Trustworthy
9. Adaptability / Flexibility / Tolerance of Change and Uncertainty
10. Interpersonal Relationships / Maintain Relationships

For complete list, see Appendix D, page 22



# Top 10 openings by job titles

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1. Administrative Assistant
2. Customer Service Representative
3. Registered Nurse
4. Receptionist
5. Team Member
6. Delivery Driver
7. Pharmacy Technician
8. Crew Member
9. Housekeeper
10. Customer Service Associate

For complete list, see Appendix F, page 24

# What levels of education do Anchorage employers look for?

Number of total ad postings by minimum education requirements

**13,958**

High School Diploma or Equivalent

**7,663**

Bachelor's degree

**2,126**

Associate's Degree

**1,220**

Master's Degree

**321**

Doctoral or professional degree

**22,701**

Unspecified/other

For complete list, see Appendix G, page 26

# Educational programs appearing in the most job ads

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1. Nursing
2. Business
3. Computer Science
4. Business Administration
5. Accounting
6. Psychology
7. Social Work
8. Engineering
9. Finance
10. Human Services

For complete list, see Appendix H, page 26

# Top 10 positions by location quotient

This metric reveals how a given occupation in a certain region compares to that occupation on the national level. An LQ greater than, less than, or equal to 1.0 represents an occupation whose jobs are locally more than, less than, or equally prevalent to the national average, respectively. These top 10 positions are far more sought-after in Anchorage than anywhere else in the nation.

1. Computer User Support Specialists (2.07)
2. Secretaries and Administrative Assistants, Except Legal, Medical and Executive (2.02)
3. Registered Nurses (1.78)
4. Securities, Commodities, and Financial Servicing Sales Agents (1.75)
5. Bookkeeping, Accounting and Auditing Clerks (1.74)
6. Nursing Assistants (1.72)
7. Management Analysts (1.68)
8. Customer Service Representatives (1.64)
9. Software Developers (1.56)
10. Licensed Practical and Vocational Nurses (1.52)

# Data Notes

Job ads data are online job posts from the Real-Time Intelligence (RTI) data set, produced wholly by Chmura and gleaned from over 40,000 websites.

Data are updated daily and are subject to revision. Data from the last three days typically have reduced volume while incoming data are processed. Since many extraneous factors can affect volume of online job postings, time-series data can be volatile and should be used with caution.

All ad counts represent deduplicated figures. It is not always possible to conclusively identify duplicate ads with the information provided. Characteristics that impact this determination are the wording of the ads, volume of information provided, the timing of the ads, and the sites where the ads appear. Roughly two-thirds or more of ad volume is removed through this process.

Data reflect ads meeting user query specifications and include any Zip Code Tabulation Area (ZCTA) in or intersecting with the region(s) being queried.

RTI wages are extracted from job postings as given and are analyzed and converted into hourly or annual formats. When wages provided are hourly, the conversion to annual wages assumes full-time, year-long employment. When a wage is given as a range, a single wage is selected within that range based upon our analysis of the “most likely” wage given those circumstances. Displayed wages in RTI may not include commissions or overtime, depending upon how the source ads present those wages. After all analysis and cleaning, roughly 12% of all job postings provide a usable wage.

Approximately 4% of jobs are omitted from the RTI duration data due to quality reasons. For example, ads open for an inordinately long period—indicating that it is likely being left up not for one, but for multiple openings—are excluded from the duration data. These ads are also excluded from the count of “Ads Closed”.

An “active” ad refers to an online job posting that was still posted online when Chmura’s web crawler last viewed that page, which typically occurs daily or every day and a half. An ad is considered “closed” if Chmura’s web crawler no longer sees the ad listed or if the ad is specifically designated on the site as no longer being active.

We make every attempt to catch all of the significant job-posting websites across the United States, but we cannot guarantee complete, 100% coverage. If you have any questions about a particular website, please do not hesitate to ask.

## About This Report

This report and all data herein were produced by JobsEQ®, a product of Chmura Economics & Analytics. The information contained herein was obtained from sources we believe to be reliable. However, we cannot guarantee its accuracy and completeness.

# Appendix A - Occupations in Anchorage

SOC	Occupation	Occupations				Active		Job Ads
		Median Duration	Ads Closed	Median Wage	JPLQ	Job Ads		
29-1141.00	Registered Nurses	30	1,909	\$85,288	1.78	2,695		
41-2031.00	Retail Salespersons	42	1,368	\$27,774	0.85	1,772		
53-7065.00	Stockers and Order Fillers	48	1,081	\$32,668	1.31	1,360		
21-1093.00	Social and Human Service Assistants	45	924	\$40,700	1.29	1,167		
43-6014.00	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	48	828	\$36,461	2.02	1,031		
43-6013.00	Medical Secretaries and Administrative Assistants	30	742	\$36,706	0.95	857		
43-4051.00	Customer Service Representatives	48	671	\$32,991	1.64	839		
11-9111.00	Medical and Health Services Managers	31	642	\$55,000	1.16	784		
15-1232.00	Computer User Support Specialists	41	620	\$42,548	2.07	781		
41-1011.00	First-Line Supervisors of Retail Sales Workers	49	511	\$34,691	0.92	721		
49-9071.00	Maintenance and Repair Workers, General	48	513	\$40,116	1.06	697		
13-2011.00	Accountants and Auditors	48	459	\$63,310	1.48	592		
35-1012.00	First-Line Supervisors of Food Preparation and Serving Workers	49	415	\$34,748	0.99	548		
15-1244.00	Network and Computer Systems Administrators	32	423	\$65,146	1.35	534		
35-3023.00	Fast Food and Counter Workers	52	381	\$26,656	0.84	526		
37-2011.00	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	51	355	\$29,487	1.01	510		
31-1131.00	Nursing Assistants	28	403	\$36,834	1.72	503		
41-3091.00	Sales Representatives of Services, Except Advertising, Insurance, Financial Services, and Travel	48	389	\$50,000	1.37	493		
13-1071.00	Human Resources Specialists	42	360	\$45,365	1.39	461		
41-3031.00	Securities, Commodities, and Financial Services Sales Agents	48	318	\$44,693	1.75	417		
43-3031.00	Bookkeeping, Accounting, and Auditing Clerks	48	322	\$43,068	1.74	410		
13-1199.00	Business Operations Specialists, All Other	31	339	\$66,256	1.24	408		
13-1111.00	Management Analysts	29	322	\$62,800	1.68	393		
31-9092.00	Medical Assistants	49	288	\$38,083	0.77	350		
53-7062.00	Laborers and Freight, Stock, and Material Movers, Hand	48	251	\$34,320	0.85	342		

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# Appendix A - Occupations in Anchorage

SOC	Occupation	Occupations				Active Job Ads
		Median Duration	Ads Closed	Median Wage	JPLQ	
33-9032.00	Security Guards	31	227	\$31,934	1.06	342
43-1011.00	First-Line Supervisors of Office and Administrative Support Workers	48	261	\$50,898	1.21	333
53-3031.00	Driver/Sales Workers	48	232	\$33,280	1.10	324
11-9041.00	Architectural and Engineering Managers	31	221	\$89,398	1.04	277
53-3033.00	Light Truck Drivers	50	210	\$32,485	0.93	275
37-2012.00	Maids and Housekeeping Cleaners	49	220	\$27,040	1.10	275
15-1252.00	Software Developers	30	218	\$118,588	1.56	273
41-2011.00	Cashiers	22	197	\$26,697	1.27	260
43-4171.00	Receptionists and Information Clerks	51	206	\$31,827	1.18	249
31-1122.00	Personal Care Aides	48	192	\$31,078	1.15	230
35-2014.00	Cooks, Restaurant	53	157	\$27,774	0.71	222
11-3031.00	Financial Managers	32	163	\$84,900	0.83	209
29-2052.00	Pharmacy Technicians	48	162	\$42,723	1.43	204
11-1021.00	General and Operations Managers	41	142	\$51,000	0.91	189
49-3023.00	Automotive Service Technicians and Mechanics	51	156	\$43,314	0.85	186
15-1212.00	Information Security Analysts	48	157	\$69,410	1.52	186
15-1299.08	Computer Systems Engineers/Architects	44	143	\$91,090	0.77	174
11-2022.00	Sales Managers	51	137	\$66,400	1.37	173
53-3032.00	Heavy and Tractor-Trailer Truck Drivers	36	120	\$52,978	0.23	167
11-2021.00	Marketing Managers	41	121	\$52,000	0.71	161
29-2061.00	Licensed Practical and Licensed Vocational Nurses	25	102	\$41,600	1.52	142
35-2021.00	Food Preparation Workers	48	102	\$27,407	0.35	137
51-1011.00	First-Line Supervisors of Production and Operating Workers	44	88	\$50,531	1.22	128

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# Appendix B - Openings by Employer

Employer Name	Employers			Active	
	Median Duration	Ads Closed	Median Wage	Job Ads	
Providence Health & Services	31	1,798	n/a	2,151	
Alaska Native Tribal Health Consortium	17	1,486	\$80,440	1,630	
Humana	28	1,059	n/a	1,240	
Not Available	32	99	\$41,118	1,238	
Anchorage School District	40	492	\$33,280	713	
State of Alaska	48	457	\$48,526	545	
HCA	32	415	n/a	434	
Municipality of Anchorage	15	287	\$58,624	396	
Department of the Air Force	13	369	\$45,808	387	
Alaska Executive Search, Inc.	32	326	\$41,600	362	
Providence	48	76	n/a	357	
Alaska USA Federal Credit Union	49	291	\$71,848	339	
Southcentral Foundation	48	256	\$44,470	338	
LOWES	14	304	\$31,384	320	
Army and Air Force Exchange Service (AAFES)	9	304	\$26,468	310	
Alaska Teacher Placement	28	218	\$33,280	286	
KROGER	181	264	n/a	285	
University of Alaska	51	232	\$40,227	283	
KPMG	14	234	n/a	268	
GCI Communication	38	145	n/a	257	
Cook Inlet Tribal Council	44	197	n/a	256	
The Alaska Club	63	186	\$26,000	242	
Ascensus	47	199	n/a	236	
Department of the Interior	14	210	\$76,758	211	
PAREXEL	13	185	n/a	208	
Care.com	24	185	n/a	202	
Mommy Jobs Online	46	149	\$35,360	187	
Department of Veterans Affairs	20	181	\$67,365	181	
IHSC	27	120	n/a	170	

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# Appendix B - Openings by Employer

Employer Name	Employers				Active Job Ads
	Median Duration	Ads Closed	Median Wage	Active Job Ads	
Opti Staffing	76	166	\$37,807	178	
University of Alaska System	58	87	\$23,920	144	
Bass Pro Shop	30	140	n/a	142	
Albertsons Companies	79	102	\$28,080	130	
Lithia Motors	26	124	n/a	127	
Department of the Army	13	116	\$74,589	124	
Fedex	14	88	\$37,461	124	
OrthoAlaska	36	95	\$39,276	119	
Best Buy	18	107	n/a	116	
Builders FirstSource	33	87	n/a	116	
Walgreens	53	94	n/a	116	
ASRC Federal	27	95	n/a	106	
Kendall Auto Group	74	58	\$29,854	103	
ASRC	30	89	n/a	96	
O'Reilly Auto Parts	78	53	n/a	95	
Instacart Shoppers	26	86	n/a	93	
Conduent	49	86	\$33,509	90	
First National Bank Alaska	48	33	\$41,080	87	
Procure Therapy	120	78	n/a	85	
Carrs	61	82	\$23,584	84	
H&R BLOCK	168	37	n/a	84	

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# Appendix C - Openings by Certifications

Certificate Name	Certifications				Active Job Ads
	Median Duration	Ads Closed	Median Wage	Active Job Ads	
Basic Life Support (BLS)	31	1,799	\$56,930	2,283	
Driver's License	48	1,353	\$37,440	1,604	
Registered Nurse (RN)	31	1,041	\$85,923	1,316	
Advanced Cardiac Life Support Certification (ACLS)	28	541	\$87,027	708	
Certification in Cardiopulmonary Resuscitation (CPR)	49	452	\$33,280	583	
Certified Nursing Assistant (CNA)	30	384	\$31,139	444	
First Aid Certification	48	337	\$33,280	440	
Pediatric Advanced Life Support (PALS)	30	267	\$82,534	368	
Secret Clearance	17	269	\$69,636	295	
Commercial Driver's License (CDL)	37	194	\$45,216	245	
Certified Public Accountant (CPA)	35	153	\$75,000	198	
Medical Assistant Certification (MA)	48	172	\$38,908	195	
Project Management Professional (PMP)	33	148	\$85,800	173	
Licensed Clinical Social Worker (LCSW)	36	130	\$65,600	163	
The American Registry of Radiologic Technologists (ARRT) Certification	25	118	\$68,640	150	
Licensed Practical Nurse (LPN)	27	120	\$39,286	143	
Neonatal Resuscitation Program (NRP)	33	110	\$106,080	137	
Licensed Professional Counselor (LPC)	47	92	\$70,720	119	
Medical Technologist (MT)	21	108	\$53,025	119	
Certified Information Systems Security Professional (CISSP)	45	80	\$104,000	91	
Emergency Medical Technician (EMT)	46	68	\$37,440	91	
National Phlebotomy Association Certified Phlebotomist	25	72	\$32,913	88	
Professional in Human Resources (PHR)	45	76	\$47,340	86	
Trauma Nursing Core Course (TNCC)	17	42	\$91,520	77	
Class A Commercial Driver's License (CDL-A)	48	56	\$43,619	73	
Certified Information Systems Auditor (CISA)	29	59	\$104,000	65	
Advanced Trauma Life Support (ATLS)	41	53	\$35,828	64	
Engineer in Training (EIT)	17	53	\$79,748	64	

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# Appendix C - Openings by Certifications

Certificate Name	Median Duration	Ads Closed	Median Wage	Job Ads
Certified Professional Coder (CPC)	30	49	\$39,783	63
Certified Clinical Medical Assistant (NHA)	48	53	\$38,908	61
Cisco Certified Network Associate (CCNA)	48	47	\$48,129	61
Child Development Associate (CDA)	53	50	\$31,200	57
Certified Pharmacy Technician (CPT)	70	48	\$42,723	56
Medical Laboratory Technician (MLT)	18	52	\$50,160	56
Society for Human Resource Management Certified Professional (SHRM-CP)	45	46	\$52,249	54
Class B Commercial Driver's License (CDL-B)	48	39	\$54,501	53
Critical Care Registered Nurse (CCRN)	30	43	n/a	53
Emergency Nursing Pediatric Course (ENPC)	37	19	\$91,520	52
Registered Respiratory Therapist (RRT)	24	34	\$50,089	45
Senior Professional in Human Resources (SPHR)	41	41	\$58,120	45
HAZMAT	50	38	\$53,955	44
Basic Cardiac Life Support Certification (BCLS Certification)	20	31	\$35,116	42
Forklift Certified	50	39	\$33,280	42
Certified Coding Specialist (CCS)	26	33	\$37,440	40
CompTIA Security+ CE (Continuing Education) Certification	48	35	\$88,566	39
Cisco Certified Network Professional (CCNP)	48	28	\$58,560	37
Microsoft Certified Solutions Expert (MCSE)	21	35	n/a	36
Registered Health Information Technician (RHIT)	48	29	\$41,206	36
Certified Six Sigma Yellow Belt	98	17	n/a	34
Licensed Master Social Worker (LMSW)	25	29	\$81,120	33

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# Appendix D - Openings by Hard Skills

Skill Name	Hard Skills			Active	
	Median Duration	Ads Closed	Median Wage	Job Ads	
Microsoft Excel	48	3,617	\$41,600	4,417	
Microsoft Office	48	3,398	\$39,520	4,141	
Personal Computers (PC)	21	2,033	\$39,276	2,345	
Ability to Lift 41-50 lbs.	40	1,820	\$31,934	2,206	
Microsoft Outlook	48	1,704	\$41,600	2,068	
Microsoft Word	48	1,480	\$39,872	1,848	
Health/Wellness	28	1,489	\$55,700	1,814	
English	38	1,299	\$33,280	1,708	
Ability to Lift 51-100 lbs.	48	1,301	\$35,325	1,638	
Teaching/Training, Job	17	1,439	\$67,212	1,636	
Microsoft PowerPoint	44	1,192	\$43,436	1,464	
Keyboarding/Typing	48	1,042	\$36,461	1,331	
Sales	48	890	\$37,440	1,104	
Ability to Lift 21-30 lbs.	36	881	\$33,280	1,090	
Cash Handling	50	803	\$29,304	1,074	
Nursing	31	829	\$72,800	1,063	
Medical Terminology	21	920	\$39,276	1,008	
Word Processing	48	739	\$34,111	972	
Retail Sales	48	762	\$27,210	950	
Mathematics	36	752	\$48,972	922	
Finance	35	644	\$58,796	827	
Home Health Care	31	691	\$32,516	808	
Ability to Lift 11-20 lbs.	19	665	\$41,600	783	
Teaching/Training, School	46	552	\$33,280	736	
Ability to Lift 31-40 lbs.	30	605	\$33,259	711	
Presentation	32	539	\$52,888	651	
Computer Programming/Coding	30	516	\$62,266	636	
Merchandising	48	411	\$31,854	573	
Telecommunications	33	408	\$62,400	564	

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# Appendix D - Openings by Hard Skills

Certificate Name	Certifications			
	Median Duration	Ads Closed	Median Wage	Active Job Ads
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Certified Clinical Medical Assistant (NHA)	48	53	\$38,908	61
Cisco Certified Network Associate (CCNA)	48	47	\$48,129	61
Child Development Associate (CDA)	53	50	\$31,200	57
Certified Pharmacy Technician (CPT)	70	48	\$42,723	56
Medical Laboratory Technician (MLT)	18	52	\$50,160	56
Society for Human Resource Management Certified Professional (SHRM-CP)	45	46	\$52,249	54
Class B Commercial Driver's License (CDL-B)	48	39	\$54,501	53
Critical Care Registered Nurse (CCRN)	30	43	n/a	53
Emergency Nursing Pediatric Course (ENPC)	37	19	\$91,520	52
Registered Respiratory Therapist (RRT)	24	34	\$50,089	45
Senior Professional in Human Resources (SPHR)	41	41	\$58,120	45
HAZMAT	50	38	\$53,955	44
Basic Cardiac Life Support Certification (BCLS Certification)	20	31	\$35,116	42
Forklift Certified	50	39	\$33,280	42
Certified Coding Specialist (CCS)	26	33	\$37,440	40
CompTIA Security+ CE (Continuing Education) Certification	48	35	\$88,566	39
Cisco Certified Network Professional (CCNP)	48	28	\$58,560	37
Microsoft Certified Solutions Expert (MCSE)	21	35	n/a	36
Registered Health Information Technician (RHIT)	48	29	\$41,206	36
Certified Six Sigma Yellow Belt	98	17	n/a	34
Licensed Master Social Worker (LMSW)	25	29	\$81,120	33

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# Appendix E- Openings by Soft Skills

Skill Name	Soft Skills				Active Job Ads
	Median Duration	Ads Closed	Median Wage	Active Job Ads	
Communication (Verbal and written skills)	45	16,008	\$38,713	19,988	
Cooperative/Team Player	40	8,778	\$39,798	11,120	
Customer Service	48	8,280	\$34,722	10,426	
Self-Motivated/Ability to Work Independently/Self Leadership	48	5,560	\$37,512	7,093	
Organization	48	5,066	\$38,905	6,337	
Detail Oriented/Meticulous	48	4,592	\$37,493	5,611	
Supervision/Management	36	4,301	\$42,489	5,290	
Accountable/Responsible/Reliable/Dependable/Trustworthy	36	4,050	\$40,259	4,942	
Adaptability/Flexibility/Tolerance of Change and Uncertainty	48	3,801	\$39,468	4,775	
Interpersonal Relationships/Maintain Relationships	40	3,445	\$42,781	4,324	
Problem Solving	47	3,438	\$41,600	4,224	
Ability to Work in a Fast Paced Environment	50	2,760	\$34,748	3,545	
Prioritize	48	2,534	\$39,276	3,095	
Good Judgment	41	2,280	\$45,836	2,815	
Multi-Task	48	2,175	\$35,360	2,676	
Analytical	37	2,173	\$55,172	2,633	
Confidentiality/Information Sensitivity	48	2,005	\$34,121	2,527	
Punctual	49	1,681	\$35,360	2,240	
Time Management/Time Utilization	48	1,693	\$37,440	2,156	
Listening	39	1,635	\$36,665	2,097	
Project Management	33	1,673	\$65,998	2,067	
Enthusiastic/Energetic	50	1,575	\$34,014	2,044	
Work Ethic/Hard Working	48	1,490	\$33,280	1,936	
Initiative	36	1,513	\$41,600	1,889	
Leadership	43	1,477	\$43,680	1,880	
Clerical	31	1,290	\$36,034	1,608	
Decision Making/Decisiveness	33	1,207	\$53,480	1,465	
Critical Thinking	33	1,147	\$47,596	1,416	
Coachable/Willingness to Learn	48	1,022	\$34,111	1,359	

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# Appendix E- Openings by Soft Skills

Skill Name	Soft Skills			
	Median Duration	Ads Closed	Median Wage	Active Job Ads
Negotiation	32	1,020	\$70,540	1,284
Optimism/Positive Attitude	49	950	\$33,280	1,284
Dispute Resolution/Conflict Resolution/Diplomacy/Problem Resolution	42	855	\$50,002	1,099
Integrity/Honesty	51	848	\$44,439	1,023
Coaching/Mentoring	34	766	\$48,942	952
Self Confidence	45	636	\$33,280	904
Outgoing/Extrovert/People Person	53	616	\$34,930	817
Manual Dexterity	49	604	\$41,759	786
Reasoning	43	586	\$50,452	744
Grammar	42	497	\$42,120	610
Empathy	37	430	\$47,840	550
Troubleshooting	47	388	\$50,069	496
Competitiveness	14	389	\$72,545	456
Motivational	30	369	\$43,000	455
Telephone Etiquette	48	363	\$33,280	450
Customer Focused	48	331	\$38,297	439
Common Sense	48	331	\$33,280	429
Efficiency	48	327	\$38,018	412
Quick Learner	48	331	\$35,789	411
Interviewing	40	308	\$50,828	370
Goal Oriented	48	254	\$45,760	327

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# Appendix F - Openings by Job Titles

Job Title	Job Titles				Active Job Ads
	Median Duration	Ads Closed	Median Wage	Active Job Ads	
ADMINISTRATIVE ASSISTANT	49	136	\$34,137	163	
Customer Service Representative	50	78	\$27,774	99	
Registered Nurse	91	26	\$114,400	92	
Receptionist	50	57	\$31,567	68	
Delivery Driver	51	44	\$33,770	60	
Team Member	53	44	\$26,184	60	
Housekeeper	49	46	\$26,734	54	
Warehouse Associate	53	45	\$31,934	54	
Pharmacy Technician	86	43	\$37,440	49	
Full Service Shopper (Car Required)	16	42	n/a	46	
Maintenance Technician	51	38	\$40,988	46	
Cashier	51	29	\$25,756	45	
Sales Associate	51	29	\$26,061	43	
Crew Member	69	33	\$21,507	40	
Customer Service Associate	52	26	\$28,998	40	
Dental Assistant	50	30	\$37,685	37	
Assistant Manager	13	16	\$31,231	36	
Sales Representative	51	26	\$48,743	34	
Retail Sales Associate	63	25	\$27,285	33	
Server	64	24	\$21,901	33	
Cook	50	21	\$31,920	32	
Dishwasher	52	21	\$25,327	31	
Front Desk Receptionist	51	28	\$31,323	31	
Parts Specialist	62	24	\$31,812	30	
CLEANER	56	15	\$29,120	28	
Store Manager	25	15	\$40,000	27	
Shift Lead	62	23	n/a	26	
Contract Specialist	11	23	\$71,720	25	
Respiratory Therapist	18	13	n/a	25	

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# Appendix F - Openings by Job Titles

Job Title	Job Titles				Active	
	Median Duration	Ads Closed	Median Wage	Job Ads	Job Ads	
Bartender	67	17	\$25,694	23		
Driver	60	15	\$31,346	23		
Executive Assistant	51	21	\$48,497	23		
General Manager	36	14	\$49,250	23		
Laborer	14	20	\$26,934	23		
Line Cook	53	15	\$30,420	23		
Certified Nursing Assistant - CNA	11	21	n/a	22		
Front Desk Agent	69	17	\$27,040	22		
Janitor	84	15	\$27,071	22		
Office Manager	48	18	\$54,602	22		
Detailer	32	18	\$24,960	21		
Lot Attendant	41	14	\$25,327	21		
Medical Assistant	54	16	\$38,908	21		
Office Assistant	50	17	\$33,403	21		
Nanny Needed For My Children In Anchorage	26	20	n/a	20		
Customer Service Associate - Temporary	39	15	n/a	19		
Project Manager	51	12	\$90,860	19		
Recreation Assistant	14	17	\$26,199	19		
Customer Experience Associate II	24	18	\$33,509	18		
Lube Technician	24	16	\$29,854	18		
Medical Receptionist	50	17	\$36,951	18		

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# Appendix G - Openings by Education Levels

Minimum Education Level	Education Levels				Active Job Ads
	Median Duration	Ads Closed	Median Wage	Active Job Ads	
High school diploma or equivalent	48	9,858	\$34,240	12,020	
Bachelor's degree	36	5,894	\$58,628	7,094	
Associate's degree	34	1,575	\$45,612	1,898	
Master's degree	33	886	\$64,549	1,068	
Doctoral or professional degree	29	220	\$78,908	275	
Unspecified/other	41	13,554	\$36,147	19,427	

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# Appendix H - Openings by Programs

Program Name	Programs				Active Job Ads
	Median Duration	Ads Closed	Median Wage	Active Job Ads	
Nursing	30	1,345	\$80,392	1,595	
Business	31	1,025	\$50,710	1,234	
Computer Science	36	744	\$69,244	938	
Business Administration	36	755	\$63,398	920	
Accounting	48	701	\$60,497	876	
Engineering	29	517	\$77,459	648	
Psychology	48	491	\$53,706	592	
Social Work	48	483	\$55,871	581	
Finance	34	437	\$63,398	552	
Information Technology	44	211	\$89,000	256	
Mathematics	24	207	\$78,908	249	
Human Services	50	197	\$44,335	240	
Marketing	48	177	\$50,700	238	
Counseling	49	174	\$55,474	218	
Biology	23	183	\$79,354	199	
Statistics	21	158	\$65,124	182	
Civil Engineering	30	142	\$85,057	179	
Human Resources	48	149	\$53,498	170	
Education	33	142	\$46,301	168	
Economics	46	120	\$72,634	157	
Health	28	139	\$39,520	157	
Communications	39	118	\$46,551	148	
Public Health	20	130	\$54,246	147	
Technical	48	126	\$57,200	145	
Science	34	119	\$79,748	135	
Public Administration	22	110	\$66,836	134	
Construction Management	35	103	\$89,560	121	
Healthcare Administration	48	105	\$81,400	121	
Pharmacy	34	103	\$113,724	119	

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# Appendix H - Openings by Programs

Program Name	Programs			
	Median Duration	Ads Closed	Median Wage	Active Job Ads
Management	48	89	\$56,400	118
Electrical Engineering	48	84	\$82,238	117
Electronics	45	79	\$76,960	113
Business Management	34	83	\$60,363	108
Telecommunications	36	63	n/a	100
Chemistry	16	90	\$77,314	95
Occupational Therapy	54	65	\$50,814	88
Clinical	37	81	\$79,499	87
Journalism	48	67	\$33,820	84
Hospitality Management	20	73	\$36,754	82
Healthcare	30	73	\$44,429	81
Information Systems	24	68	\$69,244	81
Social Science	48	69	\$46,551	81
Environmental Science	48	67	\$49,920	79
Geology	48	61	\$84,258	78
Criminal Justice	37	65	\$46,551	75
Management Information Systems	34	60	\$66,643	75
Physical Therapy	28	54	\$71,093	69
Logistics	29	58	\$52,713	67
Mechanical Engineering	30	48	\$81,120	67
Natural Resource Management	15	62	\$77,314	65

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