



DEFENSE LOGISTICS AGENCY  
DISPOSITION SERVICES  
74 WASHINGTON AVENUE NORTH  
BATTLE CREEK, MICHIGAN 49037-3092

SUBJECT: State of **Choose an item**. Law Enforcement Support Office (LESO) Program, Compliance Review Report/Checklist

This Correspondence is in reference to the LESO, also known as the 1033 Program, Program Compliance Review (PCR), conducted from *Choose a date* to *Choose a date*. The results are as follows:

**I. LESO will Verify:**

- |  |          |
|--|----------|
| 1. The effective date of the Governor appointed LESO Program State Coordinator (SC) letter.                                    | 12/20/12 |
| 2. The date the SC signed the Defense Logistics Agency (DLA) Memorandum of Agreement (MOA).                                    | 7/16/18  |
| 3. The date in which the LESO approved the State Plan of Operation (SPO).  | 7/18/18  |
| 4. If applicable, that State Points of Contact (SPOCs) are appointed by the SC with appointment letters on-file with the LESO. | YES      |
| 5. If applicable, that the SPOCs have been granted signature authority by the SC.  | YES      |

Comments: *Missy Elmore was appointed as the Mississippi SC by the Governor Mr. Phil Bryant on 12/20/2012. Mrs. Elmore appointed Alan Crawford on 6/8/201. Mrs. Nichole Lemacks was appointed on 4/16/2018 with full-signature authority.*

**II. State Level Compliance:**

**A. General Terms and Conditions**

- |  |     |
|--|-----|
| 1. How does the SC's Office ensure LESO Program controlled property is not loaned, donated or otherwise provided to unauthorized participants?<br><i>The SC's office communicates with each agency the restrictions on controlled property and to ensure that each department remains compliant and accountable the SC's office conducts regular status checks on controlled property. The SC's office performs these checks throughout the year by email, phone call, on-site visits, Face Time calls, or having an LEA submit time stamped photos.</i> |     |
| 2. Has there been an incident, since the last conducted PCR, where a Law Enforcement Agency (LEA) has provided controlled property received under the LESO Program to unauthorized participants?<br>2a. If yes, provide details and supporting documentation of the outcome (who, what, when, where, why).   | NO  |
| 3. Per the DLA MOA Section III, Paragraph C, does the State have any approved loan requests?<br>3a. If yes, provide details of loaner, loanee, item name, property number(s), date approved, duration of loan and purpose.<br>Click here to enter text.  | NO  |
| 4. Does the State have any approved cannibalization requests?  | YES |

4a. If yes, provide detail of LEA, property type, and expiration date.

*Jackson County Sheriff's Office was approved to cannibalize an OH-58 Helicopter serial number 68-16762 as non-flyable for parts to support the remaining flyable aircraft the LEA has through the LESO program. The cannibalization request was approved on January 7, 2020 and should be complete no later than July 7, 2021*

5. How does the SC's Office ensure transfers of controlled property are approved by the LESO prior to physical movement to the receiving LEA?

*The SC's office handles the entirety of the transfer process for controlled property, including submitting the COS. The SC's Office makes it very clear to the LEA that until the approved paperwork is received that a physical transfer cannot take place, this is also made clear to the receiving Once the transfer is approved the SC's office will notify the losing LEA, email the approved documents, notify them of the gaining LEA and send information to schedule the physical transfer.*

6. Does the SC's Office ensure an approved ATF Form 5 and LESO approved DD Form 1348-1A is received prior to the physical movement of LESO small arms to the receiving LEA? YES

Comments: *Yes. The SC's office is notified when a form 5 is approved, and the SC notifies LESO. Once the SC's office receives the approved 1348 then the SC will send all the approved forms to the LEA.*

## B. Enrollment

The LESO defines a Law Enforcement Agency as a government agency whose primary function is the enforcement of applicable federal, state, and local laws and whose compensated officers have the powers of arrest and apprehension.

1. How does the SC's Office ensure an application for participation is for a bona-fide LEA?

*The SC's will first research the LEA online as well as gain approval from the LEA's governing body to participate in the program. The SC's office has a verified list of all Bona-fide LEA's in the state along with the LEA's ORI numbers to ensure they are bona-fide.*

2. Have there been any applications submitted to the SC's Office which were disapproved at the State level? NO

2a. Was the LESO notified of the disapproval?

Choose an item.

Comments: [Click here to enter text.](#)

## C. State Level Program Compliance Reviews

1. Does the SC's Office ensure a State Level PCR is performed for a minimum of 5% of LEAs that have assigned property from the LESO Program on an annual basis? YES

2. Was documentation provided to the LESO for each LEA that received a State Level PCR? YES

3. Does the State Level PCR documentation contain, at a minimum, evidence that the below listed criteria was reviewed:

3a. Review of each selected LEA's LESO Program files (i.e. turn-in and transfer 1348-1As, Equipment Custody Receipts [ECRs], etc.) YES

3b. Review of the signed State Plan of Operation (SPO) YES

3c. Review of the LEA's Application for Participation/Screening Letter YES

3d. A physical inventory of LESO Program property

YES

4. What actions are taken by the SC's Office to resolve cases of non-compliance?

Depending on the level of non-compliance, the SC's office will first contact LESO and then the SC will take appropriate action to correct any issues. The SC's office will also internally suspend an LEA if needed.

Comments: *The SC's office conducts regular internal reviews on participating LEA's throughout the year. The reviews are conducted either by physical onsite inspection, virtual call via facetime, or by the LEA submitting time-stamped photos.*

#### D. Reporting Requirements

1. Is the LESO notified within 24 hours of any lost, stolen or destroyed (LSD) controlled property?

YES

2. Is the LESO notified within 7 days of any LSD DEMIL "A" or "Q6" property?

YES

Comments: *Any property that is lost, missing, stolen or destroyed is reported to LESO Immediately.*

#### E. Records Management

1. Does the SC's Office ensure that the SPOs uploaded in Federal Excess Property Management Information System (FEPMIS) for each participating LEA are signed by the current SC and the current Chief Law Enforcement Official (CLEO) or their assigned designees (with signature authority)?

YES

2. If applicable, does the SC's Office have, on-file, a copy of any current/approved Exception to Policy memorandums?

NO

Comments: *The SC's office maintains files for each LEA which includes a copy of their current signed State Plan and a copy of the approved application.*

#### F. Annual Training

1. Does the SC's Office provide training to LEAs who participate in the LESO Program? If Yes, explain the training provided.

YES

*The SC's office requires that each participating LEA complete the LESO Learning center module and exam. The SC's office has conducted training with groups of LEA's to guide and educate LEA on how to use FEPMIS, AMPs and RTD.*

2. How does the SC's Office provide guidance and updates to participating LEAs on the LESO Program?

*The SC's office sends updates to LEA's via Email, phone and/or fax.*

Comments: *Click here to enter text.*

#### G. Property Allocation

1. Does the SC's Office review/process all requisitions in the Reutilization, Transfer and Donation (RTD) Web portal at a minimum of once daily?

YES

2. How does the SC's Office determine recommendation for approval of an LEA RTD requisition?

*The SC's office will review their justification, officer count, and ensure they have their civilian governing body approval for high dollar items such as tactical*

vehicles or aircraft. The SC's office will also ensure the LEA has an active FEPMIS account before approving the request.

3. Does each participating LEA maintain, at a minimum, one user in the FEPMIS? **YES**

4. Does the SC's Office conduct, at a minimum, a monthly reconciliation of property records using their State Dashboard in COGNOS? **YES**

Comments: *The SC's office reviews the dashboard that is sent via email on a daily basis.*

### **III. LEA Level Compliance:**

#### **A. General Terms and Conditions**

1. Do the LEAs maintain and enforce regulations designed to impose adequate security and accountability measures for controlled property to mitigate the risk of loss or theft? **YES**

2. Are transfers of controlled property approved by the LESO prior to physical movement to the receiving LEA? **YES**

3. Do the LEAs understand that controlled property must be transferred to a participating agency with the SC and LESO approval, or returned to DLA when deemed no longer usable? **YES**

4. Are all LESO Program small arms, aircraft, high profile vehicles, optics, robots, and small arms parts and accessories issued to an officer documented via a physical chain of custody, such as an ECR? **YES**

5. Do the LEAs understand the requirement under 27 CFR 479.104 to register all required LESO small arms with the ATF on an ATF form 10; or under CFR 479.90 that any required LESO small arms transferred to another LEA must be registered with the ATF on an ATF form 5? **YES**

Comments: *To ensure accuracy, all ATF forms for LESO program small arms are first submitted to the SC's office for review. The SC's office will then submit the ATF forms, on behalf of the LEA, to the nfafax@usdoj.gov email address. Once forms are approved by the ATF the SC's office receives a copy of the approved form, which is then maintained in the LEA file. The LEA will also receive the approved form to be kept for the LEA's records.*

### **IV. Areas of Concern and/or Recommendation:**

Click here to enter text.

### **V. Areas of Praise:**

SC Comment: I have the best LEA's!

### **VI. LEAs Visited During the DLA LESO PCR:**

- |   |     |  |
|---|-----|--|
| 1. Desoto County Sheriff's Office 6/30/2020<br>(Time-Stamped Photos attached) | 15  | Tate County Sheriff's Office (Virtual) |
| 2. Holmes Community College Police<br>3/5/2020                                | 16  |  |
| 3. Jackson Police Department 3/2/2020   | 17. |  |
| 4. Kosciusko Police Department 3/12/2020                                      | 18. |  |

5.	<i>Leflore County Sheriff's Office 3/4/2020</i>	19.
6.	<i>Madison County Sheriff's Office 3/5/2020</i>	20.
7.	<i>Montgomery County Sheriff's Office 6/30/2020 (Time-Stamped photos Attached)</i>	21.
8.	<i>MS Department of Public Safety 3/2/2020</i>	22.
9.	<i>MS Department of Transportation 3/2/2020</i>	23.
10.	<i>MS Department of Wildlife, Fisheries, Parks 3/3/2020</i>	24.
11.	<i>Rankin County Sheriff's Office 3/3/2020</i>	25.
12.	<i>Ridgeland Police Department 3/5/2020</i>	26.
13.	<i>Senatobia Police Department (Virtual)</i>	27.
14.	<i>Southaven Police Department (Time- Stamped photos attached)</i>	28.

**VII. No Notice Reviews:**

The LESO reserves the right to conduct no notice PCRs. No notice PCRs have no effect on the overall rating of the PCR in terms of Compliance or Non-Compliance, the findings and recommendations of any selected no notice reviews are described as follows:

*Click here to enter text.*

**VIII. PCR Inventory Results:**

LESO PROGRAM PROPERTY						
	STATE TOTALS		TOTAL REVIEWED DURING PCR			ACCURACY RATE (%)
			*Items Physically Inventoried			
SMALL ARMS	627	21.86%	137		0%	100%
AIRCRAFT	12	16.67%	2		0%	100%
HIGH PROFILE VEHICLES	25	25.714%	9		0%	100%
GENERAL PROPERTY	125				0%	100%
TOTALS	674					
<b>*OVERALL STATE INVENTORY ACCURACY RATE (%):</b>						

2  
9  
.  
6  
7  
%  
1  
6  
.  
6  
7  
%

\*Overall State Inventory Accuracy Rate (%) is determined by adding the actual number of property that was physically inventoried or verified via an approved custody card during the PCR and dividing it by the total sample size of small arms, aircraft, high profile vehicles and general property at LEAs selected for review.

**IX. Summary:**

The Program Compliance Review has been completed. The LESO PCR Team has provided the facts and results of the PCR to the LESO Branch Chief, who reserves final authority to determine a compliant or non-compliant rating.

Thank you for the professionalism and support shown to us during our visit. As always, we at the LESO stand ready to support and serve. If you have any questions or concerns, please feel free to contact us at 1-800-532-9946 or via email at: [lesocertifications@dla.mil](mailto:lesocertifications@dla.mil).
