

REGENCY HOUSE

OF
REGENCY SENIOR COMMUNITIES
CHECK REQUEST - VACATING OF APARTMENT

Resident Name Elaine Benz Apt 144 Building REH
Date resident vacated apartment 11/30/21 Date notice rec'd 11/11/21
Econ Date Occupancy 1/30/21 Reason for vacating Evicted

Resident has incurred the following charges and/or credits towards the refund of their Security Deposit

LESS THE FOLLOWING CHARGES
\$ 0.00 Rent for month of _____ Account # 40-40-5120
\$ 0 Rent for month of _____ Account # 40-40-5120

To prepare apartment to ready for new resident
\$ 20.00 Cleaning, SPECIAL Offsets Account # 40-40-6840 Housekeeping Special \$20.00
\$ 0 Painting, SPECIAL Offsets Account # 40-40-6840 & 40-40-6841
\$ 0 Carpet Cleaning, SPECIAL Offsets Account # 40-40-6765
\$ 0 Miscellaneous Offsets Account # _____
\$ 20.00 Total

PLUS THE FOLLOWING CREDITS
\$ 5685.00 Miscellaneous Offsets Account # 4.4b refund
\$ 5685.00 Total

\$ 1000.00 Security Deposit (Account # 40-40-2240) paid on 4/8/20
\$ 0 Transfer to Apartment: _____

\$ 6665.00 Balance due Resident / Resident Estate / Landlord (Circle One)

Forwarding Address: Elaine Benz
66 Diane Roth
12730 N. Cortez Dr.
New Berlin, WI 53151

Requested by: Jandy Date: 12/1/21

Special Instructions: Refund total 6665, which includes
\$1000 Security Deposit and \$5685 for the 4.4b
Prepayment for that month's rent.
They already paid for the last month's rent.
Therefore, will refund the 4.4b.

Vacate-RH

DEC 06 2021

Initial: EL