

Texas Department of Public Safety

Life Safety and Risk Management

Bulletin #20200330.00

March 30, 2020

DPS is taking steps to continue providing essential services to the public and a safe work environment to our employees.

Self - Check

Employees must pay close attention to their own health. Before you leave for work, determine whether or not you have any of the following symptoms.

- Fever (temperature of 100.4 or greater)
- Cough
- Shortness of breath

If you have ANY of these symptoms, do not come to work until you have contacted your medical provider for direction and informed your supervisor.

If you have already been to your medical provider for any of these symptoms, and they have ruled out COVID-19, then follow the instructions already provided by your medical provider regarding return to work.

Any confirmed positive test for COVID-19 must be reported to your supervisor. Your supervisor will submit the information to the medical operations unit assigned to this event through DPS Risk Management.

CDC and World Health Organization (WHO) reports the latest common signs and symptoms of those infected with COVID-19 have been reported as:

- Fever 88%
- Dry cough 67.7%
- Thick mucus from coughs (sputum) 33.4%
- Shortness of breath 18.6%
- Sore throat 13.9%
- Headache 13.6%
- Additional symptoms are: diarrhea, runny nose and fatigue

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Required Practices

Social distancing is an absolute necessity to flatten the Coronavirus curve. Please continue to follow the [CDC](#) guidelines for social distancing and follow recommended sanitization and hygiene practices. Wash your hands regularly and use hand sanitizer when you are unable to wash your hands.

Coronavirus has shown to remain alive in the air and the following surfaces for:

- Aerosolized (sneezing/coughing): 3 hours
- On copper (pennies): 4 hours
- On cardboard: 24 hours
- On hard surfaces (metal, plastic, counter tops) 2-3 days

Be mindful of certain areas when in public, such as those listed below and handle with sanitization and hygiene practices in mind:

- Gas pumps
- Shopping carts
- Door handles
- Restrooms

If you have any questions or concerns, please do not hesitate to contact DPS Risk Management at dpsriskmanagement@dps.texas.gov

Thank you,

DPS Risk Management
512.424.7458