



CLEVELAND DIVISION OF POLICE

DIVISIONAL NOTICE

DATE: APRIL 21, 2020	NUMBER: 20-137
SUBJECT: N95 FACEMASK STERILIZATION EVENT	
CHIEF: <i>Calvin D. Williams, Chief</i>	PAGE(S): 1 of 1

Districts/Units with N95 masks requiring sterilization shall send a designee to pick up four large paper bags from Field Operations, Police Headquarters, Room 921, on Wednesday, April 22, 2020, from 0800 to 1200 hours. The bags will be labeled with the District/Unit at the time of pick up.

Members shall use a permanent marker to legibly record their name and badge number on either the inside or outside of their contaminated mask according to personal preference. Members shall place their contaminated mask into the paper bag for their District/Shift/Unit supplied by Field Operations.



On Thursday, April 23, 2020, at 0800 hours, each District/Unit shall convey contaminated masks to the parking lot at Burke Lakefront Airport for sterilization by [Cleveland Masters of Disasters \(MOD\)](#). MOD will have a trailer in the parking lot for this purpose. Sterilized masks should be picked up at 0930 hours. Masks can be returned to members on the same day after drying is complete (around 1200 hours).

A mask can be sterilized up to four times, and will be marked to indicate the number of times cleaned by [Masters of Disasters](#). Soiled masks shall be discarded as they will not be sterilized. Members shall contact their supervisor if their mask is soiled and need a replacement. All members shall keep at least one N95 mask for use while waiting for their secondary mask to be returned.

Any questions or concerns regarding the N95 facemask sterilization event should be directed to Sergeant Joseph Hageman, Field Operations, at jhageman3@city.cleveland.oh.us or 216 623-5011.