UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA							
	Plaintiff)					
	v.)	Civil Actio	n No.			
	Defendant)					
	SU	JMMONS IN A C	CIVIL ACTION				
To:	(Defendant's name and address)						
10.	(Dejendani s name and address)						
	A lawsuit has been filed against y	you.					
Civil	Within 30 days after service of the on the plaintiff an answer to the att Procedure. The answer or motion as are:	tached complaint of	or a motion under	Rule 12 of the Fo	ederal Rules of		
comp	If you fail to respond, judgment blaint. You also must file your answ	-		u for the relief do	emanded in the		
			ANGELA D. CA.	ESAR, CLERK (OF COURT		
D.							
Date:				of Clerk or Deputy (Clerk		

FOIA Summons (1/13) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nat	me of individual and title, if any)							
was re	ceived by me on (date)	·							
	☐ I personally served	I the summons on the individual a	t (place)						
			on (date)	; or					
	☐ I left the summons at the individual's residence or usual place of abode with (name)								
		des there,							
	on (date), and mailed a copy to the individual's last known address; or								
	☐ I served the summe		, who is						
	designated by law to accept service of process on behalf of (name of organization)								
			on (date)	; or					
	☐ I returned the sum	☐ I returned the summons unexecuted because							
	☐ Other (specify):								
	My fees are \$	for travel and \$	for services, for a total of \$						
	I declare under penalty of perjury that this information is true.								
Date:									
Date.			Server's signature						
			Server's address						

Additional information regarding attempted service, etc: