

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF COLUMBIA**

AMERICANS FOR PROSPERITY FOUNDATION)
1310 North Courthouse Road, Suite 700)
Arlington, VA 22201,)
)
Plaintiff,)
)
v.)
)
U.S. DEPARTMENT OF VETERANS AFFAIRS)
810 Vermont Avenue, N.W.)
Washington, D.C. 20420,)
)
Defendant.)

COMPLAINT EXHIBIT 4

Harris, Mark A (Tampa)

From: Heim, Amber
Sent: Friday, February 26, 2021 9:28 AM
To: Harris, Mark A (Tampa)
Subject: SI FOIA Notification, [Facility Name, FOIAxpress Tracking Number]

Good morning Mark,

Yes, this would fall under Substantial Interest. Can you do me a favor? The SI Notification Letter, can you put that in an email? We don't need the letter, just the information in the body of an email and attach the incoming request. Once this is done, please send to VHA FOIA SI Review email.

Substantial Interest (SI) Notification Template:

To: VHA FOIA SI Review
Subject: SI FOIA Notification, [Facility Name, FOIAxpress Tracking Number]
Body of the email:
Attached to this email is a FOIA Request received by [VHA Facility Name] from [Requester name and affiliation] on [date request was received]. The details pertaining to this request are outlined below:
Who: [insert name of FOIA Requester]
Affiliation: [insert organization such as ABC News]
What: Requesting the following:
[Transcribe exactly what the requester is seeking]
Assigned VHA FOIA Officer: [insert your name]
Estimated Closure Date: [insert best estimate]
Attachment: Attach a scanned dated copy of the request

Please let me know if you have any questions. Thank you,

Amber Heim, CIPP/US, CIPP/G
VHA FOIA Officer | Information Access and Privacy Office
Office of Health Informatics (105HIG)
810 Vermont Avenue, N.W. | Washington, D.C. 20420
Tel. (319) 530-7694 | Fax (202) 273-9387

From: Harris, Mark A (Tampa) [REDACTED] >
Sent: Thursday, February 25, 2021 1:01 PM
To: VHA FOIA SI Review <VHAFOIASIReview2@va.gov>
Subject: Possible SI request

Please review the attached request to determine if you feel it is of Substantial Interest or not.

Mark Harris
Privacy Office