

San Marino City Clerk  
PRA Office  
2200 Huntington Dr  
San Marino, CA 91108

June 28, 2021

This is a follow up to a previous request:

To Whom It May Concern:

I wanted to follow up on the following California Public Records Act request, copied below, and originally submitted on Aug. 28, 2019. Please let me know when I can expect to receive a response.

Thanks for your help, and let me know if further clarification is needed.

View request history, upload responsive documents, and report problems here:  
<https://www.muckrock.com/respond/1113569/>

If prompted for a passcode, please enter:  
VVBLMRGB

Filed via MuckRock.com  
E-mail (Preferred): 79717-52010459@requests.muckrock.com

For mailed responses, please address (see note):  
MuckRock News  
DEPT MR 79717  
411A Highland Ave  
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

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On Oct. 1, 2019:  
Subject: RE: California Public Records Act Request: Ring promo, San Marino  
Good afternoon,

On 9/10/2019 the responsive documents for your 8/29 public records request (PRR) were sent to you on the same flash drive as your 7/30 PRR, and your payment for copies for the 8/29 PRR was mailed back to you along with the flash drive.

Thank you,

[City of San Marino]    [ ]

Eva Heter

City Clerk

San Marino, CA 91108

eheter@cityofsanmarino.org

P: (626) 300-0705

CityofSanMarino.org<<https://www.cityofsanmarino.org>>

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On Oct. 1, 2019:

Subject: RE: California Public Records Act Request: Ring promo, San Marino  
Hi, I just made the payment, please let me know when it's processed. Thank you!

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On Oct. 1, 2019:

Subject: RE: California Public Records Act Request: Ring promo, San Marino

To Whom It May Concern:

Please find enclosed a check for \$3.83 to satisfy the fee associated with the attached public records request.

Thank you.

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On Sept. 13, 2019:

Subject: RE: California Public Records Act Request: Ring promo, San Marino  
Good morning,

Please see the attached email response, sent on Monday, September 9, 2019, in response to your August 29, 2019, Public Records Act request. Please note, the documents, responsive to your August 29, 2019 request, have been saved to a flash drive and sent via U.S. Postal Services, along with the documents responsive to your July 30, 2019, Public Records Act request.

Thank you,

[City of San Marino] [ ]

Eva Heter

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On Aug. 29, 2019:

Subject: RE: California Public Records Act Request: Ring promo, San Marino  
Caroline Haskins:

Thank you for the clarification. I have received the follow-up request to your 7/30/2019 request for records. Discovery has now begun for responsive documents for the time period of 7/30/2019 - current.

Thank you,

[City of San Marino] [ ]

Eva Heter

City Clerk

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On Aug. 28, 2019:

Subject: California Public Records Act Request: Ring promo, San Marino

To Whom It May Concern:

Pursuant to the California Public Records Act, I hereby request the following records:

Public records show that this city has entered into a Promotional Discount Agreement with Ring, Amazon's home security camera company. (<https://cityofsanmarino.org/CivicAlerts.aspx?AID=702>) These agreements direct city funds toward providing a discount on Ring products, such as doorbell cameras.

Therefore, I hereby request the following records related to Ring and possible Promotional Discount Agreements:

- 1) All calendar invitations, instructional materials, presentations and presentation materials (including recorded video and audio, PowerPoint files, prepared remarks, and slides formats), and other documents that mention Ring devices and/or the Neighbors app. This includes A) any minutes/notes taken during meetings that discussed the use of Ring devices and/or the Neighbors app, B) any explanations (whether internally or externally generated) of how Ring devices and/or the Neighbors app work, and C) any other document that has been used to help explain the use, marketing, or promotion of Ring devices and/or the Neighbors app to any party, including internal documentation, public relations materials, and executive summaries.
- 2) A copy of any privacy impact assessments, use policies, standard operating procedures, data retention policies, legal opinions, warranties, non-disclosure agreements, contracts, liability waivers, insurance agreements, Promotional Discount Agreements, Requests for Proposals, Responses to Requests for Proposal, Memorandums of Understanding, Letters of Interest, usage policies, or informal agreements between the city and Ring.
- 3) A copy of any funding opportunity announcements, grant applications and grantor status/progress reports, reports to legislative bodies, annual reports that mention Ring or the Neighbors app, as well as audit records, including but not limited to security audits of the software, misuse reports, and reports to oversight bodies.
- 4) Any digital communications including but not limited to emails and text messages) as well as documents, (including but not limited to PDF, word processing, excel, and slide documents) that mention Ring or the Neighbors app.

5) Any digital communications (including but not limited to emails and text messages) between city government workers with Ring representatives.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes. It will be used in the course of reporting for Motherboard, VICE's science and technology website (motherboard.vice.com).

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 calendar days, as the statute requires.

Sincerely,

Caroline Haskins

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