



**American Public Gas Association**



**2021**

***Winter APGA Board  
of Directors Meeting***

**January 25, 2021**



# 2020-2021 APGA OFFICERS & BOARD OF DIRECTORS



## *Chair*

### **John Leary**

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## 2020-2021 APGA OFFICERS & BOARD OF DIRECTORS

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# APGA BOARD OF DIRECTORS' MEETING ATTENDANCE 2020 – 2021

NAME	SYSTEM/COMPANY	OCT '20	JAN '21	MAY '21	JUL '21
Matt Ballard	Sevier County Utility District, Sevierville, TN				
Gerald Ballinger	Public Energy Authority of Kentucky, Carrollton, KY	✓			
Jon Beam	Equipment Controls Company, Norcross, GA	✓			
Tony Burns	North Alabama Gas District, Muscle Shoals, AL	✓			
Mike Casper	Jo-Carroll Energy, Elizabeth, IL	✓			
Jim Crowley	Easton Utilities, MD	✓			
Sam Davis	Lake Apopka Natural Gas District, Winter Garden, FL	✓			
Travas Deal	Colorado Springs Utilities, CO	✓			
Brian Dove	Cullman-Jefferson Counties Gas, Cullman AL	✓			
Bob Dowell	Long Beach Energy Resources, CA	✓			
Tae Eaton	Paris-Henry County Public Utility District, Paris, TN	✓			
Kathy Garcia	CPS Energy, Austin, TX	✓			
John Gregg	McCarter & English, Washington, DC	✓			
Greg Henderson	Southeast Energy Authority, Andalusia, AL	✓			
Mike Jewell	Covington Natural Gas, GA	✓			
Gordon King	Okaloosa Gas District, Valparaiso, FL	✓			
Sue Kristjansson	ORUD Natural Gas, Oak Ridge, TN	✓			
Chris Latch	City of Corinth Gas & Water, MS	✓			
John Leary	Borough of Chambersburg, PA	✓			
Zac Littrell	Symmetry Energy Solutions, Franklin, TN				
David Love	Magnolia River, Decatur, AL	✓			
Mason Matthews	Athens Utilities, AL	✓			
Stephen Mayfield	City of Tallahassee Gas Utility, FL	✓			
Doug Moser	Philadelphia Gas Works, PA	✓			
Mark Nibaur	Austin Utilities, MN	✓			
Eduardo Noriega	Fountain Inn Natural Gas, SC	✓			
John Olshefski	Huntsville Utilities, AL	✓			
Jason Padgett	North Baldwin Utilities, Bay Minette, AL				
John Piazza	Southern Cathodic Protection Co., Atlanta, GA	✓			
Dave Schryver	APGA, Washington, DC	✓			
Brooke Sinclair	Knoxville Utilities Board, TN	✓			
Jonathan Snyder	City of Richmond Dept. of Utilities, VA	✓			
Jimmy Sprouse	York County Natural Gas Authority, Rock Hill, SC	✓			
Steve Squibb	City Utilities of Springfield, MO	✓			
Matt Stennett	Middle Tennessee Natural Gas, Smithville, TN	✓			
Chris Strippelhoff	Municipal Gas Authority of Georgia, Kennesaw, GA	✓			
Durk Tyson	Greenville Utilities Commission, NC	✓			
Chuck Warrington	Clearwater Gas System, FL	✓			
Alonzo Weaver	Memphis Light, Gas & Water, TN	✓			
Rich Worsinger	City of Wilson, NC	✓			



# APGA Calendar of Events



## 2021 Meetings & Conferences

January 25	Winter Board Meeting	Virtual
April 26	Spring Board Meeting	Hyatt Regency Savannah, Georgia
April 27 – 29	Gas Supply Conference and Marketing & Policy Conference	Virtual
July 25 – 28	Annual Conference	Hyatt Regency Tamaya Resort Santa Ana Pueblo, New Mexico
September 19 – 21	Strategic Planning	The Alexandrian Alexandria, Virginia
October 24 – 26	Fall Board & Committee Meetings	The Guest House at Graceland Memphis, Tennessee
October 26 – 28	Operations Conference	The Guest House at Graceland Memphis, Tennessee

## 2022 Meetings & Conferences

January 23 – 26	Winter Board & Committee Meetings and Member Hill Visits	Phoenix Park Hotel Washington, DC
May 8 – 10	Spring Board & Committee Meetings	Omni Royal Orleans Hotel New Orleans, Louisiana
May 10 - 11	Gas Supply Conference and Marketing & Policy Conference	Omni Royal Orleans Hotel New Orleans, Louisiana
July 17 – 20	Annual Conference	Marriott City Center Minneapolis, Minnesota
October 23 – 25	Fall Board & Committee Meetings	TBD (Charleston)
October 25 – 27	Operations Conference	TBD (Charleston)

## 2023 Meetings & Conferences

Jan 29 – Feb 1	Winter Board & Committee Meetings and Member Hill Visits	Phoenix Park Hotel Washington, DC
April/May	Spring Board & Committee Meetings	TBD (Huntsville)
April/May	Gas Supply Conference and Marketing & Policy Conference	TBD (Huntsville)
July 23 – 26	Annual Conference	The Phoenician Scottsdale, Arizona

# Board



# AMERICAN PUBLIC GAS ASSOCIATION

## Board of Directors' Meeting Agenda



Virtual Meeting

January 25, 2021

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### **CALL TO ORDER** – John Leary, APGA Chair

1. Antitrust Warning – John Gregg (Item A, Board, pg 8)
2. 2021 National Sponsors – John Olshefski (Item B, Board, pg 9)

### **PRELIMINARY ACTION ITEMS**

1. Consideration of Minutes – John Leary
  - a. October 26, 2020 Board Meeting Minutes – (Item C, Board, pg 11)
2. Financial Reports – Rich Worsinger
  - a. 4th Quarter 2020 Budget (Item A, Financial, pg 21)
  - b. Trial Balance (Item B, Financial, pg 26)
  - c. Balance Sheet (Item C, Financial, pg 30)
  - d. Reserves Report (Item D, Financial, pg 32)

### **ACTION ITEMS**

1. To Approve the Achievement of the 2020 SARIP Performance Targets – John Leary (Item D, Board, pg 15)
2. To Approve the 2021 Roster of the Public Gas Policy Council – John Leary (Item E, Board, pg 16)

### **REPORTS**

1. Membership – John Olshefski (Item A, Reports, pg 48)
2. Direct-Use Task Group – Stephen Mayfield (Item B, Reports, pg 49)
3. Media & Public Outreach Committee – Alonzo Weaver (Item C, Reports, pg 51)
4. Sponsorship Committee – John Olshefski (Item D, Reports, pg 52)
5. Workforce Task Group – Steve Squibb (Item E, Reports, pg 53)
6. APGA RF – Chris Latch (Item F, Reports, pg 54)
7. APGA SIF – Bill Defoor (Item G, Reports, pg 55)
8. General Counsel Report – John Gregg (Item H, Reports, pg 56)
9. CEO Report – Dave Schryver (Item I, Reports, pg 61)

### **ADJOURN**

## Antitrust Warning

The antitrust laws are among the most important of the laws affecting business. Their purpose is to preserve fair and honest competition. Violation of federal (and many state) antitrust laws can carry serious criminal, and potentially crushing civil, penalties. Violators are also subject to civil suits by injured parties, who can collect three times the damages that they can prove the violations caused. Private plaintiffs may also recover attorneys' fees, which can be very substantial.

The greatest danger area in antitrust law is contact among competitors. Any kind of agreement or understanding between or among competitors, formal or informal, oral or written, express or implied, regarding prices, terms or conditions of sale, volume of production, limitation of territories, or division or allocation of customers or product markets is illegal under the Sherman Act. It makes no difference whether the parties to such an understanding believe in good faith that it was reached for "good business reasons" or even whether it was deemed necessary to combat anticompetitive conduct by others.

The proof of a conspiracy is often necessarily circumstantial. That is, it can be inferred from surrounding circumstances and subsequent events. No formal agreement has to be shown. Consequently every contact and communication between competitors may be subject to close scrutiny in the event of an antitrust investigation.

Although trade associations such as the APGA are generally acknowledged to serve vital business functions, they are often combinations of competitors. As such, they are inherently dangerous because the mere existence of the association supplies the element of "concert" or "combination" necessary to prove a combination in restraint of trade. Clearly, most members of APGA are not direct competitors of each other, but some may be (e.g., for new load and for gas supply), and it is important for members to recognize as much.

It may also be especially important for representatives of APGA members to bear in mind that concerted action by buyers can run afoul of the antitrust laws, as well as concerted action of sellers. While customers may legitimately band together for the purposes of pursuing administrative or legislative remedies which have the result of reducing prices for all, it does not follow that they can agree outside the context of pursuing such remedies to refuse to deal with certain sellers or to do so only upon terms agreed upon among the buyers.

Municipal entities enjoy a certain amount of statutory protection from damages liability under the federal antitrust laws, and they may be able to defend some activities based on the notion that their conduct is tantamount to "state action." However, the "state action" defense is often inapplicable in cases involving concerted action or agreements, such as price-fixing or tying. Furthermore, neither the statutory protection of municipalities nor the "state action" defense is necessarily available to the APGA.

Representatives are urged to bear these things in mind when attending to APGA-related business. A good rule of thumb is to refrain from making any statement orally or in writing, that one would not wish to have repeated in court. Comments that could prove particularly troubling would be any that could be construed to amount to an agreement to fix prices, to control output, or to boycott or price to destroy a competitor or to discriminate in pricing to similar customers. Disparagement of competitors' product or services should also be avoided.



# APGA APPRECIATES THE SUPPORT OF OUR NATIONAL SPONSORS

**Blue Flame**

# Honeywell

**Gold Flame**



*Consolidated*

*PIPE & SUPPLY COMPANY, INC.*

**Silver Flame**



**Gas Connectors & Accessories**

# APGA APPRECIATES THE SUPPORT OF OUR NATIONAL SPONSORS

## Bronze Flame



J.P.Morgan



T & T  
Pipeline  
Co., Inc



# AMERICAN PUBLIC GAS ASSOCIATION

## Board of Directors' Meeting



**Virtual Meeting**

**October 26, 2020**

**CALL TO ORDER:** APGA Chairman John Leary called the Board meeting to order and welcomed the attendees.

**Attendance.** The following individuals were in attendance:

**Officers:**

Alonzo Weaver, 1<sup>st</sup> Vice Chair  
John Olshefski, 2<sup>nd</sup> Vice Chair  
Sam Davis, Past Chair

Rich Worsinger, Treasurer  
Dave Schryver, Secretary  
John Gregg, General Counsel

**Directors:**

Gerald Ballinger, Carrollton, KY  
Jon Beam, Norcross, GA  
Tony Burns, Muscle Shoals, AL  
Mike Casper, Elizabeth, IL  
Jim Crowley, Easton, MD  
Travas Deal, Colorado Springs, CO  
Brian Dove, Cullman, AL  
Bob Dowell, Long Beach, CA  
Tae Eaton, Paris, TN  
Kathy Garcia, Austin, TX  
Greg Henderson, Andalusia, AL  
Mike Jewell, Covington, GA  
Gordon King, Valparaiso, FL  
Sue Kristjansson, Oak Ridge, TN  
Chris Latch, Corinth, MS

David Love, Decatur, AL  
Mason Matthews, Athens, AL  
Stephen Mayfield, Tallahassee, FL  
Doug Moser, Philadelphia, PA  
Mark Nibaur, Austin, MN  
Eduardo Noriega, Fountain Inn, SC  
John Piazza, Atlanta, GA  
Brooke Sinclair, Knoxville, TN  
Jonathan Snyder, Richmond, VA  
Jimmy Sprouse, Rock Hill, SC  
Steve Squibb, Springfield, MO  
Matt Stennett, Smithville, TN  
Chris Strippelhoff, Kennesaw, GA  
Durk Tyson, Greenville, NC  
Chuck Warrington, Clearwater, FL

**Absent:**

Matt Ballard, Sevierville, TN  
Zac Littrell, Franklin, TN

Jason Padgett, Bay Minette, AL

**Others in Attendance:**

Audrey Casey, Washington, DC  
Todd Brady, Washington, DC  
Simon Cook, Washington, DC  
Sheila Deringis, Washington, DC  
Debbie Elmes, Easton, MD

Erin Kurilla, Washington, DC  
Brian Langille, Clearwater, FL  
Doug MacGillivray, Washington, DC  
Stuart Saulters, Washington, DC  
Carl Smith, Greenville, NC

**Antitrust Warning.** Chairman Leary asked APGA's General Counsel John Gregg to provide an antitrust warning. Mr. Gregg provided the warning and noted the detailed antitrust guidelines set forth in the Board packet.

**APGA National Sponsors.** John Olshefski thanked and recognized APGA's National Sponsors: Honeywell, Consolidated Pipe, Hubbell, BP Energy, Symmetry Energy, DevTech, Equipment Controls, Energy Vision, Goldman Sachs, JP Morgan, Magnolia River, McCarter & English, Municipal Capital Markets Group, Performance Pipe, RBC Capital Markets, Southern Cathodic Protection, and T&T Pipeline.

**Porter Novelli.** Our contract with Porter Novelli will be ending as of 12/31/20. Staff will be exploring options with Reservoir to help us move forward with the Natural Gas Genius campaign.

### **PRELIMINARY ACTION ITEMS:**

**Consideration of Minutes.** Chairman Leary presented the minutes from the January 27, 2020 Board Meeting held in Houston. A motion and a second were offered to approve the minutes as written. There being no discussion, the motion carried.

**Financial Reports.** Treasurer Rich Worsinger provided a review of the APGA financial reports for the quarter ending September 30, 2020. The reports were discussed on a conference call with the Board prior to this meeting. No questions were raised. Mr. Worsinger projected we will end the year under budget with no draw on reserves or retained earnings, which is better than expected.

**Reserves Update.** Debbie Elmes from Morgan Stanley provided an update on the APGA investments. She reported the market has been very volatile and will likely continue through the election due to concerns with COVID, doubts of a stimulus package and the dollar rising. The performance of APGA investments compared to the benchmark is doing well. Mr. Gregg asked whether, given historically low bond interest rates, clients were shifting more into equities to preserve routine returns.

### **ACTION ITEMS:**

**To Approve the 2020-2021 Nominating Committee.** Mr. Leary introduced the resolution to approve the 2020-2021 Nominating Committee: Sam Davis (chair), Brian Dove, Owen Reeves, Alonzo Weaver, Rich Worsinger.

A motion and a second were offered to approve the 2020-2021 Nominating Committee. There being no further discussion, the motion carried.

**To Approve the 2021 SARIP Performance Targets.** Mr. Leary introduced the performance metrics for the 2021 SARIP included in the Board materials. He also explained that the SARIP is not a bonus but a portion of salary that is considered at-risk based on performance measures outlined in the document.

A motion and a second were offered to approve the 2021 SARIP Targets. The motion was carried.

**To Approve the Recommendation on APGA Reserves.** Mr. Worsinger introduced a memo dated October 12, 2020 from the Executive Committee outlining the APGA Reserves Policy with a recommendation to use the excess funds to: (1) direct \$200,000 to "Drawn from Excess Reserves" line 4410 of the proposed 2021 budget; and (2) authorize \$50,000 for capital improvements of the APGA office.

A motion and a second were offered to approve the recommendation on APGA reserves. There being no further discussion, the motion carried.

**To Approve the 2021 Budget.** Mr. Worsinger introduced the proposed 2021 budget, which was also reviewed on the conference call with the Board prior to the meeting. There is concern with performance of dues, sponsorships and conferences due to COVID. The question was raised whether the expense for Porter Novelli should remain the same if another firm can step in at less than budget. It was also suggested that the effectiveness of the program should be assessed.

A motion and a second were offered to approve the 2021 budget. There being no further discussion, the motion carried.

**To Approve the 2020-2021 APGA Policy Resolutions.** Alonzo Weaver introduced the APGA Policy Resolutions, which are typically presented at the spring Board meeting for approval and subsequently brought to the full membership at the Annual Meeting in July. There were no new resolutions proposed, while some were amended or eliminated.

A motion and a second were offered to approve the APGA Policy Resolutions. There being no further discussion, the motion carried.

**To Approve the Creation of an APGA Workforce Task Group.** John Leary introduced the resolution to create a Workforce Task Group comprised of APGA members to focus on workforce-related issues for public gas systems, especially demographic issues as baby boomers retire. The Task Group will make recommendations regarding best practices on workforce issues for public gas systems and share its findings and recommendations with the APGA Board of Directors and membership.

A motion and a second were offered to approve the creation of an APGA Workforce Task Group. There being no discussion, the motion carried.

## **REPORTS:**

**Membership.** John Olshefski provided an update on the status of membership dues, noting that dues invoices were sent in mid-September and we have gained three new members to date.

**Direct-Use Task Group (DUTG).** Sue Kristjansson reported on the activities of the DUTG, a summary of which was included in the Board materials. The DUTG met in person in early September with some attending virtually. The DUTG will be focused on expanding the State Ambassador program for the remainder of 2020. The Task Group will continue to stay abreast of activities regarding renewable natural gas and hydrogen.

**Media and Public Outreach Committee (MPOC).** Alonzo Weaver provided an update on the MPOC activities, a summary of which was included in the Board materials. The Committee has continued to conduct monthly conference calls to review media outreach developments. APGA staff has also received media training from our communications firm, Reservoir.

**Sponsorship Committee.** John Olshefski reviewed the report included in the Board materials recognizing the current APGA National Sponsors. There has been little activity due to COVID and the cancellation of in-person meetings.

**APGA Research Foundation (RF).** Chris Latch provided an update on RF activities, noting that the RF remains in a strong financial position and continues efforts to recruit new contributors. The RF will recognize Jimmy Sprouse with the 2020 Distinguished Service Award for his work and dedication to the RF Board and UTD Board over the years. The RF/GTI Forum is scheduled for June 9-10, 2021 at the GTI facility outside of Chicago. More information will be forthcoming as we get closer.

**APGA Security & Integrity Foundation (SIF).** Erin Kurilla provided an update on SIF programs and activities, noting that the SIF remains financially strong and SIF products and services continue to be successful. The SIF has entered into a contract with RCP to take over programming and technical support for SHRIMP. The SHRIMP platform will undergo a new interface and user experience. All existing data will be transferred to the new platform with a timeframe of approximately four months. The SIF is reviewing the D&A tool to ensure it is up to date with current regulatory requirements.

**Strategic Planning.** John Leary reported on the survey that was sent to members in preparation for upcoming strategic planning, the results of which are included in the Board materials. The session was originally scheduled to be held in October but will be rescheduled to later in 2021 when we are able to meet in person, possibly September 2021.

**General Counsel Report.** Mr. Gregg reported on developments in the energy industry, including how nearly every oil major has announced its transition to activities other than oil production. He commented that the presidential election outcome would not stop electrification efforts because of the work of the states, 35 of which have set clean energy goals. He quoted the Democratic Party platform to achieve net zero greenhouse gas emissions no later than 2050.

**CEO Report.** Dave Schryver reviewed several items of interest:

- APGA held a Virtual Member Tour over the span of several months in lieu of meeting in person due to COVID. There were 27 sessions held based on geographic region. The APGA Virtual Operations Conference started on October 19.
- Renee Lani reported on an update by the International Codes Council.
- After the upcoming election, APGA will plan to meet with the transition team if there is a change in leadership at the White House.
- Four states have passed Energy Choice legislation: Tennessee, Oklahoma, Louisiana and Arizona.

#### **RECESS:**

A motion was made and seconded to recess the APGA Board of Directors' Meeting to permit the Board to go into Executive Session. The motion carried.

#### **EXECUTIVE SESSION:**

By consensus, the Board determined to report the following on the Executive Session.

Mr. Davis reported on the annual evaluation process for the CEO & President. He made a recommendation from the Executive Committee for salary adjustment in light of the uncertainties of the present time. The Board determined to increase that recommendation noting the exemplary performance of the organization during a difficult period.

A motion to adjourn the Executive Session and to resume the regular session of the APGA Board meeting was made and seconded and unanimously carried.

#### **ADJOURNMENT:**

Upon motion duly made, seconded and unanimously carried, the Board meeting was adjourned.

## 2020 SARIP Performance Metrics

### Association Wide SARIP Goals

#### 1. Membership.

- i. If membership is maintained at no less than 100% of the previous year's level, this metric is 100% achieved.
- ii. If membership is maintained at equal to or less than 96% of the previous year's level, this metric is 0% achieved.
- iii. If membership is maintained between the above-stated levels this metric is achieved at the prorated value.

Performance. In 2019, APGA membership was **729**. In 2020, APGA membership was **732**. **This metric is achieved.**

#### 2. Net Ordinary Income.

- i. If Net Ordinary Income meets the Board-approved budget, or amendment thereof, this metric is 100% achieved.
- ii. If the Net Ordinary Income is below the Board-approved budget, or amendment thereof, this metric is 0% achieved.

Performance. Net Ordinary Income for 2020 was budgeted at **-\$76,500**. **This metric is 100% achieved (Estimated to be about \$24,772).**

#### 3. Membership Satisfaction. An annual **Member Satisfaction Survey**, ranking overall satisfaction on a scale of 1 to 5, will be sent each year to establish member satisfaction with APGA.

- i. If at least **85%** of members responding rate membership satisfaction with APGA in the two highest levels, this metric is 100% achieved.
- ii. If at least **75%** of members responding rate membership satisfaction with APGA in the two highest levels, this metric is 50% achieved.
- iii. If members responding rate membership satisfaction with APGA in the two highest levels between the above-stated levels this metric is achieved at the prorated value.
- iv. If less than **75%** of members responding rate membership satisfaction with APGA in the two highest levels, this metric is 0% achieved.

Performance. The membership satisfaction survey asks APGA members to rank their overall satisfaction with APGA in one of five categories: Excellent; Good; Okay; Poor; and Not sure.

The total number of responses to this question was 101. 53 members ranked their satisfaction as excellent; 41 members ranked their satisfaction as good; and 7 members ranked their satisfaction level as okay; 0 member ranked its satisfaction level as Poor.

The total percentage of responses in the two highest levels was 93%. **This metric was 100% achieved.**

#### 4. APGA-Wide Metric $(100 + 100 + 100 / 3) = 100\%$

## **Board Resolution to Approve the 2021 APGA PGPC Nominations**

**Whereas**, the purpose of the Public Gas Policy Council (PGPC) is to assist APGA in moving legislation forward that is important to its members, to oppose harmful legislation, and to provide advice on other legislative related issues of importance to APGA; and,

**Whereas**, the PGPC is made up of appointed and locally-elected officials; and,

**Whereas**, locally elected and appointed public officials have a strong, persuasive, and authoritative voice in Washington, D.C. with their elected representatives in both the House and Senate; and,

**Whereas**, having a core group of elected officials carry the public gas message to Congress significantly strengthens APGA's advocacy efforts.

**Now, therefore be it resolved** that the following officials be appointed to serve on APGA's PGPC for 2021:

### **Nominees**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>City/Town</b>	<b>State/Province</b>
Jason	Reeves	Mayor	Troy	AL
Hoyt	Hamilton	Councilmember	Clearwater	FL
Glenn	Wright	Mayor	Greensboro	GA
Lanier	Rhodes	Mayor	Union Point	GA
Richard (Ricky)	Sapp	City Manager	Louisville	GA
Fred	Perriman	Mayor	Madison	GA
Larry	Stansell	Mayor	Trion	GA



Dennis	Henderson	Board Member, Jackson Energy Authority	Jackson	TN
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### Proposed to be removed

First Name	Last Name	Title	City/Town	State/Province
George	Cretekos	Mayor	Clearwater	FL
Jay	Jaxon	Mayor	Eufaula	AL
Seth	Shapiro	Board Member, Philadelphia Facilities Management Corporation	Philadelphia	PA
William	Evans	Mayor	Sparta	GA
Larry	Guest	Mayor	Elberton	GA
Larry	Morgan	Mayor	Louisville	GA

### Current Roster

First Name	Last Name	Title	City/Town	State/Province
Shelly	Berryville	Councilman	Hawkinsville	GA
Troy	Besseche	Assistant City Manager	Sugar Hill	GA
Phil	Best	Mayor	Dublin	GA
Mike	Callis	Mayor	Portland	TN
Allen	Coffman	Council	Chambersburg	PA
Harry	Drought	Chairman,	Helotes	TX

		Grey Forest Utilities Board of Trustees		
Buddy	Duke	Councilman	Adel	GA
Leslie	Enoch	Commissioner, Middle Tennessee Natural Gas Utility District	Smithville	TN
Dexter	McLendon	Mayor	Greenville	AL
Joe	Pitts	Mayor	Clarksville	TN
Nancy	Stanley	Commissioner, Oak Ridge Utility District	Oak Ridge	TN
Kevin	Thompson	Councilmember, City Utilities of Mesa	Mesa	AZ
Randy	Toms	Mayor	Warner Robins	GA
Kenneth	Usry	Mayor	Thomson	GA
Paul	Vinson	Director of Fuels, CPS Energy	San Antonio	TX
Bobby	Vinson	Board Member, Marion Gas System	South Pittsburg	TN
Kathy	Waldrop	Vice Chair, Grey Forest Utilities Board of Trustees	Helotes	TX
Larry	Waters	County Mayor	Sevierville	TN
Perry	Williams	Commissioner of Public Works	Greer	SC

Stuart	Saulters	Vice President of Government Relations, APGA	Washington	DC
Dave	Schryver	President and CEO, APGA	Washington	DC

# F i n a n c i a l s

**AMERICAN PUBLIC GAS ASSOCIATION**  
**Profit & Loss Budget vs. Actual**  
January through December 2020

	Jan - Dec 19	Jan - Dec 20	20 Budget	+/- Budget	% Budget	Comments
Ordinary Income/Expense						
Income						
4000 · Dues Revenue						
4010 · Member Dues	2,360,697.74	2,450,398.77	2,459,307.00	(8,908.23)	99.64%	Good!
4015 · JAA Dues	0.00	52,500.00	45,000.00	7,500.00	116.67%	
4020 · Associate Dues	64,395.00	63,716.25	68,000.00	(4,283.75)	93.7%	
4030 · New Member Dues	30,518.08	17,525.19	20,000.00	(2,474.81)	87.63%	
<b>Total 4000 · Dues Revenue</b>	<b>2,455,610.82</b>	<b>2,584,140.21</b>	<b>2,592,307.00</b>	<b>(8,166.79)</b>	<b>99.69%</b>	Good!
4100 · Non-Dues Revenue						
4110 · Rental Income	54,924.00	55,656.00	54,933.00	723.00	101.32%	Good!
4120 · Directory Income	5,000.00	5,007.50	4,000.00	1,007.50	125.19%	
4140 · National Sponsors	138,750.00	100,000.00	150,000.00	(50,000.00)	66.67%	Listed at bottom of spreadsheet. Note: Honeywell Recommitted to 2021: \$50k
4155 · Publications Advertising	1,717.64	1,533.54	2,000.00	(466.46)	76.68%	
4160 · GOAL	27,366.42	17,828.26	42,000.00	(24,171.74)	42.45%	Blue Otter: Some additional payment is expected
4170 · Calendar Sales	4,390.00	4,560.00	4,000.00	560.00	114.0%	
4175 · HomeServe Revenue	45,000.00	0.00	0.00	0.00	0.0%	
4185 · DUTG Non-Member Participants	125,000.00	150,000.00	150,000.00	0.00	100.0%	All Paid in Full! (Atmos, SoCal, Spire)
4188 · DUTG Non-Dues Revenue	122,500.00	110,000.00	100,000.00	10,000.00	110.0%	Member Systems - 3 yr commitment: Nat Gas Genius Campaign
4190 · Other Non-Dues Revenue	6,250.00	9,690.40	6,000.00	3,690.40	161.51%	
<b>Total 4100 · Non-Dues Revenue</b>	<b>530,898.06</b>	<b>454,275.70</b>	<b>512,933.00</b>	<b>(58,657.30)</b>	<b>88.56%</b>	As expected
4200 · Conferences & Workshops Income						
4230 · Gas Supply & Marketing/Policy	61,965.00	48,377.50	65,000.00	(16,622.50)	74.43%	Jan 2020, Income: \$48k, Exp: (5130) \$31k, Profit: Budget: \$15k; Actual: \$17k
4239 · Govt Relations Conference	0.00	0.00	0.00	0.00	0.0%	May 2020 - Cancelled, Income: \$0, Exp: (5139) \$0, Profit: Budget: Loss of \$9k; Projected: +\$9k over Budget
4249 · Annual Conference	338,603.00	0.00	300,000.00	(300,000.00)	0.0%	July 2020 - Virtual, Income: \$0, Exp: (5149) \$0k, Profit: Budget: \$25k; Actual: -\$25k under Budget
4259 · Leak City Fall Workshop	1,000.00	0.00	3,500.00	(3,500.00)	0.0%	
4269 · Operations Conference	133,405.00	62,635.00	105,000.00	(42,365.00)	59.65%	Oct. 2020, Income: \$63k, Exp: (5169) \$8k, Profit: Budget: \$52.5k; Actual: \$55k
4279 · SGA Spring Gas Conference	5,360.00	0.00	0.00	0.00	0.0%	
4200 · Conferences & Workshops Income - Other	0.00	1,080.00	1,000.00	80.00	108.0%	
<b>Total 4200 · Conferences &amp; Workshops Income</b>	<b>540,333.00</b>	<b>112,092.50</b>	<b>474,500.00</b>	<b>(362,407.50)</b>	<b>23.62%</b>	Income: \$112k, Exp: (5100) \$39k, Profit: Budget: \$88k; Actual: \$73k
4300 · Complementary Organizations						
4320 · APGA Research Foundation	122,231.10	124,240.19	130,000.00	(5,759.81)	95.57%	Good
4330 · APGA Security & Integrity Found	282,126.60	198,926.27	290,000.00	(91,073.73)	68.6%	As expected
<b>Total 4300 · Complementary Organizations</b>	<b>404,357.70</b>	<b>323,166.46</b>	<b>420,000.00</b>	<b>(96,833.54)</b>	<b>76.94%</b>	As expected
4400 · Drawn from Retained Earnings	0.00	0.00	107,944.00	(107,944.00)	0.0%	NO DRAW!
4410 · Drawn from Excess Reserves	0.00	0.00	100,000.00	(100,000.00)	0.0%	NO DRAW!
<b>Total Income</b>	<b>3,931,199.58</b>	<b>3,473,674.87</b>	<b>4,207,684.00</b>	<b>(734,009.13)</b>	<b>82.56%</b>	As expected

**AMERICAN PUBLIC GAS ASSOCIATION**  
**Profit & Loss Budget vs. Actual**  
January through December 2020

	Jan - Dec 19	Jan - Dec 20	20 Budget	+/- Budget	% Budget	Comments
<b>Cost of Goods Sold</b>						
5010 · Direct Labor (Salaries)	901,950.60	1,016,340.00	905,039.00	111,301.00	112.3%	1st Salary "Bucket"
5100 · Conferences & Workshops						
5130 · Gas Supply & Marketing/Policy	67,195.64	31,028.55	50,000.00	(18,971.45)	62.06%	
5139 · Govt Relations Conference	6,908.61	0.00	9,000.00	(9,000.00)	0.0%	
5149 · Annual Conference	307,575.31	0.00	275,000.00	(275,000.00)	0.0%	
5169 · Operations Conference	34,490.70	8,250.00	52,500.00	(44,250.00)	15.71%	
<b>Total 5100 · Conferences &amp; Workshops</b>	<b>416,170.26</b>	<b>39,278.55</b>	<b>386,500.00</b>	<b>(347,221.45)</b>	<b>10.16%</b>	<b>Under Budget!</b>
5200 · Board Meetings Expense						
5229 · Winter B&C Meetings	35,528.62	33,068.77	30,000.00	3,068.77	110.23%	
5239 · Spring B&C Meetings	16,307.69	0.00	24,000.00	(24,000.00)	0.0%	
5249 · Fall B&C Meetings	18,305.51	0.00	25,000.00	(25,000.00)	0.0%	
<b>Total 5200 · Board Meetings Expense</b>	<b>70,141.82</b>	<b>33,068.77</b>	<b>79,000.00</b>	<b>(45,931.23)</b>	<b>41.86%</b>	<b>Under Budget!</b>
5300 · Memberships						
5305 · NAESB	7,125.00	7,625.00	7,500.00	125.00	101.67%	
5310 · Common Ground Alliance	11,000.00	11,000.00	13,000.00	(2,000.00)	84.62%	
5360 · National Petroleum Council	7,601.00	7,601.00	8,000.00	(399.00)	95.01%	
5365 · Natural Gas Roundtable	0.00	0.00	2,750.00	(2,750.00)	0.0%	
5380 · Consumer Energy Alliance	1,000.00	833.33	1,200.00	(366.67)	69.44%	
<b>Total 5300 · Memberships</b>	<b>26,726.00</b>	<b>27,059.33</b>	<b>32,450.00</b>	<b>(5,390.67)</b>	<b>83.39%</b>	<b>Under Budget!</b>
5400 · Subcontract Labor	0.00	0.00	5,000.00	(5,000.00)	0.0%	
5450 · Subcontract Transition	0.00	112,134.75	125,000.00	(12,865.25)	89.71%	
5600 · Outreach						
5610 · Advocacy	0.00	0.00	2,700.00	(2,700.00)	0.0%	
5620 · Benchmarking for Members	0.00	0.00	2,000.00	(2,000.00)	0.0%	
<b>Total 5600 · Outreach</b>	<b>0.00</b>	<b>0.00</b>	<b>4,700.00</b>	<b>(4,700.00)</b>	<b>0.0%</b>	
<b>Total COGS</b>	<b>1,414,988.68</b>	<b>1,227,881.40</b>	<b>1,537,689.00</b>	<b>(309,807.60)</b>	<b>79.85%</b>	<b>Under Budget!</b>
<b>Gross Profit (Total Income - COGS)</b>	<b>2,516,210.90</b>	<b>2,245,793.47</b>	<b>2,669,995.00</b>	<b>(424,201.53)</b>	<b>84.11%</b>	
<b>Expense</b>						
6000 · Leave Expenses (Salaries)						
6010 · At-Risk Salary (Accrual)	83,705.00	62,583.33				
6020 · Vacation Leave	90,830.67	74,397.31				
6030 · Holiday Leave	59,603.97	58,181.56				
6040 · Sick Leave	53,899.84	6,819.30				
6045 · Personal Leave	21,249.09	21,796.18				
6000 · Leave Expenses (Salaries) - Other	0.00	0.00	236,452.00	(236,452.00)	0.0%	
<b>Total 6000 · Leave Expenses (Salaries)</b>	<b>309,288.57</b>	<b>223,777.68</b>	<b>236,452.00</b>	<b>(12,674.32)</b>	<b>94.64%</b>	<b>2nd Salary "Bucket"</b>

**AMERICAN PUBLIC GAS ASSOCIATION**  
**Profit & Loss Budget vs. Actual**  
January through December 2020

	Jan - Dec 19	Jan - Dec 20	20 Budget	+/- Budget	% Budget	Comments
<b>6100 · Fringe Benefits</b>						
6110 · Retirement (401k)	144,855.60	136,004.47				
6120 · Health Insurance	78,582.62	73,960.76				
6140 · Well Care	56,960.60	66,262.25				
6145 · Legal Insurance	1,575.00	1,500.00				
6150 · Other Insurance	13,614.04	3,916.26				
6160 · Transportation Allowance	20,511.25	14,201.77				
6170 · Education/Computer	8,233.80	7,499.74				
6100 · Fringe Benefits - Other	0.00	0.00	378,070.00	(378,070.00)	0.0%	
<b>Total 6100 · Fringe Benefits</b>	<b>324,332.91</b>	<b>303,345.25</b>	<b>378,070.00</b>	<b>(74,724.75)</b>	<b>80.24%</b>	<b>Under Budget!</b>
<b>6200 · Payroll Tax</b>						
6210 · Employer's FICA	102,016.68	97,972.44	105,000.00	(7,027.56)	93.31%	
6220 · FUTA	546.00	462.00	650.00	(188.00)	71.08%	
6230 · SUTA	1,872.00	1,413.22	1,800.00	(386.78)	78.51%	
6240 · DC Admin Assessment	234.01	198.00	200.00	(2.00)	99.0%	
6241 · DC Paid Family Leave	7,644.28	9,364.05	10,604.00	(1,239.95)	88.31%	
<b>Total 6200 · Payroll Tax</b>	<b>112,312.97</b>	<b>109,409.71</b>	<b>118,254.00</b>	<b>(8,844.29)</b>	<b>92.52%</b>	<b>Under Budget!</b>
<b>6560 · QB Payroll Expenses</b>	<b>956.82</b>	<b>853.31</b>	<b>1,000.00</b>	<b>(146.69)</b>	<b>85.33%</b>	
<b>7000 · G&amp;A Expenses (Salaries)</b>						
7010 · G&A Labor	142,764.60	3,414.49				
7011 · General Administration	334,573.42	266,497.06				
7000 · G&A Expenses (Salaries) - Other	0.00	0.00	489,211.00	(489,211.00)	0.0%	
<b>Total 7000 · G&amp;A Expenses (Salaries)</b>	<b>477,338.02</b>	<b>269,911.55</b>	<b>489,211.00</b>	<b>(219,299.45)</b>	<b>55.17%</b>	<b>3rd Salary "Bucket", Total Salary Budget: \$1.63M, Expended: \$1.51M; \$121k Under Budget</b>
<b>7020 · Payroll Service</b>	<b>689.00</b>	<b>689.00</b>	<b>740.00</b>	<b>(51.00)</b>	<b>93.11%</b>	<b>Under Budget!</b>
<b>7060 · Legal (M&amp;E)</b>						
7061 · General Counsel Expenses	4,667.07	1,549.34				
7064 · Regulatory	113,566.42	142,879.92				
7065 · Legislative	17,116.80	35,930.40				
7066 · General Counsel Retainer	80,000.00	80,000.00				
7060 · Legal (M&E) - Other	0.00	0.00	256,738.00	(256,738.00)	0.0%	
<b>Total 7060 · Legal (M&amp;E)</b>	<b>215,350.29</b>	<b>260,359.66</b>	<b>256,738.00</b>	<b>3,621.66</b>	<b>101.41%</b>	<b>Slightly Over Budget</b>
<b>7075 · Other Advocacy &amp; Support Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>(20,000.00)</b>	<b>0.0%</b>	
<b>7076 · Direct Use Advocacy</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>(Rob Talley)</b>
<b>7080 · DOE Issue (Technical Support)</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>(20,000.00)</b>	<b>0.0%</b>	
<b>7081 · DUTG Efforts (w/non-members)</b>	<b>165,862.08</b>	<b>64,694.32</b>	<b>50,000.00</b>	<b>14,694.32</b>	<b>129.39%</b>	<b>M&amp;E: Legal Expense - Commercial Package Boiler Rule, Slightly Over Budget</b>
<b>7082 · DUTG Advocacy &amp; Communications</b>	<b>264,635.62</b>	<b>13,459.00</b>	<b>17,000.00</b>	<b>(3,541.00)</b>	<b>79.17%</b>	
<b>7083 · Natural Gas Genius Campaign</b>	<b>0.00</b>	<b>284,807.50</b>	<b>300,000.00</b>	<b>(15,192.50)</b>	<b>94.94%</b>	<b>Porter Novelli</b>
<b>7084 · Media &amp; Public Outreach</b>	<b>50,000.00</b>	<b>201,864.76</b>	<b>200,000.00</b>	<b>1,864.76</b>	<b>100.93%</b>	<b>Reservoir</b>
<b>7100 · Office Operating Exp</b>						
<b>7110 · Mortgage</b>						
7111 · Principal	46,103.62	47,936.31				
7112 · Interest	12,718.46	10,885.77				
7110 · Mortgage - Other	0.00	0.00	59,280.00	(59,280.00)	0.0%	
<b>Total 7110 · Mortgage</b>	<b>58,822.08</b>	<b>58,822.08</b>	<b>59,280.00</b>	<b>(457.92)</b>	<b>99.23%</b>	<b>Under Budget!</b>

**AMERICAN PUBLIC GAS ASSOCIATION**  
**Profit & Loss Budget vs. Actual**  
January through December 2020

	Jan - Dec 19	Jan - Dec 20	20 Budget	+/- Budget	% Budget	Comments
7120 · Condo Fees	17,808.00	17,808.00	21,000.00	(3,192.00)	84.8%	
7125 · DC Local Taxes	2,664.91	2,779.77	2,900.00	(120.23)	95.85%	
7130 · Real Estate Tax	28,586.40	30,935.26	30,000.00	935.26	103.12%	
7135 · Personal Property Tax	555.74	443.48	750.00	(306.52)	59.13%	
7139 · Other Taxes	5,451.00	-4,568.88	100.00	(4,668.88)	-4,568.88%	
7140 · Cable	5,675.35	5,618.61	5,700.00	(81.39)	98.57%	
7150 · Electricity	4,757.00	3,400.24	5,500.00	(2,099.76)	61.82%	
7160 · Water	464.41	500.03	550.00	(49.97)	90.92%	
7170 · Cleaning	5,508.55	5,406.40	6,400.00	(993.60)	84.48%	
7180 · Storage Rent	3,104.01	1,902.48	1,300.00	602.48	146.35%	
7190 · Telephone	18,714.10	16,611.76	23,000.00	(6,388.24)	72.23%	
7195 · Conference Calls	2,631.60	1,423.93	3,200.00	(1,776.07)	44.5%	
<b>Total 7100 · Office Operating Exp</b>	<b>154,743.15</b>	<b>141,083.16</b>	<b>159,680.00</b>	<b>(18,596.84)</b>	<b>88.35%</b>	<b>Under Budget!</b>
7200 · Office Expense						
7210 · Accounting & Professional	33,437.00	39,590.28	42,000.00	(2,409.72)	94.26%	
7220 · Office Equipment	9,860.19	14,656.34	17,500.00	(2,843.66)	83.75%	
7225 · Office Maintenance & Repairs	2,947.28	1,119.22	2,250.00	(1,130.78)	49.74%	
7230 · Office Supplies	6,953.80	9,679.00	10,000.00	(321.00)	96.79%	
7240 · Subscriptions & Publications	24,945.13	19,698.58	24,000.00	(4,301.42)	82.08%	
7250 · General Printing	13,465.28	11,951.55	17,000.00	(5,048.45)	70.3%	
7251 · Newsletter Printing	30,885.66	13,455.85	34,000.00	(20,544.15)	39.58%	
7260 · Tech Support	21,422.68	22,692.20	24,000.00	(1,307.80)	94.55%	
7262 · Software	0.00	0.00	1,000.00	(1,000.00)	0.0%	
7263 · Website & Internet Hosting	26,562.29	30,707.75	25,000.00	5,707.75	122.83%	
7280 · Postage & Delivery	22,371.48	9,445.84	33,000.00	(23,554.16)	28.62%	
7200 · Office Expense - Other	765.00	0.00	1,000.00	(1,000.00)	0.0%	
<b>Total 7200 · Office Expense</b>	<b>193,615.79</b>	<b>172,996.61</b>	<b>230,750.00</b>	<b>(57,753.39)</b>	<b>74.97%</b>	<b>Under Budget!</b>
7300 · Meetings						
7310 · Meals & Entertainment	21,530.17	6,549.51	23,000.00	(16,450.49)	28.48%	
7320 · Travel	35,436.93	10,483.58	30,000.00	(19,516.42)	34.95%	
7330 · Misc Meetings Expense	22,132.50	4,302.57	23,000.00	(18,697.43)	18.71%	
<b>Total 7300 · Meetings</b>	<b>79,099.60</b>	<b>21,335.66</b>	<b>76,000.00</b>	<b>(54,664.34)</b>	<b>28.07%</b>	<b>Under Budget!</b>
7400 · Other Misc Office Expense						
7410 · Bank Charges	14.00	102.00	1,000.00	(898.00)	10.2%	
7420 · Merchant Account Fees	15,371.73	6,330.42	18,000.00	(11,669.58)	35.17%	
7430 · Finance Charges	0.00	0.00	100.00	(100.00)	0.0%	
7440 · Dues & Memberships	14,730.58	18,035.00	21,000.00	(2,965.00)	85.88%	
7450 · Licenses	105.00	0.00	300.00	(300.00)	0.0%	
7460 · Business Insurance	31,261.67	28,022.32	34,200.00	(6,177.68)	81.94%	
7470 · APGA Awards & Promotions	14,430.92	10,168.67	15,000.00	(4,831.33)	67.79%	
7490 · Miscellaneous Expense	4,213.87	7,368.22	4,000.00	3,368.22	184.21%	
<b>Total 7400 · Other Misc Office Expense</b>	<b>80,127.77</b>	<b>70,026.63</b>	<b>93,600.00</b>	<b>(23,573.37)</b>	<b>74.82%</b>	<b>Under Budget!</b>



**AMERICAN PUBLIC GAS ASSOCIATION**  
**Profit & Loss Budget vs. Actual**  
January through December 2020

	Jan - Dec 19	Jan - Dec 20	20 Budget	+/- Budget	% Budget	Comments
7500 · G&A Subcont. Labor/Consultants						
7505 · Temporary Staffing	0.00	0.00	5,000.00	(5,000.00)	0.0%	
7510 · G&A Consultants	0.00	0.00	5,000.00	(5,000.00)	0.0%	
7520 · Other Subcontract/Benchmarking	9,025.00	895.00	5,000.00	(4,105.00)	17.9%	
<b>Total 7500 · G&amp;A Subcont. Labor/Consultants</b>	<b>9,025.00</b>	<b>895.00</b>	<b>15,000.00</b>	<b>(14,105.00)</b>	<b>5.97%</b>	<b>Under Budget!</b>
7600 · Staff Training & Education	1,059.00	2,212.00	12,000.00	(9,788.00)	18.43%	
7620 · Staff State Liaison	495.00	0.00	3,000.00	(3,000.00)	0.0%	
7625 · Search Committee	5,792.08	0.00	0.00	0.00	0.0%	
7630 · Evaluating Strategic Plan	8,755.05	19,301.12	9,000.00	10,301.12	214.46%	
<b>Total Expense</b>	<b>2,513,478.72</b>	<b>2,221,021.92</b>	<b>2,746,495.00</b>	<b>(525,473.08)</b>	<b>80.87%</b>	<b>Under Budget!</b>
<b>Net Ordinary Income (Gross Profit - Expenses)</b>	<b>2,732.18</b>	<b>24,771.55</b>	<b>-76,500.00</b>	<b>101,271.55</b>	<b>-32.38%</b>	<b>Excellent!</b>
Other Income/Expense						
Other Income						
8010 · Interest Income	10,895.62	6,497.33	76,500.00	(70,002.67)	8.49%	
8020 · Dividend Income	60,851.56	56,512.69				
8035 · Unrealized G/L Investments	265,167.97	284,776.34				
8036 · Realized G/L on Investments	50,029.18	28,685.32				
<b>Total Other Income</b>	<b>386,944.33</b>	<b>376,471.68</b>	<b>76,500.00</b>	<b>299,971.68</b>	<b>492.12%</b>	
<b>Net Other Income</b>	<b>386,944.33</b>	<b>376,471.68</b>	<b>76,500.00</b>	<b>299,971.68</b>	<b>492.12%</b>	
<b>Net Income</b>	<b>389,676.51</b>	<b>401,243.23</b>	<b>0.00</b>	<b>401,243.23</b>	<b>100.0%</b>	

**National Sponsors:**

**Gold (\$20,000): Consolidated Pipe & Supply**

**Silver: (\$10,000): Hubbell**

**Bronze (\$5000):**

**BP Energy**

**CenterPoint Energy (now Symmetry Energy)**

**DevTech Sales**

**Energy Vision**

**Equipment Controls**

**Goldman Sachs**

**JP Morgan**

**Magnolia River**

**McCarter & English**

**Municipal Capital Markets Group**

**Performance Pipe**

**RBC Capital Markets**

**Southern Cathodic Protection**

**AMERICAN PUBLIC GAS ASSOCIATION****Trial Balance****As of December 31, 2020**

	<b>Debit</b>	<b>Credit</b>
1000 · United Bank Checking (1090)	165,616.49	
1015 · Investments/Reserve	3,664,973.55	
1020 · Sick Time Fund	75,388.53	
1211 · Due from RF	7,492.58	
1212 · Due from Blue Otter (GOAL)	7,500.00	
1213 · Due from SIF	15,416.09	
1222 · Due from Fall Meetings	1,870.00	
1226 · Due from Staff Cobra	719.19	
1310 · Prepaid Insurance	22,303.59	
1320 · Prepaid Meeting Expense	49,700.00	
1325 · Prepaid Subscriptions	4,958.33	
1338 · Prepaid Travel	278.40	
1340 · Prepaid Other	16,099.00	
1350 · Deposits	2,423.46	
1420 · Kalisch - 457 Deferred Comp	589,570.62	
1422 · Beauregard - 457 Deferred Comp	27,678.90	
1424 · Schryver - 457 Deferred Comp	289,581.73	
1500 · Land	174,043.69	
1510 · Furniture & Equipment	57,160.43	
1519 · A/D Furniture & Equipment		54,091.17
1520 · Computers	37,572.76	
1529 · A/D Computers		33,622.41
1540 · Office Condominium	773,137.47	
1549 · A/D Office Condominium		315,534.59
1550 · Building Improvements	376,899.93	
1559 · A/A Building Improvements		120,433.89
1585 · Database & Website Redesign	25,870.25	
1589 · A/A Database & Website Redesign		22,852.05
1610 · Loan Origination Fees	5,039.04	
1619 · A/A Loan Origination Fees		2,443.16
2000 · Accounts Payable		42,057.29
2025 · DC Taxes - Previous Year		628.02
2030 · Kalisch - Deferred Comp Plan		589,570.62
2031 · Beauregard - Deferred Comp Plan		27,678.90
2032 · Schryver - Deferred Comp Plan		289,581.73
2080 · Due to RF		200.00
2085 · Due to SIF		19.00
2120 · Membership Dues		1,371,310.50
2121 · New Member Dues		12,217.03
2122 · Associate Member Dues		27,225.00
2246 · DC Paid Family Leave		2,377.46

# AMERICAN PUBLIC GAS ASSOCIATION

## Trial Balance

As of December 31, 2020

	Debit	Credit
2266 · Accrued Sick Leave		92,149.56
2267 · Accrued At-Risk Salary		62,583.33
2300 · Mortgage Payable		245,603.18
2310 · Short-term Mortgage Payable		47,861.18
2400 · Tenant Security Deposit Held		3,900.00
3900 · Retained Earnings		2,626,110.73
4010 · Member Dues		2,450,398.77
4015 · JAA Dues		52,500.00
4020 · Associate Dues		63,716.25
4030 · New Member Dues		17,525.19
4110 · Rental Income		55,656.00
4120 · Directory Income		5,007.50
4140 · National Sponsors		100,000.00
4155 · Publications Advertising		1,533.54
4160 · GOAL		17,828.26
4170 · Calendar Sales		4,560.00
4185 · DUTG Non-Member Participants		150,000.00
4188 · DUTG Non-Dues Revenue		110,000.00
4190 · Other Non-Dues Revenue		9,690.40
4200 · Conferences & Workshops Income		1,080.00
4230 · Gas Supply & Marketing/Policy		48,377.50
4269 · Operations Conference		62,635.00
4320 · APGA Research Foundation		124,240.19
4330 · APGA Security & Integrity Found		198,926.27
5010 · Direct Labor (Salaries)	1,016,340.00	
5130 · Gas Supply & Marketing/Policy	31,028.55	
5169 · Operations Conference	8,250.00	
5229 · Winter B&C Meetings	33,068.77	
5305 · NAESB	7,625.00	
5310 · Common Ground Alliance	11,000.00	
5360 · National Petroleum Council	7,601.00	
5380 · Consumer Energy Alliance	833.33	
5450 · Subcontract Transition	112,134.75	
6010 · At-Risk Salary (Accrual)	62,583.33	
6020 · Vacation Leave	74,397.31	
6030 · Holiday Leave	58,181.56	
6040 · Sick Leave	6,819.30	
6045 · Personal Leave	21,796.18	
6110 · Retirement (401k)	136,004.47	
6120 · Health Insurance	73,960.76	
6140 · Well Care	66,262.25	

# AMERICAN PUBLIC GAS ASSOCIATION

## Trial Balance

As of December 31, 2020

	Debit	Credit
6145 · Legal Insurance	1,500.00	
6150 · Other Insurance	3,916.26	
6160 · Transportation Allowance	14,201.77	
6170 · Education/Computer	7,499.74	
6210 · Employer's FICA	97,972.44	
6220 · FUTA	462.00	
6230 · SUTA	1,413.22	
6240 · DC Admin Assessment	198.00	
6241 · DC Paid Family Leave	9,364.05	
6560 · QB Payroll Expenses	853.31	
7010 · G&A Labor	3,414.49	
7011 · General Administration	266,497.06	
7020 · Payroll Service	689.00	
7061 · General Counsel Expenses	1,549.34	
7064 · Regulatory	142,879.92	
7065 · Legislative	35,930.40	
7066 · General Counsel Retainer	80,000.00	
7076 · Direct Use Advocacy	60,000.00	
7081 · DUTG Efforts (w/non-members)	64,694.32	
7082 · DUTG Advocacy & Communications	13,459.00	
7083 · Natural Gas Genius Campaign	284,807.50	
7084 · Media & Public Outreach	201,864.76	
7111 · Principal	47,936.31	
7112 · Interest	10,885.77	
7120 · Condo Fees	17,808.00	
7125 · DC Local Taxes	2,779.77	
7130 · Real Estate Tax	30,935.26	
7135 · Personal Property Tax	443.48	
7139 · Other Taxes		4,568.88
7140 · Cable	5,618.61	
7150 · Electricity	3,400.24	
7160 · Water	500.03	
7170 · Cleaning	5,406.40	
7180 · Storage Rent	1,902.48	
7190 · Telephone	16,611.76	
7195 · Conference Calls	1,423.93	
7210 · Accounting & Professional	39,590.28	
7220 · Office Equipment	14,656.34	
7225 · Office Maintenance & Repairs	1,119.22	
7230 · Office Supplies	9,679.00	
7240 · Subscriptions & Publications	19,698.58	

# AMERICAN PUBLIC GAS ASSOCIATION

## Trial Balance

As of December 31, 2020

	Debit	Credit
7250 · General Printing	11,951.55	
7251 · Newsletter Printing	13,455.85	
7260 · Tech Support	22,692.20	
7263 · Website & Internet Hosting	30,707.75	
7280 · Postage & Delivery	9,445.84	
7310 · Meals & Entertainment	6,549.51	
7320 · Travel	10,483.58	
7330 · Misc Meetings Expense	4,302.57	
7410 · Bank Charges	102.00	
7420 · Merchant Account Fees	6,330.42	
7440 · Dues & Memberships	18,035.00	
7460 · Business Insurance	28,022.32	
7470 · APGA Awards & Promotions	10,168.67	
7490 · Miscellaneous Expense	7,368.22	
7520 · Other Subcontract/Benchmarking	895.00	
7600 · Staff Training & Education	2,212.00	
7630 · Evaluating Strategic Plan	19,301.12	
8010 · Interest Income		6,497.33
8020 · Dividend Income		56,512.69
8035 · Unrealized G/L Investments		284,776.34
8036 · Realized G/L on Investments		28,685.32
<b>TOTAL</b>	<b>9,844,766.23</b>	<b>9,844,766.23</b>

**AMERICAN PUBLIC GAS ASSOCIATION**  
**Balance Sheet**  
As of December 31, 2020

**ASSETS****Current Assets****Checking/Savings**

1000 · United Bank Checking (1090)	165,616.49
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Total Checking/Savings	165,616.49
------------------------	------------

**Other Current Assets**

1015 · Investments/Reserve	3,664,973.55
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1020 · Sick Time Fund	75,388.53
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1211 · Due from RF	7,492.58
--------------------	----------

1212 · Due from Blue Otter (GOAL)	7,500.00
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1213 · Due from SIF	15,416.09
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1222 · Due from Fall Meetings	1,870.00
-------------------------------	----------

1226 · Due from Staff Cobra	719.19
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**1300 · Prepaid Expenses**

1310 · Prepaid Insurance	22,303.59
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1320 · Prepaid Meeting Expense	49,700.00
--------------------------------	-----------

1325 · Prepaid Subscriptions	4,958.33
------------------------------	----------

1338 · Prepaid Travel	278.40
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1340 · Prepaid Other	16,099.00
----------------------	-----------

Total 1300 · Prepaid Expenses	93,339.32
-------------------------------	-----------

1350 · Deposits	2,423.46
-----------------	----------

1420 · Kalisch - 457 Deferred Comp	589,570.62
------------------------------------	------------

1422 · Beauregard - 457 Deferred Comp	27,678.90
---------------------------------------	-----------

1424 · Schryver - 457 Deferred Comp	289,581.73
-------------------------------------	------------

Total Other Current Assets	4,775,953.97
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Total Current Assets	4,941,570.46
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**Fixed Assets**

1500 · Land	174,043.69
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1510 · Furniture & Equipment	57,160.43
------------------------------	-----------

1519 · A/D Furniture & Equipment	-54,091.17
----------------------------------	------------

1520 · Computers	37,572.76
------------------	-----------

1529 · A/D Computers	-33,622.41
----------------------	------------

1540 · Office Condominium	773,137.47
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1549 · A/D Office Condominium	-315,534.59
-------------------------------	-------------

1550 · Building Improvements	376,899.93
------------------------------	------------

1559 · A/A Building Improvements	-120,433.89
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1585 · Database & Website Redesign	25,870.25
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1589 · A/A Database & Website Redesign	-22,852.05
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1610 · Loan Origination Fees	5,039.04
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1619 · A/A Loan Origination Fees	-2,443.16
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Total Fixed Assets	900,746.30
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TOTAL ASSETS	5,842,316.76
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**AMERICAN PUBLIC GAS ASSOCIATION****Balance Sheet**

As of December 31, 2020

**LIABILITIES & EQUITY****Liabilities****Current Liabilities****Accounts Payable**

2000 · Accounts Payable 42,057.29

**Total Accounts Payable** 42,057.29**Other Current Liabilities**

2025 · DC Taxes - Previous Year 628.02

2030 · Kalisch - Deferred Comp Plan 589,570.62

2031 · Beauregard - Deferred Comp Plan 27,678.90

2032 · Schryver - Deferred Comp Plan 289,581.73

2080 · Due to RF 200.00

2085 · Due to SIF 19.00

**2100 · Deferred Revenue**

2120 · Membership Dues 1,371,310.50

2121 · New Member Dues 12,217.03

2122 · Associate Member Dues 27,225.00

**Total 2100 · Deferred Revenue** 1,410,752.53**2200 · Payroll Liabilities**

2246 · DC Paid Family Leave 2,377.46

2266 · Accrued Sick Leave 92,149.56

2267 · Accrued At-Risk Salary 62,583.33

**Total 2200 · Payroll Liabilities** 157,110.35**Total Other Current Liabilities** 2,475,541.15**Total Current Liabilities** 2,517,598.44**Long Term Liabilities**

2300 · Mortgage Payable 245,603.18

2310 · Short-term Mortgage Payable 47,861.18

2400 · Tenant Security Deposit Held 3,900.00

**Total Long Term Liabilities** 297,364.36**Total Liabilities** 2,814,962.80**Equity**

3900 · Retained Earnings 2,626,110.73

**Net Income** 401,243.23**Total Equity** 3,027,353.96**TOTAL LIABILITIES & EQUITY** 5,842,316.76

## Custom Report

Prepared on January 08, 2021 for:

**APGA Reserve Fund**

Account No. 923-XXX761

AMERICAN PUBLIC GAS ASSOC  
C/O SHEILA DERINGIS &  
DAVID G SCHRYVER  
201 MASSACHUSETTS AVE NE C-4  
WASHINGTON DC 20002-4988

**Deborah J Elmes**

Financial Advisor

First Vice President

Tel: +1 410 770-6147

[Deborah.J.Elmes@morganstanley.com](mailto:Deborah.J.Elmes@morganstanley.com)

**Your Branch:**

28601 MARLBORO AVE STE 201

EASTON, MD 21601



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Market Overview	10
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ACCOUNT(S) INCLUDED IN THIS REPORT

AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

Reporting Currency: USD

MORGAN STANLEY WEALTH MANAGEMENT

Account Name	Advisory/ Brokerage	Account Number	Date Opened	Performance (%) Inception - 01/07/21
AMERICAN PUBLIC GAS ASSOC	Brokerage	923-XXX761	06/20/07	6.46

Investment, insurance and annuity products offered through Morgan Stanley Smith Barney LLC are: NOT FDIC INSURED | MAY LOSE VALUE | NOT BANK GUARANTEED | NOT A BANK DEPOSIT | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY. All content within this Document applies to the accounts listed above or a subset thereof, unless otherwise indicated. The investment returns shown on this page are time-weighted measurements which exclude the effect of the timing and amount of your contributions and withdrawals.

AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

As of December 31, 2020 | Reporting Currency: USD

Product/ Security Description	Quantity	Avg. Unit Cost (\$)/ Total Cost (\$)	Price (\$)	MKT VAL (\$)	Unrealized Gain/Loss (\$)	Accrued Income (\$)	Current Yield (%)/ Yield on Cost (%)	% of Portfolio
<b>Mutual Funds</b>		<b>2,454,594.66</b>		<b>3,009,343.03</b>	<b>554,748.41</b>	<b>-</b>		<b>100.00</b>
<b>AMERICAN BD FD OF AMERICA A</b>	6,474.67	14.08 91,163.87	13.790	89,285.75	-1,878.11	-	1.92 1.88	2.97
<i>Cusip: 097873103, Div\$: 0.26</i>								
<b>AMERICAN EUROPACIFIC GRW A</b>	5,659.50	40.28 227,946.57	69.340	392,430.01	164,483.44	-	0.17 0.29	13.04
<i>Cusip: 298706102, Div\$: 0.12</i>								
<b>AMERICAN GR FD OF AMERICA A</b>	4,683.28	41.18 192,848.47	67.540	316,308.60	123,460.14	-	0.25 0.41	10.51
<i>Cusip: 399874106, Div\$: 0.17</i>								
<b>AMERICAN HIGH INCOME TRUST A</b>	11,888.46	10.16 120,738.56	10.140	120,549.01	-189.55	-	5.47 5.46	4.01
<i>Cusip: 026547109, Div\$: 0.56</i>								
<b>AMERICAN AMCAP A</b>	5,236.28	26.60 139,289.73	39.110	204,790.95	65,501.21	-	0.19 0.28	6.81
<i>Cusip: 023375108, Div\$: 0.08</i>								
<b>AMERICAN WA MUTUAL A</b>	6,878.55	36.17 248,825.35	50.170	345,096.65	96,271.31	-	1.63 2.26	11.47
<i>Cusip: 939330106, Div\$: 0.82</i>								
<b>PIMCO GLB BD OPP USD HEDGED A</b>	13,395.53	10.18 136,309.02	10.750	144,001.93	7,692.90	-	1.44 1.52	4.79
<i>Cusip: 693390346, Div\$: 0.16</i>								
<b>PIMCO HIGH YIELD A</b>	1,887.97	8.65 16,335.51	9.080	17,142.72	807.21	-	4.20 4.41	0.57
<i>Cusip: 693390379, Div\$: 0.38</i>								
<b>PIMCO INCOME A</b>	29,301.88	12.10 354,534.51	12.110	354,845.80	311.29	-	4.59 4.59	11.79
<i>Cusip: 72201F474, Div\$: 0.56</i>								
<b>PIMCO REAL RETURN A</b>	16,869.35	11.05 186,451.32	12.270	206,986.92	20,535.60	-	2.20 2.44	6.88
<i>Cusip: 693391120, Div\$: 0.27</i>								
<b>PIMCO SHORT-TERM A</b>	36,185.22	9.80 354,698.96	9.830	355,700.73	1,001.78	-	1.48 1.48	11.82
<i>Cusip: 693391211, Div\$: 0.15</i>								
<b>PIMCO TOTAL RETURN A</b>	28,112.81	10.22 287,259.67	10.600	297,995.82	10,736.16	-	2.25 2.33	9.90
<i>Cusip: 693390445, Div\$: 0.24</i>								

Although price is displayed only to three decimal places, calculation of Market Value is computed using the full price in our database, which may carry out beyond three decimal places.  
Unrealized Gain/Loss value does not reflect interest and dividend accruals.

1/15/2021

AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

As of December 31, 2020 | Reporting Currency: USD

Product/ Security Description	Quantity	Avg. Unit Cost (\$)/ Total Cost (\$)	Price (\$)	MKT VAL (\$)	Unrealized Gain/Loss (\$)	Accrued Income (\$)	Current Yield (%)/ Yield on Cost (%)	% of Portfolio
<b>Mutual Funds (Continued)</b>		<b>2,454,594.66</b>		<b>3,009,343.03</b>	<b>554,748.41</b>	<b>-</b>		<b>100.00</b>
AMERICAN SMALLCAP WORLD A	2,064.21	47.57 98,193.12	79.550	164,208.14	66,015.03	-	- -	5.46
<i>Cusip: 831681101</i>								
<b>Total Portfolio:</b>		<b>2,454,594.66</b>		<b>3,009,343.03</b>		<b>-</b>		<b>100.00</b>

Although price is displayed only to three decimal places, calculation of Market Value is computed using the full price in our database, which may carry out beyond three decimal places.  
 Unrealized Gain/Loss value does not reflect interest and dividend accruals.

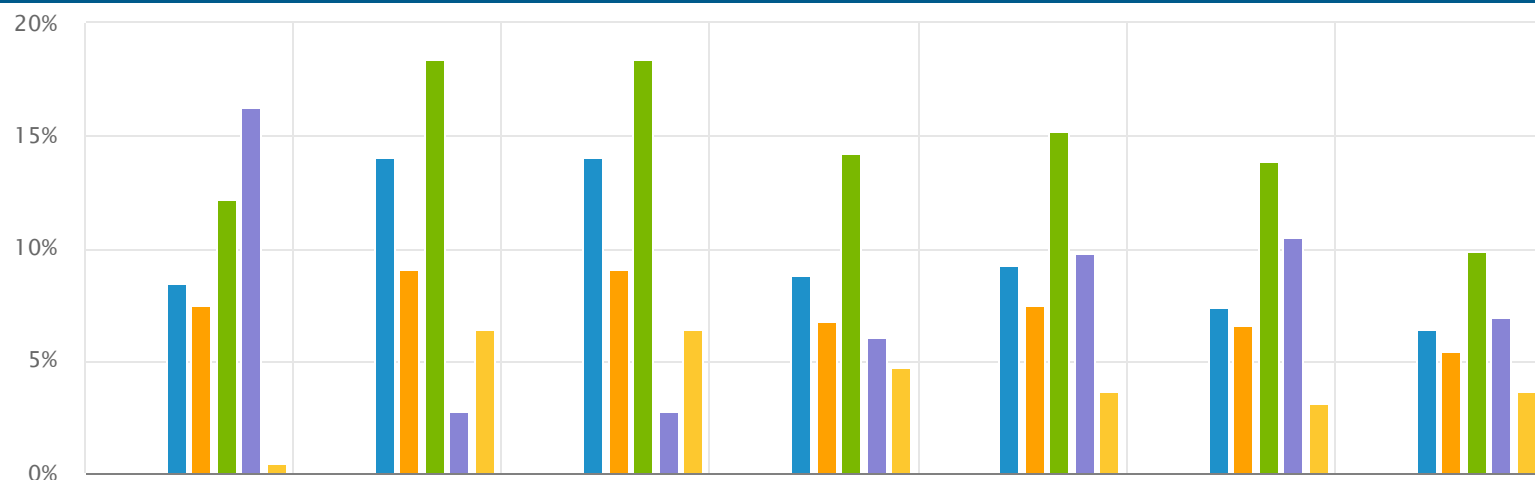
1/15/2021

## TIME WEIGHTED PERFORMANCE SUMMARY

AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

As of December 31, 2020 | Reporting Currency: USD

## RETURN % (NET OF FEES) VS. BENCHMARKS (ANNUALIZED)



	Quarter to Date 09/30/20 - 12/31/20	Year to Date 12/31/19 - 12/31/20	Last 12 Months 12/31/19 - 12/31/20	Last 3 Years 12/31/17 - 12/31/20	Last 5 Years 12/31/15 - 12/31/20	Last 10 Years 12/31/10 - 12/31/20	Performance Inception 12/19/07 - 12/31/20
Beginning Total Value (\$)	2,779,537.71	2,643,653.23	2,643,653.23	2,341,384.27	2,177,271.11	1,657,473.59	1,500,329.32
Net Contributions/Withdrawals (\$)	0.00	0.00	0.00	0.00	-250,000.00	-249,950.50	-245,169.36
Investment Earnings (\$)	235,703.91	371,588.40	371,588.40	673,857.35	1,087,970.51	1,607,718.53	1,760,081.66
Ending Total Value (\$)	3,015,241.62	3,015,241.62	3,015,241.62	3,015,241.62	3,015,241.62	3,015,241.62	3,015,241.62
Return % (Net of Fees)	8.48	14.01	14.01	8.79	9.22	7.40	6.41
APGA Benchmark Return (%)	7.49	9.03	9.03	6.77	7.44	6.55	5.46
S&P 500 Total Return (%)	12.15	18.40	18.40	14.18	15.22	13.89	9.84
Russell 1000 Value (%)	16.25	2.80	2.80	6.07	9.74	10.51	6.92
BC Gov/Cr Intm (%)	0.48	6.43	6.43	4.67	3.64	3.11	3.66
MSCI EAFE Net (%)	16.05	7.82	7.82	4.28	7.45	5.51	2.69

The investment returns shown on this page are time-weighted measurements which exclude the effect of the timing and amount of your contributions and withdrawals.

1/15/2021

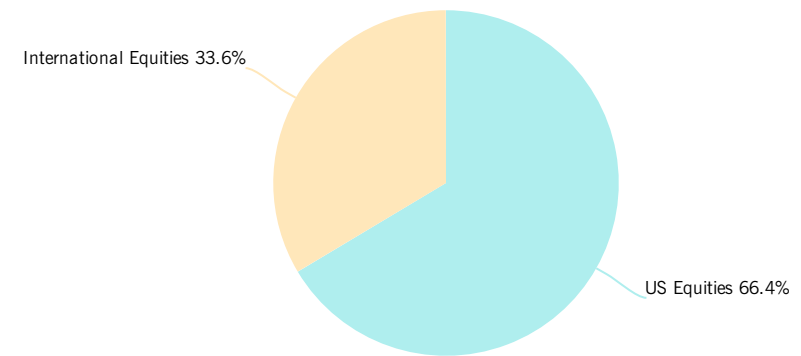
AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

As of January 07, 2021 | Reporting Currency: USD

## TOP EQUITY POSITIONS BASED ON TOTAL VALUE

SECURITY DESCRIPTION	Total Value (\$) 01/07/2021	% of Equities 01/07/2021
AMERICAN EUROPACIFIC GRW A	399,221.41	27.5
AMERICAN WA MUTUAL A	351,768.84	24.3
AMERICAN GR FD OF AMERICA A	322,818.35	22.3
AMERICAN AMCAP A	207,566.18	14.3
AMERICAN SMALLCAP WORLD A	167,965.01	11.6
<b>Top Equity Positions</b>	<b>1,449,339.79</b>	<b>100.0</b>
<b>Other Equity Positions</b>	-	-
<b>Total Equities</b>	<b>1,449,339.79</b>	<b>100.0</b>

## ASSET ALLOCATION - EQUITIES



## ASSET ALLOCATION - EQUITIES

	% of Equities 01/07/2021	Total Value (\$) 01/07/2021	% of Portfolio 01/07/2021
<b>US Equities</b>	<b>66.4</b>	<b>962,776.58</b>	<b>31.7</b>
<b>International Equities</b>	<b>33.6</b>	<b>486,563.22</b>	<b>16.0</b>
<b>TOTAL EQUITIES</b>	<b>100.0</b>	<b>1,449,339.79</b>	<b>47.7</b>

## FIXED INCOME &amp; PREFERRED ASSET ALLOCATION

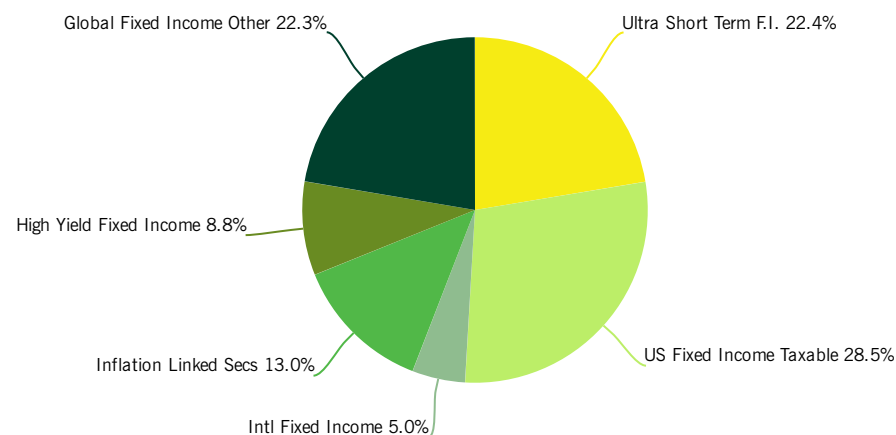
AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

As of January 07, 2021 | Reporting Currency: USD

## TOP FIXED INCOME &amp; PREFERRED POSITIONS BASED ON TOTAL VALUE

SECURITY DESCRIPTION	Total Value (\$) 01/07/2021	% of Fixed Income & Preferreds 01/07/2021
PIMCO SHORT-TERM A	355,848.27	22.4
PIMCO INCOME A	355,019.23	22.3
PIMCO TOTAL RETURN A	296,529.16	18.7
PIMCO REAL RETURN A	206,665.79	13.0
PIMCO GLB BD OPP USD HEDGED A	144,258.89	9.1
AMERICAN HIGH INCOME TRUST A	121,971.58	7.7
AMERICAN BD FD OF AMERICA A	91,543.59	5.8
PIMCO HIGH YIELD A	17,224.58	1.1
<b>Top Fixed Income &amp; Preferred Positions</b>	<b>1,589,061.09</b>	<b>100.0</b>
<b>Other Fixed Income &amp; Preferred Positions</b>	<b>-</b>	<b>-</b>
<b>Total Fixed Income &amp; Preferred</b>	<b>1,589,061.09</b>	<b>100.0</b>

## ASSET ALLOCATION - FIXED INCOME &amp; PREFERRED



## ASSET ALLOCATION - FIXED INCOME &amp; PREFERRED

	% of Fixed Income & Preferreds 01/07/2021	Total Value (\$) 01/07/2021	% of Portfolio 01/07/2021
Ultra Short Term F.I.	22.4	355,848.27	11.7
US Fixed Income Taxable	28.5	453,422.03	14.9
Intl Fixed Income	5.0	78,909.61	2.6
Inflation Linked Secs	13.0	206,665.79	6.8
High Yield Fixed Income	8.8	139,196.16	4.6
Global Fixed Income Other	22.3	355,019.23	11.7
<b>TOTAL FIXED INCOME &amp; PREFERREDS</b>	<b>100.0</b>	<b>1,589,061.09</b>	<b>52.3</b>

## INVESTMENT SUMMARY TIME WEIGHTED RETURNS

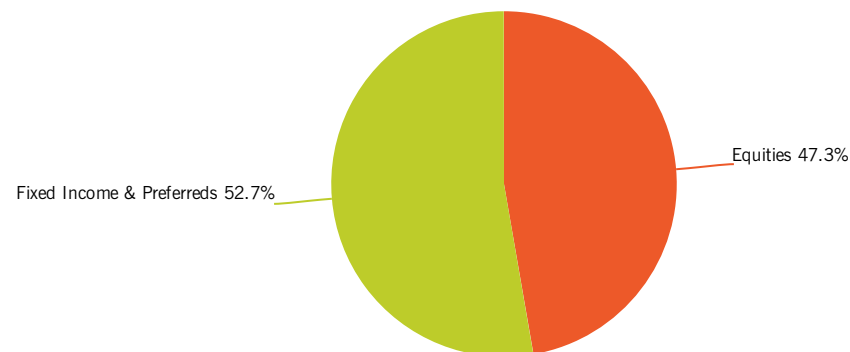
AMERICAN PUBLIC GAS ASSOC 923-XXX761 - AAA

As of December 31, 2020 | Reporting Currency: USD

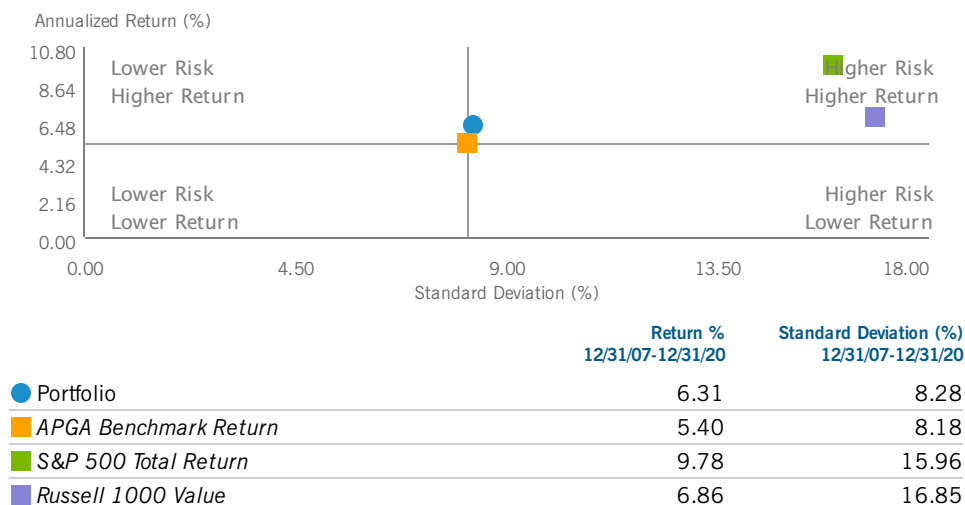
## CHANGE IN VALUE AND RETURN % (NET OF FEES)

	Quarter to Date (\$) 09/30/20-12/31/20	Last 12 Months (\$) 12/31/19-12/31/20	Performance Inception (\$) 12/19/07-12/31/20
<b>Beginning Total Value</b>	<b>2,779,538</b>	<b>2,643,653</b>	<b>1,500,329</b>
Net Contributions/Withdrawals	0	0	-245,169
Investment Earnings	235,704	371,588	1,760,082
<b>Ending Total Value</b>	<b>3,015,242</b>	<b>3,015,242</b>	<b>3,015,242</b>
<b>TIME WEIGHTED RATE OF RETURN (%)</b> (Annualized for periods over 12 months)			
Return % (Net of Fees)	8.48	14.01	6.41
APGA Benchmark Return	7.49	9.03	5.46
S&P 500 Total Return	12.15	18.40	9.84
Russell 1000 Value	16.25	2.80	6.92

## ASSET ALLOCATION



## RISK/RETURN ANALYSIS (SINCE PERFORMANCE INCEPTION MONTH END)



Does not include Performance Ineligible Assets.

## TOP POSITIONS BASED ON TOTAL VALUE

DESCRIPTION	Total Value (\$)	% of Portfolio
AMERICAN EUROPACIFIC GRW A	392,430.01	13.0
PIMCO SHORT-TERM A	355,700.73	11.8
PIMCO INCOME A	354,845.80	11.8
AMERICAN WA MUTUAL A	345,096.65	11.5
AMERICAN GR FD OF AMERICA A	316,308.60	10.5
PIMCO TOTAL RETURN A	297,995.82	9.9
PIMCO REAL RETURN A	206,986.92	6.9
AMERICAN AMCAP A	204,790.95	6.8
AMERICAN SMALLCAP WORLD A	164,208.14	5.5
PIMCO GLB BD OPP USD HEDGED A	144,001.93	4.8
<b>Top Positions</b>	<b>2,782,365.55</b>	<b>92.5</b>
<b>Other Positions</b>	<b>226,977.48</b>	<b>7.5</b>
<b>Total Portfolio</b>	<b>3,009,343.03</b>	<b>100.0</b>



## MORGAN STANLEY WEALTH MANAGEMENT GLOBAL INVESTMENT COMMITTEE COMMENTARY

Despite a tumultuous year filled with uncertainty and volatility, the major US stock indices ended 2020 at or near all-time highs, as markets appeared to be taking an optimistic view of what a 2021 economic recovery could look like. The S&P 500 saw continued gains in the fourth quarter, the third consecutive quarter of strong gains following the 20% correction in 1Q20. Equities rallied 12.1% in 4Q, bringing the 2020 annual return to 18.4%, with gains accelerating through November following resolution of the US election and positive vaccine developments. International developed and emerging market equities outperformed US equities by 400 and 750 basis points, respectively, in 4Q.

Record and unprecedented stimulus from both the Fed and Congress has unleashed a V-shaped recovery in global trade, manufacturing, goods retailing, and housing. That momentum, coupled with the seeming resolution of the US Presidential election and much better-than-expected initial trial outcomes for COVID-19 vaccines, has lifted equity markets to new all-time highs. Although investors are correct to be concerned about index level valuations, which have reached multi-decade extremes at more than 22x forward earnings, the economic and profit dynamics in 2021 could support another 5%-10% gain to 3,900 for the S&P 500, which is MS & Co. US Equity Strategist Mike Wilson's year-end 2021 price target. Another round of fiscal stimulus, continuing Fed accommodation, and swelling pent-up demand for consumer services, may also support economic growth acceleration to 5%-6% real GDP, with inflation rebounding to more than 2%, a scenario that should support 27% year-over-year profit gains.

However, optimal navigation of this burgeoning new business cycle will require care as Treasury rates are likely to move higher, creating a headwind for long-duration assets. In stocks, our preferences remain focused on quality and valuation support, attributes that remain in small caps, international stocks and cyclicals, including Financials, which should benefit from the steeper yield curve. Dollar weakness is likely to continue as policy choices are debasing and relative growth outside the US becomes more compelling, supporting the case for emerging markets and commodities. In fixed income, the challenge is twofold: Generating sufficient income, while also preserving capital, requires a diversified and active exposure, with our preference toward a mix of corporate credit (IG and HY), preferreds, leveraged loans, asset-backed securities, including select mortgage-backed, and dividend-paying stocks. Capital preservation and portfolio hedging from equity volatility may be achieved with a combination of cash and ultra-short duration instruments, and absolute return.

Taking a closer look at 4Q20 returns, while Consumer Discretionary, Materials, and Industrials were the top-performing sectors in 3Q20, returning 15.1%, 13.3%, and 12.5%, respectively, Energy, Financials and Industrials were the top-performing sectors in 4Q20, returning 27.8%, 23.2%, and 15.7%, respectively. Laggards included Utilities, Consumer Staples, and Real Estate, though these sectors still rallied by 6.6%, 6.4%, and 4.9%, respectively. Other major US indices were also up for the quarter: The Dow Jones Industrial Average rose 10.7% and the NASDAQ Composite rose 15.7%. The MSCI EAFE Index (a benchmark for international developed markets) rose 16.1% while the MSCI Emerging Markets Index rose 19.6% for the quarter.

The US aggregate bond market was positive for a third consecutive quarter and the Bloomberg Barclays US Aggregate Bond Index, a general measure of the bond market, rose 0.67% in 3Q. Interest rates remained range-bound during the quarter, with 10-year US Treasury yields moving to 0.91%, up from the third quarter, but still down a full percentage point from the end of 2019.

In this challenging market environment, it is important to review your financial needs and asset allocation plan with your Financial Advisor to make sure your investments are aligned suitably with the market.

Past performance is not a guarantee of future results.

## DISCLOSURES

**Explanatory Notes and Disclosures:** This document is designed to assist you and your Financial Advisor in understanding portfolio positions, composition and subsets thereof. It is designed solely for your individual use, is for informational purposes only and is not intended as an offer or solicitation with respect to the purchase or sale of any security. Do not take action relying on this information without confirming its accuracy and completeness. Please read carefully all accompanying notes and disclosures provided in this Document.

For convenience purposes, your Financial Advisor may have assigned a designated name for this Document. The list of the accounts covered in this document is noted herein and may not include all of your accounts with us or external custodians. Furthermore, the information included in this document may not include all asset classes/securities/liabilities held by you at the firm or external custodians. Please review this document carefully and discuss any questions you may have with your Financial Advisor. If you do not understand an entry, suspect an error, or want more details on current values or other information, contact your Financial Advisor. This document is based upon your Morgan Stanley account holdings and may include other holdings/information that you or a third party provided about assets custodied elsewhere. Morgan Stanley will not verify any other holdings/information. If any information reflects assets held away from Morgan Stanley that will be indicated. The information contained in this document is subject to, and does not supersede the confirmations and account statements you receive from us. Values shown in your official account statement may differ from the values shown in this document due to, among other things, different reporting methods, delays, market conditions and interruptions. If there are discrepancies between your official account statement and this document, rely on your official account statement.

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Investment, insurance and annuity products offered through Morgan Stanley Smith Barney LLC are: NOT FDIC INSURED | MAY LOSE VALUE | NOT BANK GUARANTEED | NOT A BANK DEPOSIT | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY

**High Yield Savings Deposits:** Savings deposits are held at Morgan Stanley Private Bank, National Association ("MSPBNA"), Member FDIC and Morgan Stanley Bank, n.a. ("MSBNA"). Morgan Stanley Smith Barney LLC, MSBNA and MSPBNA are affiliates. Morgan Stanley Smith Barney LLC is a registered broker-dealer, not a bank. Unless specifically disclosed in writing, other investments and services offered through Morgan Stanley Smith Barney are not insured by the FDIC, are not deposits or other obligations of, or guaranteed by, a bank and involve investment risks, including possible loss of principal amount invested. FDIC insurance does not protect against losses due to exchange rate movements.

**Important Regulation Best Interest Information:** This report is being provided as a courtesy. By providing this report, we do not represent or agree that we will monitor the investments in your brokerage account(s) or deliver future reports.

**Additional information about your Floating Rate Notes:** For floating rate securities, the estimated accrued interest and estimated annual income are based on the current floating coupon rate and may not reflect historic rates within the accrual period.

**Important Information About Auction Rate Securities:** For certain Auction Rate Securities there is no or limited liquidity. Therefore, the price(s) for these Auction Rate Securities are indicated as not available by a dash "-". There can be no assurance that a successful auction will occur or that a secondary market exists or will develop for a particular security.

**Important Pricing Information:** Prices of securities not actively traded may not be available, and are indicated by a dash "-".

**Asset Classification:** We classify assets based on general characteristics such as: income generation, underlying capital structure, or exposure to certain market sectors. As many assets contain characteristics of more than one asset class, allocations may be under or over inclusive. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes. In addition, the Other asset class contains securities that are not included in the various asset class classifications. This can include, but is not limited to, non-traditional investments such as some Equity Unit Trusts, Index Options and Structured Investments issued outside of Morgan Stanley. Additionally, investments for which we are unable to procure market data to properly classify them will appear in the Other category.

**Money Market Fund:** You could lose money in Money Market Funds. Although MMFs classified as government funds (i.e., MMFs that invest 99.5% of total assets in cash and/or securities backed by the U.S. government) and retail funds (i.e., MMFs open to natural person investors only) seek to preserve value at \$1.00 per share, they cannot guarantee they will do so. The price of other MMFs will fluctuate and when you sell shares they may be worth more or less than originally paid. MMFs may impose a fee upon sale or temporarily suspend sales if liquidity falls below required minimums. During suspensions,

shares would not be available for purchases, withdrawals, check writing or ATM debits. A MMF investment is not insured or guaranteed by the Federal Deposit Insurance Corporation or other government agency.

**ESOP:** The information provided with respect to your employee stock option plan ("ESOP") was obtained from third party sources which Morgan Stanley believes to be reliable. However, we make no representation or guarantee that the information is accurate or complete. There may be other requirements, details, and criteria governing your ESOP. Please refer to the documentation provided by your employer for the terms and conditions governing your ESOP.

**Performance:** Performance results are annualized for time periods greater than one year and include all cash and cash equivalents, realized and unrealized capital gains and losses, dividends, interest and income. Depending on the opening or closing date of the account or position, the performance referenced may be for a portion of the time period identified. The investment results depicted herein represent historical performance. As a result of recent market activity, current performance may vary from the figures shown. Please contact your Financial Advisor for up-to-date performance information. Past performance is not a guarantee of future results. Quotations of performance appearing in this report may include performance experienced in legacy accounts which have been closed and purged, and as such are not included on the Accounts Included in This Report page.

Market values used for performance calculation do not include Performance Ineligible Assets and thus may differ from asset allocation market values. Common examples of Performance Ineligible Assets include life insurance and annuities as well as Manually Added and External accounts, assets and liabilities.

Unless otherwise indicated, performance is a composite calculation of the entire portfolio and may include brokerage and investment advisory accounts as well as assets for different accounts included in this report. The accounts included in the composite may have (or have had) different investment objectives and strategies, been subject to different restrictions, and incurred different types of fees, markups, commissions and other charges. Accordingly, performance results may blend the performance of assets and strategies that may not have been available in all of the accounts at all times during the reporting period. In addition, accounts in the composite may have changed from brokerage to advisory or vice versa. Accounts may also have moved from one advisory program to another (including from a discretionary program to a non-discretionary program).

For Morgan Stanley Smith Barney LLC accounts, performance information may cover the full history of the account(s) or just the performance of an account(s) since the inception of the current program(s). Performance results on individual accounts will vary and may differ from the composite returns. Your Financial Advisor can provide you with individual account portfolio composition and performance information. For investment advisory accounts, please see the Morgan Stanley Smith Barney LLC Form ADV Part 2 or applicable disclosure brochure and any applicable brokerage commission and/or fee schedule for a full disclosure of fees and expenses. Your Financial Advisor will provide those documents to you upon request. For brokerage accounts, please speak to your Financial Advisor for more information on commissions and other account fees and expenses.

Performance inception date does not necessarily correspond to the account opening date. Where multiple accounts are included in performance calculations, the inception date is the oldest performance inception. Performance data may not be available for all periods as some accounts included in performance may have more recent performance inception dates. Consequently, the actual performance for a group of accounts may differ from reported performance. Please ask your Financial Advisor for the performance inception date for each account.

**Indices:** Benchmark indices and blends included in this material are for informational purposes only, are provided solely as a comparison tool and may not reflect the underlying composition and/or investment objective(s) associated with the account(s). In some circumstances, the benchmark index may not be an appropriate benchmark for use with the specific composite portfolio. For instance, an index may not take into consideration certain changes that may have occurred in the portfolio since the inception of the account(s), (e.g., changes from a brokerage to an advisory account or from one advisory program to another, asset class changes, or index changes for individual managers). The volatility of the index used for comparison may be materially different from that of the performance shown. Indices are unmanaged and not available for direct investment. Index returns do not take into account fees or other charges. Such fees and charges would reduce performance. Please see the Benchmark Definitions section of this material for additional information on the indices used for comparison.

**Performance Inception Month End:** Performance Inception Month End refers to performance calculated from the end of the month in which the accounts became eligible for performance. Calculating performance from the Performance Inception Month End allows for a comparison to be made to appropriate benchmarks. Performance Inception Month End does not necessarily correspond to the account opening date.

**Realized/Unrealized Gain/Loss:** The gain and loss information is provided for informational purposes only, may not be complete, is not a substitute 1099 form (or any other appropriate tax form), and should not be used for tax planning or preparation. Gain and loss values are estimates and should be independently verified. We are not responsible for any gain and loss information provided by you or another financial institution. You are responsible for ensuring the accuracy of such information.

**Projected 12 Month:** Projected 12 Month Income is based upon cash income from interest, cash dividends, and partnership distributions. It is a hypothetical projection calculated using current yields. The projected income referenced is based upon certain market projections effective as at today's date only and can change at any time. Such projected income is hypothetical, do not reflect actual investment results, and is not a guarantee of future results. The projected income is referenced for illustrative purposes only. Morgan Stanley does not represent or guarantee that the projected income referenced will or can be attained. The actual income may be lower or higher than the projections based upon a variety of factors and assumptions. The projected income shown may under or over compensate for the

impact of actual market conditions and other factors. We make no representation or warranty as to the reasonableness of the assumptions made, or that all assumptions used to construct this projected income information have been stated or fully considered. To the extent that the assumptions made do not reflect actual conditions, the illustrative value of the hypothetical projected income will decrease. The projected income referenced may include income from Morgan Stanley & Co. and External Accounts, where data is available. Such information was obtained from third party sources which Morgan Stanley believes to be reliable. However, we make no representation or guarantee that the information is accurate or complete. You should not rely upon this information to make any investment decision. Please refer to the official account statements and performance reports you received from your custodian and/or financial institution for information about projected income in your External Accounts. The projected income referenced does not include income from assets in Manually Added External Accounts.

**Bank Deposit Program:** Under the Bank Deposit Program, cash balances held in account(s) at Morgan Stanley Smith Barney LLC are automatically deposited into an interest bearing FDIC-insured deposit account(s), at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, each a national bank, Member FDIC, and an affiliate of Morgan Stanley Smith Barney LLC. Detailed information on federal deposit insurance coverage is available on the FDIC's website (<https://www.fdic.gov/deposit/deposits/>). Cash balances generally include the uninvested cash in a client's account(s) minus certain items such as purchase transactions due to settle within a specified time period, other charges to a client's account(s), and cash balances that are designated as collateral for a client's obligations.

**Certificates of Deposit (CD's):** CDs are insured by the FDIC, an independent agency of the U.S. Government, up to a maximum amount of \$250,000 (including principal and accrued interest) for all deposits held in the same insurable capacity (e.g. individual account, joint account, IRA etc.) per CD depository. Investors are responsible for monitoring the total amount held with each CD depository. All deposits at a single depository held in the same insurable capacity will be aggregated for purposes of the \$250,000 federal deposit insurance limit, including deposits (such as bank accounts) maintained directly with the depository and CDs of the depository held through Morgan Stanley Smith Barney. A secondary market in CDs may be limited. CDs sold prior to maturity are subject to market risk and therefore investors may receive more or less than the amount invested or the face value. Callable CDs are callable at the sole discretion of the issuer. For more information about FDIC insurance, please visit the FDIC website at [www.fdic.gov](http://www.fdic.gov).

**Global Currency Deposits:** Global Currency deposits are held at Morgan Stanley Private Bank, National Association ("MSPBNA"), Member FDIC. Morgan Stanley Smith Barney LLC and MSPBNA are affiliates. Morgan Stanley Smith Barney LLC is a registered broker-dealer, not a bank. Unless specifically disclosed in writing, other investments and services offered through Morgan Stanley Smith Barney are not insured by the FDIC, are not deposits or other obligations of, or guaranteed by, a bank and involve investment risks, including possible loss of principal amount invested. FDIC insurance does not protect against losses due to exchange rate movements.

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## GENERAL DEFINITIONS

**APY:** The Annual Percentage Yield ("APY") for deposits represents the applicable rate in effect for your deposits at the period ending date. This APY may be different than the APY that was in effect during the statement period. For current Bank Deposit or Money Market Fund yields, go to <http://www.morganstanley.com/wealth-investmentstrategies/ratemonitor>

**Accrued Interest:** The interest earned but not yet received at both the beginning and end of each reporting period.

**Annualized Standard Deviation:** A statistical calculation that measures the volatility of returns over time; the larger the standard deviation, the greater the volatility.

**Call Date:** The date on which a bond or preferred stock can be redeemed by the issuer before maturity.

**Call Price:** The price at which a bond or a preferred stock can be redeemed by the issuer before maturity.

**Current Yield:** The indicated Estimated Annual Income divided by the Market Value/Current Cost.

**Dollar-Weighted Return (Internal Rate of Return):** A return calculation that measures the actual performance of a portfolio over the reporting period. Since dollar weighted returns include the impact of client contributions and withdrawals, they should not be compared to market indices or used to evaluate the performance of a manager, but can be used to evaluate progress toward investment goals.

**Global Investment Manager Analysis (GIMA):** Global Investment Manager Analysis (GIMA) reviews certain investment products in various advisory programs. For these programs, a GIMA status will apply:

**Focus List (FL):** Investment products on the Focus List have been subject to an in-depth review and possess GIMA's highest level of confidence.

**Approved List (AL):** Investment products on the Approved List have typically been subject to a less rigorous review process and have been approved for recommendation to investors.

**Not Approved List (NL):** Investment products that were previously on the Focus List or Approved List but are no longer on either of those lists. GIMA no longer covers these products. For more information, please ask your Financial Advisor for the applicable Morgan Stanley ADV brochure.

**Gross Accumulated Value (\$):** Gross Accumulated Value is the most current market value provided by carriers of the Annuity or Life insurance product.

**Investment Earnings:** A combination of the income received and total portfolio value increase or decrease, excluding net contributions and withdrawals, over the reporting period.

**Market Value:** Market Value represents the current value of a portfolio or security at a specific point in time not including interest and dividend accruals.

**Moody's Investor Service and Standard & Poor's Credit Ratings:** The credit ratings from Moody's Investors Service and Standard & Poor's may be shown for certain securities. All credit ratings represent the "opinions" of the provider and are not representations or guarantees of performance. Your Financial Advisor will be pleased to provide you with further information or assistance in interpreting these credit ratings.

**Morgan Stanley Research Ratings:** Morgan Stanley uses a relative rating system using terms such as Overweight, Equal-weight, Not-Rated, or Underweight (see definition below). Morgan Stanley does not assign ratings of Buy, Hold or Sell to the stocks we cover. Overweight, Equal-weight, Not-Rated and Underweight are not the equivalent of buy, hold and sell. Investors should carefully read the definitions of all ratings used in Morgan Stanley Research. In addition, since Morgan Stanley Research contains more complete information concerning the analyst's view, investors should carefully read Morgan Stanley Research, in its entirety, and not infer the contents from the ratings alone. In any case, ratings (or research) should not be used or relied upon as investment advice. An investor's decision to buy or sell a stock should depend on individual circumstances (such as the investor's existing holdings) and other considerations.

**Overweight (OVWEIGHT):** The stock's total return is expected to exceed the average total return of the analyst's industry (or industry team's) coverage universe, on a risk-adjusted basis, over the next 12-18 months.

**Equal-weight (EQWEIGHT):** The stock's total return is expected to be in line with the average total return of the analyst's industry (or industry team's) coverage universe, on a risk-adjusted basis, over the next 12-18 months.

**Underweight (UNWEIGHT):** The stock's total return is expected to be below the average total return of the analyst's industry (or industry team's) coverage universe, on a risk-adjusted basis, over the next 12-18 months.

**Not-Rated (NR):** Currently, the analyst does not have adequate conviction about the stock's total return relative to the average total return of the analyst's industry (or industry team's) coverage universe, on a risk-adjusted basis, over the next 12-18 months.

**Not Available (NAV):** Indicates that the ratings for this company are not available because of a Morgan Stanley policy.

**Discontinued Coverage (DC)**

**Morningstar, Inc. Equity Research Ratings:** For ease of comparison, Morgan Stanley Smith Barney LLC has normalized Morningstar, Inc.'s proprietary research ratings to a 1 (Buy), 2 (Hold), and 3 (Sell), which differs from Morningstar, Inc.'s rating system. Please refer to a Morningstar, Inc. research report for a complete description of Morningstar, Inc.'s rating system and Morningstar, Inc.'s actual proprietary rating on any covered company. Morningstar, Inc.'s ratings are described below:

**Morgan Stanley Smith Barney LLC Normalized Code/ Morningstar, Inc.'s Rating:**

**1 / 5-STARS (BUY - Significantly Undervalued):** Appreciation beyond a fair risk-adjusted return is highly probable over a multiyear time frame.

**1 / 4-STARS (BUY - Undervalued):** Appreciation beyond a fair risk-adjusted return is probable.

**2 / 3-STARS (HOLD - Fairly valued):** Indicates that investors are likely to receive a fair risk-adjusted return (approximately cost of equity).

**3 / 2-STARS (SELL - Overvalued):** Investors are likely to receive a less than fair risk-adjusted return and should consider directing their capital elsewhere.

**3 / 1-STARS (SELL - Significantly Overvalued):** Indicates a high probability of undesirable risk-adjusted returns from the current market price over a multiyear time frame.

**Relevant benchmarks:** In North America the relevant benchmark is the S&P 500 Index, in Europe and in Asia, the relevant benchmarks are generally the S&P Europe 350 Index and the S&P Asia 50 Index.

**Net Contributions/Withdrawals:** The net value of cash and securities contributed to or withdrawn from the account(s) during the reporting period. Net contributions and withdrawals may include advisory fees for advisory accounts.

**Net Invested Premium(\$):** Net Invested Premium is the total amount invested minus the total amount withdrawn. The total amount invested includes the initial investment and any future contributions.

**Net of Fees:** Performance results depicted as "net" of fees shall mean that any wrap fee, investment management fees, trade commissions, and/or other account fees have been deducted. Any other fees or expenses associated with the account, such as third party custodian fees, may not have been deducted. Please see the Morgan Stanley Smith Barney LLC Form ADV Part 2 Brochure for advisory accounts and/or any applicable brokerage account trade confirmation statements for a full disclosure of the applicable charges, fees and expenses. Your Financial Advisor will provide those documents to you upon request.

**Not Rated:** Not Rated is assigned to an unrated issuer, obligation and/or program and can also include mutual funds and ETFs.

**Performance ineligible assets:** Performance returns are not calculated for certain assets because accurate valuations and transactions for these assets are not processed or maintained by Morgan Stanley Smith Barney LLC. Common examples include life insurance and annuities as well as Manually Added and External accounts, assets and liabilities.

**Time-Weighted Return:** A return calculation that measures the investment performance of a portfolio over the reporting period. Time weighted returns do not include the impact of client contributions and withdrawals and therefore, may not reflect the actual rate of return the client received. Time weighted returns isolate investment actions and can be compared to benchmarks and used to evaluate the performance of a manager.

**Total Value:** "Total Value" represents the Market Value of the portfolio or Asset Class referenced and includes the accrual of interest and dividends. Total Value in the Asset Allocation view prior to January 2014 does not reflect the accrual of interest and dividends. Total Value for Morgan Stanley & Co. and External accounts also does not include accrued interest and dividends.

## BENCHMARK DEFINITIONS

**APGA Benchmark Return:** The current allocation is comprised of 7.00% BC TIPS, 25.00% BC Gov/Cr Intm, 5.00% Citi WGBI HED, 12.00% MSCI EAFE Net, 5.00% MSCI AC World SMIDCap Net, 5.00% Lipper High Current Yld Fd Avg, 13.00% BC Gov/Corp 1-3 Year, 13.00% Russell 1000 Value, 15.00% S&P 500 Total Return.

**Citi WGBI HED:** The index includes all fixed-rate bonds with a remaining maturity of one year or longer and with amounts outstanding of at least the equivalent of \$25 million U.S. Dollars. Those government securities that are excluded from the indices typically fall into three categories: floating- or variable-rate bonds (including index-linked bonds); securities aimed principally at non-institutional investors such as savings bonds in the United States and Canada; and private placement-type securities, where liquidity may be poor and where accurate information on outstandings, market coupon, and maturity structure may be difficult or impossible to obtain. This index is designed to directly address the growing interest in and implementation of currency-hedged bond investments by global investors as a means of achieving low-risk interest rate diversification in their portfolios. Currency-hedged returns are also reported for the overall non-base on a monthly basis.

**BC Gov/Corp 1-3 Year:** The Barclays Capital Government Corp 1-3 year index is a subset of the Barclays Aggregate including issues due to have maturities within 1 to 3 years.

**BC TIPS:** The Barclays U.S. TIPS Index is an unmanaged market index comprised of all U.S. Treasury Inflation Protected Securities rated investment grade (Baa3 or better), have at least one year to final maturity, and at least \$250 million par amount outstanding.

**MSCI AC World SMIDCap Net:** The MSCI ACWI Index is a free float-adjusted market capitalization weighted index that is designed to measure the equity market performance of developed and emerging markets. The MSCI ACWI consists of 46 country indexes comprising 23 developed and 23 emerging market country indexes. The developed market country indexes included are: Australia, Austria, Belgium, Canada, Denmark, Finland, France, Germany, Hong Kong, Ireland, Israel, Italy, Japan, Netherlands, New Zealand, Norway, Portugal, Singapore, Spain, Sweden, Switzerland, the United Kingdom and the United States. The emerging market country indexes included are: Brazil, Chile, China, Colombia, Czech Republic, Egypt, Greece, Hungary, India, Indonesia, Korea, Malaysia, Mexico, Peru, Philippines, Poland, Qatar, Russia, South Africa, Taiwan, Thailand, Turkey, and United Arab Emirates (as of June 2014). Net total return indices reinvest dividends after the deduction of withholding taxes, using (for international indices) a tax rate applicable to non-resident institutional investors who do not benefit from double taxation treaties.

**Lipper High Current Yld Fd Avg:** Lipper analytical averages are an average of all funds in the specified investment objective's universe. Averages include all funds in the group in existence for the period. The number of component funds always changes. High current yield funds aim at high (relative) current yield from fixed income securities, have no quality or maturity restrictions, and tend to invest in lower grade debt issues.

**Russell 1000 Value:** The Russell 1000 Value Index is representative of the U.S. market for large capitalization stocks containing those companies in the Russell 1000 Index with lower price-to-book ratios and lower forecasted growth.

**MSCI EAFE Net:** The MSCI EAFE Index -Europe, Australasia, Far East - is a free float-adjusted market capitalization index that is designed to measure the equity market performance of developed markets, excluding the US and Canada. The MSCI EAFE Index consists of the following 21 developed market country indexes: Australia, Austria, Belgium, Denmark, Finland, France, Germany, Hong Kong, Ireland, Israel, Italy, Japan, the Netherlands, New Zealand, Norway, Portugal, Singapore, Spain, Sweden, Switzerland, and the United Kingdom (as of June 2014). Net total return indices reinvest dividends after the deduction of withholding taxes, using (for international indices) a tax rate applicable to non-resident institutional investors who do not benefit from double taxation treaties.

**BC Gov/Cr Intm:** The Barclays Government/Credit Bond Index contains bonds that are investment grade and that have at least one year to maturity. The Barclays Intermediate Government/Credit Bond Index is composed primarily of bonds covered by the Barclays Government/Credit Bond Index with maturities between one and 9.99 years.

**S&P 500 Total Return:** The S&P 500 has been widely regarded as the best single gauge of the large cap U.S. equities market since the index was first published in 1957. The index has over \$5.58 trillion benchmarked, with index assets comprising approximately \$1.31 trillion of this total. The index includes 500 leading companies in leading industries of the U.S. economy, capturing 75% coverage of U.S. equities. This index includes dividend reinvestment.

# Reports



## 2020 Membership Dues Status

	Starting Members	\$ Invoiced	\$ Collected	\$ Delta	# Paid
Regular System Members	252	1,628,021.90	1,610,530.69	17,491.21	243
Group Billing Members	181	800,059.27	812,615.16	-12,555.89	182
<b>Sub-Total</b>	<b>433</b>	<b>2,428,081.17</b>	<b>2,423,145.85</b>	<b>4,935.32</b>	<b>425</b>
Small Member Systems	296	131,720.00	26,655.00	105,065.00	63
<b>Total APGA Members</b>	<b>729</b>	<b>2,559,801.17</b>	<b>2,449,800.85</b>	<b>110,000.32</b>	<b>488</b>
Non-Members (Potential New)	266	760,790.71	17,525.19	743,265.52	12
<b>Total Public Gas Systems</b>	<b>995</b>	<b>3,320,591.88</b>	<b>2,467,326.04</b>	<b>853,265.84</b>	<b>732</b>
Associate Members *	85	70,125.00	64,541.25	5,583.75	79
<i>* Does not include the National Sponsors</i>					

**2020 Dues Collected YTD:** **2,531,867.29**

**2019 Dues Collected YTD:** **2,455,610.82**

2020 New Members (+12)			2020 Lost Members (-8)		
	Meters #	Dues \$		Meters #	Dues \$
Hartselle, AL (2008)	4,349	3,870.61	New Albany, MS	6,484	5,770.76
Alexander City, AL (MGAG April 1)	3,074	1,949.30	South Alabama Utilities	6,020	5,357.80
Macon, MO (2016)	2,458	2,187.62	Deming, NM	5,790	5,153.10
Moulton, AL (2012)	2,058	1,831.62	Oneonta, AL	2,585	2,300.65
Anna, IL (2007)	1,792	1,594.88	Barrow, AK	1,401	1,246.89
Navasota, TX (2018)	1,701	1,513.89	Neodesha, KS	1,172	1,043.08
Garnett, KS (2004)	1,563	1,391.07	Roma, TX	1,125	1,001.25
Milford, IL (2007)	774	688.86	Consolidated Gas District, LA	865	769.85
Divernon, IL (2017)	771	686.19		<b>25,442</b>	<b>22,643.38</b>
Halstead, KS (2014)	753	670.17			
Bernie, MO (2016)	740	658.60			
Tyler, MN (2018)	542	482.38			
	<b>20,575</b>	<b>17,525.19</b>			
2020 New Members (+12)			2020 Lost Members (-8)		
	Meters #	Dues \$		Meters #	Dues \$
			<b>Sold/No Longer Public Gas</b>	<b>Meters #</b>	<b>Dues \$</b>
			Sunburst, MT	201	445.00



## **Update on APGA's Direct-Use Task Group (DUTG)** **(January 2021)**

### **Activities:**

- The DUTG focused on introducing APGA's State Ambassador program in 4Q2020. Great discussions on this occurred at the September DUTG meeting, and the group is excited to ensure it is successful. In 2021, there will be an effort to further expand the State Ambassador program, as well as ensure the current Ambassadors are engaged in their responsibilities successfully. As of now, the following are State Ambassadors:
  - Florida – Gordon King
  - North Carolina – Rich Worsinger
  - Alabama – Greg Henderson
  - Missouri – Steve Squibb
  - Georgia – Arthur Corbin
  - Tennessee – TBD
- The DUTG collaborated to respond to comments to a proposed standard and certification program for renewable natural gas (RNG). This was the second comment period for the "Green-E Renewable Fuels Standard." Unfortunately, the group leading this effort didn't necessarily take a lot of our comments from the first round. As well, they are including information about building electrification into this program, which seems extraneous. It was critical for the DUTG to provide feedback again.
- With support from the DUTG, comments were submitted in response to a greenhouse gas (GHG) reduction roadmap being proposed by Governor Polis and several members of his Administration. Given potential to impact APGA's members in Colorado, as well as DUTG member, Atmos, it was important to "weigh in." APGA's Colorado members and Atmos were especially helpful in drafting this input, which reasserted the familiar points on the importance of the direct use of natural gas.
- Late in 2020, an ongoing matter before the North Carolina (NC) Department of Environmental Quality's Division of Air Quality (DAQ) was brought to APGA by one of its members. There was a pending RNG project that requested a permit, and comments were being accepted. This particular project was drawing a good amount of opposition, so it was valuable to support APGA's members in NC, who could be impacted by the permit denial. While natural gas is the fuel now and for the foreseeable future, RNG has potential to support NC's efforts for lower carbon fuel use. As well, RNG would continue to utilize APGA member's pipeline assets and expert workforce. These points were elaborated in the final comments submitted.

- Regarding 4Q2020 work on the top APGA advocacy priorities in 2020 related to the direct use of natural gas (Note that the 2021 APGA advocacy priorities will remain the same as in 2020.):
  - With a priority on energy choice legislation, the DUTG continued to plan on how to support those in states that are looking to pass energy choice legislation in what looks to be a busy 2021. While many 2020 state legislature sessions focused on COVID-19 relief efforts, APGA staff expect 2021 sessions will be the next opportunity for legislation in states, in addition to those that have already passed, “Balanced Energy Resolutions.” To date, Arizona, Tennessee, Oklahoma, and Louisiana have passed bills protecting a consumers’ ability to choose their resources.
  - From a federal advocacy perspective, the DUTG supported the APGA Legislative Subcommittee on pertinent energy choice legislation, some of which was included in the omnibus package that passed at the end of 2020. To learn more on these efforts, check out the Legislative Subcommittee update in this Board Book.
  - Recall in March 2020, given the focus on appliance efficiency rulemakings, the APGA Codes and Standards Subcommittee, with support from the DUTG, worked with APGA’s counsel to file a petition for review of a recently promulgated final rule entitled, “Energy Conservation Program: Energy Conservation Standards for Commercial Packaged Boilers (CPB).” For the latest on this activity, reference the APGA Codes and Standards Committee update in this Board Book.
  - It is not advocacy per se, as it is not related to engaging Congress or the Administration. However, it is crucial, given the impact on the direct use of natural gas. Remember earlier in 2020, APGA’s Codes and Standards Committee, with support from the DUTG, and the American Gas Association (AGA) jointly filed an appeal of four International Code Council (ICC) actions related to provisions in the International Energy Conservation Code (IECC). Read more on the latest with this activity in the APGA Codes and Standards Committee update in this Board Book.
- The DUTG finalized its scope and responsibilities.

## **Update on APGA's Media and Public Outreach Committee (MPOC)** **(January 2021)**

### **Activities:**

- The Media and Public Outreach Committee (MPOC) continues to hold monthly meetings to review media relations outreach and developments.
- There continues to be an increase in the amount of coverage APGA is getting in the news.
  - In December, an op-ed was placed by The Washington Examiner from APGA. It was authored by John Leary and titled: Protect low-income and senior households by protecting natural gas.
  - The op-ed can be found here:  
<https://www.washingtonexaminer.com/opinion/op-eds/protect-low-income-and-senior-households-by-protecting-natural-gas>.
- Ongoing media relations efforts continue, and these include press release distribution, Twitter posting and engagement, responding to pieces via letters to the editor, and overall reporter and media outreach.

## Report of the APGA Sponsorship Committee January 2021

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The purpose of the Sponsorship Committee:

- establish relationships with current sponsors
- ensure that sponsorships are retained
- provide value to sponsors
- solicit new sponsors and associate members

The following is the list of sponsors for 2020:

**Blue Flame Sponsor:** Honeywell has committed to continuing as a Blue Flame National Sponsor.

**Gold Flame Sponsor:** Consolidated Pipe & Supply

**Silver Flame Sponsor:** Hubbell

**Bronze Flame Sponsors:**

- BP Energy
- CenterPoint Energy
- Equipment Controls Company
- Goldman Sachs
- J.P. Morgan
- Magnolia River
- McCarter & English
- Municipal Capital Markets Group
- Performance Pipe
- RBC Capital Markets
- Southern Cathodic Protection
- DevTech Sales
- Energy Vision
- T & T Pipeline

Staff is in the process of reaching out to the current 2020 sponsors regarding their plans to commit in 2021.

## **Update on the Workforce Task Group** **(January 2021)**

**Task Group Roster** – Steve Squibb (Chair), Deanna Unger, Antonis K. Magganas, Chris Latch, Richard Lujan, Mark Nibaur, Cliff Swoape, Stephen Mayfield, Dave Schryver, Erin Kurilla

**Goal** – To provide a resource library for APGA members to assist in addressing workforce related challenges.

### **Action Items:**

1. Identify ways to utilize the APGA Community as a means to facilitate ongoing conversations between APGA members on workforce issues.
2. Identify and provide to APGA members webinars on workforce issues that will be recorded and available to APGA members.

### Resource Library Topics

#### Attracting New Employees

- Best Practices – the advertisement of positions; how to partner with a local colleges and technical schools; relationships with veterans and other job placement organizations

#### Compensation/Employee Benefits

- Materials from APGA members regarding innovative employee benefit packages
- APGA Salary Survey

#### Employee Development

- APGA member onboarding practices
- Best practices for employee development, leadership development and apprentice programs for training and qualifying employees

#### Other

- Best practices for promoting workplace diversity, equity and inclusion
- Processes for retaining/capturing the knowledge of retiring employees

**APGA Research Foundation Update to the APGA Board – 01/25/2021****Financials:**

- All obligated expenditures have been made through 2020. The RF financial balance as of December 31, 2020 is \$805,957.00.

**News:**

- The RF/GTI Research Forum at the Gas Technology Institute headquarters near Chicago is scheduled for June 9-10, 2021. The APGA Research Foundation and GTI will provide lodging and meals so the only expense to contributors is transportation to/from Chicago. More information and registration will be available closer to the event date.

**Report of the  
APGA Security and Integrity Foundation (SIF)  
January 2021**

**FINANCIAL**

As of December 31 2020, the SIF has a assets and liabilities totaling \$951,045.87.

**BOARD OF DIRECTORS**

As allowed by the SIF bylaws, during the December 8, 2020, Board Meeting, the Board voted to eliminate two board seats – thus bringing the total number of board seats from 13 to 11.

**MANAGEMENT**

On December 31, 2020, John Erickson formally retired for the APGA Security & Integrity Foundation. Erin Kurilla will now serve in the role of Chief Operating Office and Secretary to the Board of Directors, per the approval of the Board at the September 9, 2020 meeting.

**SHRIMP**

As of January 1, 2021, there are 909 active SHRIMP users. On October 7, 2020 a contract was signed with RCP to migrate the existing SHRIMP tool to a new user platform. The updated tool will have an entirely new user interface and user experience. All existing data will be transferred to the new platform for users. Project completion is anticipated in mid-2021. A users group of SHRIMP users has been developed to fully support RCP throughout the project.

**ANTI-DRUG AND ALCOHOL TOOL**

As of January 1, 2021, there are 124 active DA systems. The SIF is reviewing the DA tool to ensure it is up to date with current regulatory requirements. The SIF collaborating with Compliance Solutions, LLC to assist with an update and rewrite of the DA plan. Once the plan is updated it will be incorporated into the new SIF platform.

**GAS ORIENTATION (GO!) VIDEOS**

From April 2017 thru today, SIF staff worked with Huntsville Utilities to produce six videos and four more are under review. The SIF thanks Huntsville Utilities for volunteering its video production facility and staff to produce these videos. Completed videos are available for viewing at [www.apgasif.org](http://www.apgasif.org).

## General Counsel's Report

January 15, 2021

### *General*

#### **Washington State Legislation Would End Retail Natural Gas There**

Six state legislators have filed Washington State House Bill 1084, which would require all new buildings in Washington to be zero-carbon by 2030 and eliminate fossil fuel consumption in existing buildings by 2050. If passed, the state would be the first have a roadmap to end gas utility service in Washington through changes to state building code, regulatory mechanisms and incentives. The bill has a limited role for renewable natural gas as well as synthetic natural gas and hydrogen. This could leave some role for the existing gas distribution system. The state has a tremendous amount of hydropower, but also has four investor-owned utilities delivering retail natural gas that would be forced to create transition plans, which would be funded by a climate protection surcharge that utilities would apply to gas sales.

The legislation would prohibit gas utilities from offering new service to customers beyond their territories as of July 1, 2021, stopping growth. HB 1084 includes a provision that would allow cities, towns and counties to mandate greater building energy use and emissions reductions than the state requires. Bellingham, Washington, is considering a rule to require homeowners to convert to electric heating systems when they replace a fossil fuel combustion unit. Municipal utilities and public utility districts the authority to establish a plan to accelerate electrification after making a finding that electrification would provide net benefits to their service territories. Once a utility made that finding and fulfilled other conditions, it would be allowed to offer ratepayers incentives to electrify their homes and businesses, including through customer education, incentives and rebates.

#### **New Mexico Commission Denies Permission to Build Gas-Fired Generator Citing Net Zero Policy**

The New Mexico Public Regulation Commission has rejected the request of El Paso Electric Company to build a 228-MW natural gas-fired unit because it will not meet the state's 2045 net-zero goal. The utility already has started construction on the facility, so it did not expect that result. The Public Utility Commission of Texas approved the proposal earlier as EPE's jurisdiction is split between the two states. This is to be the sixth generating unit at the existing Newman Station northeast of El Paso, Texas, with an estimated cost of \$159.3 million. New Mexico's Energy Transition Act, signed into law in March 2019, sets a statewide renewable energy standard of 50% by 2030 for investor-owned utilities and rural electric cooperatives, and a goal of 80% by 2040, in addition to setting zero-carbon resources standards for IOUs by 2045 and rural electric cooperatives by 2050.



## **API Open to New Methane Regulation**

Delivering the American Petroleum Institute's annual State of American Energy report, CEO Mike Sommers said his group supports cutting methane emissions both through "cost-effective policies" and through measurable industry action, and faces an incoming administration intent on pursuing regulation. "I think what they'll find in discussions with us is that we're a willing partner to make sure that they get this right, because I do think this is a social license to operate issue that we're going to have to deal with, both in the United States and abroad," Sommers said.

## **State Regulators Hear Plea Against Electric-Only Decarbonization**

At the annual meeting of the National Association of Regulatory Utility Commissioners, gas utilities implored utility commissioners to reject an electric-only approach to decarbonization. "I remind all of us of one of the foundational principles of NARUC, which is to serve as a clearinghouse for new ideas," Southern California Gas Co. President Maryam Brown said. "Gas, like electricity, can be renewable. But we need partnership with policymakers, regulators —like yourself — to make green gases a reality, and we welcome the opportunity to do that." The panel, "Electrification, Hydrogen and the Role of Gas," focus on hydrogen. Kim Heiting, senior vice president of operations and chief marketing officer at Northwest Natural Holding Co., told the panel it is pursuing a carbon-neutral pipeline system by 2050.

## **CFTC Finally Adopts Position Limits on Speculative Energy Derivatives Contracts**

For decades, the Commodity Futures Trading Commission (CFTC) has enforced speculative position limits for future contracts and options on nine agricultural commodities. After years of proposals, it now has established position limits for the first time on 16 agricultural, metal and energy commodities. The new limits apply to NYMEX NG cash-settled referenced contracts on a per-exchange basis (i.e., cash-settled positions are not aggregated across different exchanges). Specifically, a market participant may hold up to 2,000 cash-settled NYMEX NG referenced contracts (i.e., the NYMEX NG federal spot month position limit) on each exchange that lists for trading a cash-settled NYMEX NG referenced contract as well as the OTC swap market. By limiting the number of contracts that a single participant can amass, the rule aims to prevent speculators—as opposed to users or producers of the commodities—from causing price swings that don't reflect underlying supply-and-demand dynamics. The Dodd-Frank Act, passed after the 2008-09 financial crisis, included a provision requiring the CFTC to set position limits in response to lawmakers' belief that speculators had caused a sharp increase in oil prices. Participants also are constrained today by exchange-set position limits and/or exchange-set position accountability required by designated contract markets like NYMEX.

"We've come a long way, and today we've reached the end of an arduous journey," Chairman Heath Tarbert, said. "We've balanced the interests of all the participants in this

market, some of which are in diametric opposition, and we've crafted a workable and flexible system." The vote was 3-2, with Democratic Commissioners Dan Berkovitz and Rostin Behnam dissenting because it didn't go far enough in limiting speculative trades, with the market upheaval in oil futures further demonstrating existing vulnerabilities. They wanted to receive a report on oil prices going negative earlier this year before voting. "The proposed rule demoted the Commission from head coach to Monday-morning quarterback," Mr. Berkovitz said.

APGA filed comments jointly with other not-for-profit trade associations asking the CFTC to exempt not-for-profit electric and natural gas utility entities from position limits altogether. The CFTC declined, saying that most, if not all, of the hedging needs of APGA members would be bona fide hedges that will not be subject to federal position limits. Furthermore, their counterparties that are not bona fide hedgers would receive pass-through bona fide hedging treatment for any swaps with munis, or any offsetting positions as a result of such swaps with munis.

The Final Rule will become effective on March 15, 2021. The Final Rule provides market participants with a compliance date of January 1, 2022 for purposes of compliance with the federal position limits for natural gas and the other 15 non-legacy core referenced futures contracts that are subject to federal position limits for the first time under this Final Rule.

### ***Federal Energy Regulatory Commission***

#### **FERC Addresses Price Index Deficiencies Again But With More "Oomph"**

More than three years after APGA participated in a technical conference, the Federal Energy Regulatory Commission (FERC) today acted on two proposals to revise its policy that guides price indices referenced in natural gas and electric tariffs (and widely relied upon by APGA members to price their wholesale gas purchases). The first proposal (PL20-3-000) aims to increase confidence in the accuracy and reliability of wholesale natural gas prices by revising FERC's Policy Statement on Natural Gas and Electric Price Indices to encourage market participants to report transactions to price index developers and to provide greater transparency into the natural gas price formation process.

Specifically, the Commission proposes to allow data providers (market participants that report transaction data to price index developers) to report either or both of their non-index based next-day natural gas transactions and non-index based next-month natural gas transactions to price index developers. That would lower the burden on data providers. The proposal also would encourage data providers to report to all available Commission approved price index developers and allow those data providers to self-audit on a biennial basis.

FERC issued a Notice of Proposed Rulemaking (RM20-7-000) to put its new policy into its regulations as APGA had suggested. Specifically, by giving a Safe Harbor Policy the force of regulation, data providers should have more assurance that participating in price reporting will not lead to regulatory entanglement. Many expressed concern of making errors in reporting and suffering regulatory oversight or enforcement. Under the revised Safe Harbor Policy, data providers that report transactions to natural gas and electric price index developers consistent with the procedures set forth in the Policy Statement are afforded a rebuttable presumption that their transaction data is accurate, timely and submitted in good faith. Simply errors will not be actionable. Comments on both proposals are due around the end of March 2021.

### **Berkshire Hathaway Energy Completes Acquisition of Majority of Dominion's Gas Transmission and Storage Business**

Effective November 1, 2020, Berkshire Hathaway Energy completed the purchase of Dominion Energy's natural gas transmission and storage business, exclusive of Questar Pipeline Group. The completed transaction also included the acquisition of 25% of Cove Point LNG that Berkshire Hathaway Energy will now operate. On July 5, 2020, Berkshire Hathaway Energy announced it had reached an agreement to acquire substantially all of Dominion Energy's gas transmission and storage operating segment assets. On October 5, 2020, the companies entered into a second agreement providing for Berkshire Hathaway Energy's purchase of Questar Pipeline Group from Dominion Energy Questar Corporation. The second transaction is subject to regulatory approvals and is expected to close in early 2021.

### **Musical Chairs at FERC**

The agency now has a full complement of five commissioners. Without explanation, President Trump removed Neil Chatterjee as chair in favor of James Danly, whose last meeting as chair will be January 19, as President Biden will appoint one of the two democrats as chair. The republicans will have a 3-2 margin until Chatterjee is replaced, no earlier than June 2021.

## ***Department of Energy***

### **DOE Terminates Long-Pending Furnace Rulemaking**

In the January 15, 2021 edition of the Federal Register, DOE announced that it has withdrawn the existing proposed rules for residential furnaces and commercial water heaters, proposed in 2015 and supplemented in 2016. Now, DOE will have to make a new proposal consistent with a new legal interpretation.

DOE then granted APGA's 2018 joint petition to establish a new legal interpretation of the provisions of EPCA applicable to furnace and hot water heater efficiency standards. DOE has determined that non-condensing technology (and associated venting)

constitutes a performance-related “feature” for such appliances covered under EPCA. The law does not allow a new standard to eliminate a product feature. So the 2015 proposed rule was in conflict with this legal interpretation. It is unlikely that a new furnace rule can go forward while this legal interpretation is in place.

### **DOE Is Sued For Failure to Issue Final Furnace Rule Among Others**

The Natural Resources Defense Council and other groups have asked a federal judge in New York to compel the DOE to complete reviews and revisions of energy conservation standards for more than two dozen covered appliances by court-imposed deadlines and set a judicially enforceable schedule to ensure the agency's compliance with future deadlines. Congress in the Energy Policy and Conservation Act (EPCA) empowered private parties to sue to enforce deadlines for energy conservation standards. The complaint notes specifically that DOE has missed its EPCA deadline to issue a final rule for residential gas furnaces, which, under the law, was required no later than March 12, 2017.

The groups allege that "updated energy conservation standards for the overdue products would, by 2035, save U.S. consumers and businesses more than \$22 billion per year, while preventing more than 75 million metric tons of carbon pollution annually." The complaint makes the point that up-to-date energy conservation standards are particularly important for moderate- and low-income consumers who rent. Landlords are incented to purchase the least cost, least efficient appliances, while tenants pay the relatively higher utility costs that result.

DOE's withdrawal on of the furnace rule should have little impact on the suit.

### **Biden DOE Expected to Restart Energy Efficiency Efforts**

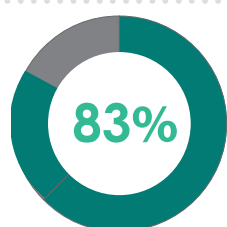
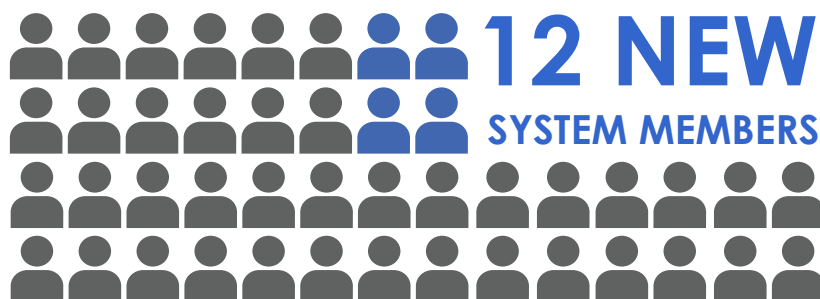
The Energy Policy and Conservation Act mandates DOE to create energy efficiency standards for a broad range of commercial and industrial products, including natural gas furnaces, as well as regularly strengthen them based on technological and economic advances. For the most part, the Trump administration stopped moving forward on appliance standards while changing the applicable processes. "Some of the standards have been on the books for a very long time, way too long to justify," said Sam Walsh, a former DOE deputy general counsel during the Obama administration. "There's really a backlog of standard-setting that needs to take place." He also expects DOE to add new items to the list of products covered by EPCA in order to set energy efficiency standards for them. An ACEEE/ASAP report published in November claimed that gas furnaces and home water heaters are the biggest opportunities to reduce greenhouse gas emissions through efficiency standards.

APGA BOARD OF DIRECTORS

## WINTER 2021 UPDATE

American Public  
Gas Association738 SYSTEM MEMBERS IN  
38 STATES

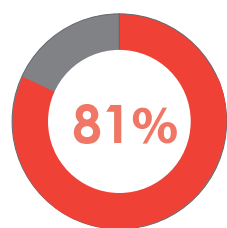
99 ASSOCIATE MEMBERS

7 JOINT ACTION  
AGENCY MEMBERS

## INCOME

Budget: \$4,207,684

Actual: \$3,473,675



## EXPENSE

Budget: \$4,284,184

Actual: \$3,448,903

TOP APGA ADVOCACY  
PRIORITIES IN 2021

- Appliance Efficiency Rulemakings
- COVID-19 Relief
- Energy Choice Legislation
- Pipeline Safety
  - Addressing mandates from PIPES 2020
  - Industry Recommended Practice on Public Awareness
- Section 5: Refunds after Pipeline Rate Adjustments

## 2020 APGA ADVOCACY ACTIVITIES

- APGA commented on **over 20** rulemakings, reports, and programs and sent **over 10** letters to Congress
- In working with Congress, APGA was able to get **valuable pipeline safety legislation**, as well as extensions for **NGV tax credits** in the 2020 spending agreement. Also, APGA successfully prevented Congress from **negatively changing** the current, effective building codes development and implementation process.

**490+** SOCIAL MEDIA  
POSTS IN 2020**260,000+** SOCIAL  
IMPRESSIONS IN 2020OVER 90 VIRTUAL  
MEETINGS IN 2020WITH OVER  
**3,000 ATTENDEES****116 MUTUAL AID**  
PARTICIPANTS**41 SAFETY CONTEST**

2020 WINNERS

2021 Opens May 10

**60 SALARY SURVEY**

2020 PARTICIPANTS

2021 ENROLLMENT  
OPENED JANUARY 4 WITH  
A NEW & REVISED APPLICATION  
**7 SYSTEMS** ENROLLED SO FAR**74 GOAL**  
PARTICIPANTS  
IN 2020\*Data as of January 2021  
1/15/2021

# Committee Reports

## **Update on APGA's Codes & Standards Committee** **(January 2020)**

### **Activities:**

- As you may recall, APGA staff, with support from the Codes & Standards Committee, worked with the American Gas Association (AGA) to successfully argue four appeals of International Code Council (ICC) actions related to provisions in the International Energy Conservation Code (IECC)- none of these pro-electrification or appliance standard provisions will appear in the 2021 codes.
  - As a result of the appeals, the ICC Board is currently considering whether to have the IECC adhere to an ANSI standard process. If enacted, this change would remove the government vote in which some APGA members are eligible to participate but ensure a balanced committee of stakeholders reach consensus on future code changes. Written feedback on the proposed change is due by January 11 and verbal testimony will be heard by the Board on January 21. The Codes & Standards Committee will continue to monitor any ICC process changes that may impact how our members can engage in the code development process.
- Department of Energy (DOE) Updates
  - In November, APGA worked with other gas industry organizations to submit joint comments in response to a notice of supplemental proposed interpretive rule issued by DOE pertaining to our 2018 petition requesting separate product classes for condensing and non-condensing gas-fired appliances. Since then, DOE sent a final rule responding to the petition to the Office of Management and Budget (OMB) for review and approval. The rule cleared OMB's process, but a publication date in the Federal Register is still unknown. Any DOE rulemaking that is not finalized and published in the Federal Register before January 20 can be reviewed and amended by the new administration.
  - On November 9, APGA and Spire submitted a letter in response to DOE's notice of proposed rulemaking (NOPR) pertaining to clarifying amendments of the Energy Conservation Program's Error Correction Rule (ECR). Through its comments, APGA noted its general support for the proposed amendments but opposed the agency's intention to not require the error correction process as part of all energy conservation standard (ECS) rulemakings. APGA engages in ECS rulemakings, as they may impact the availability of certain gas-fired appliances on the market, making it important for us to weigh in on DOE's procedures for establishing these rules, such as the ECR.
- In November, APGA Codes & Standards Committee submitted comments on the independent substantive change (ISC) draft of the American Society of Heating,

Refrigerating, and Air-Conditioning Engineers (ASHRAE) Standard 105: Standard Methods for Determining, Expressing, and Comparing Building Energy Performance and Greenhouse Gas Emissions. As with other building codes with which APGA is engaged, it was important to participate and ensure there is fair and balanced treatment of all fuels when determining building energy performance. Continued engagement in venues such as ASHRAE will help ensure codes and standards will not force fuel switching from natural gas.

- Update on Appliance Efficiency Challenges
  - Last year, the APGA Codes & Standards Committee, with support from the DUTG, worked with APGA's counsel to file a petition for review of the rule setting minimum efficiency standards for commercial packaged boilers (CPB). This action was a response to a lawsuit decision in favor of the National Resource Defense Council (NRDC) over DOE in how non-condensing commercial packaged boilers can be installed, essentially banning them. In December, the administration filed a brief agreeing with APGA's argument that DOE was wrong to issue the final CPB rule and asked the court to vacate and remand the rule to DOE on this basis alone. NRDC's brief is expected early this year, but the goal remains for this challenge to be settled and the rule remanded.
  - As you may recall, APGA, with the support of the Codes & Standards committee, filed a petition to intervene in the challenge of the updated "Process Rule" last year, supporting DOE's final rules that dictate how the agency must conduct rulemakings for appliance energy efficiency standards (e.g., setting energy savings thresholds that must be met if an appliance ECS can be updated). In November, the court consolidated all related cases and set a briefing schedule that is anticipated to conclude in this year's first quarter.



## **Update on APGA's Environmental Task Group** **(January 2021)**

- **Launch of the Environmental Task Group**
  - In July 2021 the Environmental Task Group was launched to “advances the Board-identified environmental priorities by monitoring and engaging in environmental matters impacting public gas systems.”
  - The Task Group reports up to the O&S Committee and the Regulatory Subcommittee.
  - The Task Group serves as a technical lead on environmental advocacy and communication efforts, including those that are focus on decreasing distribution sector emissions and the permitting of natural gas infrastructure projects.
- **APGA Commitment to the Environment**
  - During its January 2021 meeting, the Task Group began its endeavor to develop an “APGA Commitment to the Environment.” This policy statement will both outline APGA’s position on various greenhouse gas and climate policies and will detail actions that APGA’s members are committed to performing.
  - After approved by the Task Group, the Commitment will be shared with the O&S Committee and the Regulatory Subcommittee prior to being shared with the Board for their approval during the May 2021 meeting.
- **Nationwide Permits**
  - On September 15, 2020 the Army Corps of Engineers (the Corps) published a proposed rule that reissues and modifies 12 existing Nationwide Permits (NWP) and issues four new permits. Included in the proposed modifications was splitting of NWP 12, which is used for utility infrastructure construction, into 3 separate NWPs. The Corps modified the current utility line NWP 12 to authorize only oil and natural gas pipeline activities. Two new NWPs authorize activities associated with the construction, maintenance, repair, and removal of electric utility lines/telecommunication lines and utility lines that convey water, sewage, and other substances.
  - APGA submitted comments on November 6, 2020. APGA commented on the proposed rule that the Corps should be agnostic to the product being transported by the utility, as is their mandate, and strive for fewer permits rather than more. In the proposed rule, the Corps outlined three primary reasons for the split. APGA provided comments on the flaws with each of these justifications.
    - Perceived differences in best management practices for each utility sector disregards the common approach of joint trenching utility lines.
    - The assumed variances in pipe or conduit diameter for each utility sector overlooks the stark differences between gas distribution pipelines and transmission pipelines.

- The historically high percentage of NWP 12s used by the oil and gas sector compared to the other utilities ignores the increased investment in utility projects from all sectors.
- On January 13, 2021, the Army Corps of Engineers published the Final Rule. While it is clear that the Corps read and responded to APGA's comments, they were not deterred from their proposal to split NWP 12.
- It now remains to be seen how the change in administration may impact this rule going into effect. We expect NWPs, along with any direction to revisit this rule, to be included in any early Executive Orders on energy infrastructure released by the Biden Administration.
- **Voluntary Programs**
  - The Task Group also spent a significant amount of time at each of their meetings discussing various voluntary initiatives promoting greenhouse gas reduction. Including: EPA Gold STAR and Methane Challenge and ONE Future.

## **Update on APGA's Gas Supply Committee** **(January 2021)**

### **Activities:**

- The Gas Supply Committee hosted a Winter Season Outlook Roundtable. It was an informative discussion on seasonal and market trends, as well as provided some forecasts. The speakers were from BP, The Energy Authority, and the National Weather Service. The webinar can be viewed at <https://www.apga.org/viewdocument/2020-2021-winter-gas-supply-outlook>.
- The Gas Supply Committee was made aware of a MiniMuni event hosted by the Government Finance Officers Association. The event discussed best practices and policy topics in municipal finance and investment. More on the event can be found at <https://www.gfoa.org/events/minimuni-2020>.
- Now, the focus of the Gas Supply Committee will be on planning and organizing the upcoming Gas Supply Conference, scheduled for the end of April.
- The Gas Supply Committee finalized its scope and responsibilities.

## **Update on APGA's Legislative Subcommittee** **(January 2021)**

### **Activities:**

- The Legislative Subcommittee continued its practice of holding monthly calls, with events in November, December, and January. These offer an opportunity for APGA staff and members to discuss ongoing legislative issues.
- APGA worked with both chambers of Congress to pass a final omnibus spending agreement at the end of 2020. It included a full fiscal year (FY) 2021 spending agreement, and several other items pertinent to public gas utilities and the Association's advocacy priorities.
  - Pipeline Safety: The Pipeline and Hazardous Materials Safety Administration (PHMSA) was reauthorized, continuing the funding levels through FY 2023. Additionally, the 2020 PIPES Act contained several amendments to the Federal Pipeline Safety Laws. Read more on the latest with this activity in the APGA Operations and Safety Committee update in this Board Book.
  - COVID-19 Relief: More support for American families and businesses was provided in the end of the year package. One particular action of APGA was to sign on to a letter to Congressional leadership urging the House and Senate to support the Federal Reserve's ability to ensure liquidity of the municipal security market. This action was aimed to address limits to the Federal Reserve's ability to provide relief to distressed sectors, including via the Municipal Liquidity Facility (MLF) created through a previously passed COVID-19 relief bill.
  - Energy Choice Legislation
    - APGA was able to successfully prevent the challenging building codes text from being in the omnibus. This was commonly referred to as the "Portman-Shaheen codes language," and it would have negatively impacted the already appropriately working code development process.
    - Tax extenders were also included in the end of the year bill that APGA worked on. Provided was an extension of the Alternative Fuel Tax Credit (AFTC) for one year. Read more on the latest with this activity in the APGA Natural Gas Vehicles (NGV) Committee update in this Board Book.
- The Legislative Subcommittee now sets its focus on preparing for the upcoming "virtual" fly-in. This will allow for APGA companies to engage with Congressional staffers and some members on the 2021 advocacy priorities of Section 5 reform, municipal bonds, and energy choice. With this event, there will also be appropriate coordination with the APGA State Ambassadors.
- The Legislative Subcommittee finalized its scope and responsibilities.

## **Update on APGA's Marketing & Sales Committee** **(January 2021)**

### **Activities:**

- The APGA Marketing and Sales Committee last met on January 7 for a virtual meeting. We covered important and timely agenda items, and offered members an opportunity to have an open discussion for any topics they wish to discuss with peers.
- The committee has several upcoming projects/events. Natural Gas Utility Workers' Day is March 18 and the committee will promote that by providing resources to members and sharing how they plan to celebrate. The Marketing & Policy Conference will be held in late-April and the committee will soon be working on an agenda for that.
- The M&S Committee is very plugged into and provides feedback on our Natural Gas Genius campaign. The members on the committee are those that disseminate the message to their communities using the materials we have developed. They are also helping to guide our efforts with feedback and important insight from what they are seeing in their districts.
  - New social media assets are added each month and members are able to utilize those on their systems' social media platforms.
  - In 2021, Natural Gas Genius is being managed by Reservoir Communications, which is the organization we also use for our MPOC efforts.

## **Update on APGA's Membership Committee** **(January 2021)**

### **Activities:**

- Member renewals have been coming in since the fall. Reminders will be sent towards the latter part of January.
- The Membership Committee will begin meeting in late-January to review any members who have not paid yet, and we will organize outreach to them.

## **Update on APGA's Natural Gas Vehicles (NGV) Committee** **(January 2021)**

### **Activities:**

- APGA, along with many of the members signed a letter urging Congress to extend the Alternative Fuels Tax Credit (AFTC). In addition to this, APGA staff participated in Hill meetings on this topic. These efforts resulted in the AFTC being extended through 2021.
- APGA, and a few of the members, signed a letter sent to the 15 states that are a part of the Multi-State Medium- and Heavy-Duty Zero Emission Vehicle Memorandum of Understanding (MOU). This letter encouraged the leaders of those states to make NGVs a part of their programs, given the environmental and economic benefits.
- The NGV Committee was made aware of an NGVAmerica study on clean transit investment that was released late last year. The webinar and a download of the report can be found here <https://www.ngvamerica.org/vehicles/transit/>.
- The NGV committee held a call in December.
- The NGV committee finalized its scope and responsibilities.

## **Update on APGA's Operations and Safety Committee** **(January 2021)**

- **Pipeline Safety Reauthorization**

- On December 27, 2020, President Trump signed the Protecting Our Infrastructure of Pipelines and Enhancing Safety Act of 2020 (2020 PIPES Act) into law.
- The 2020 PIPES Act contains several mandates. Some of those specifically applicable to APGA membership include:
  1. Ordering PHMSA to issue a new Leak Detection & Repair Program rule
  2. Requiring operators to modify their leak detection and repair programs within 1 year
  3. Requiring operators to amend their operations and maintenance plans to meet the new leak detection and repair program requirements
  4. Requiring operators of distribution systems to specifically address cast iron and overpressure protection within Distribution Integrity Management Plans
  5. Directing PHMSA to submit a report to Congress on the status of voluntary Pipeline Safety Management System (PSMS) implementation by the gas distribution industry
  6. Requiring operators to make available all plans, procedures, and asset records to appropriate regulators
  7. Mandating that PHMSA issue specific regulations related to operations and maintenance procedures
- APGA worked collaboratively with other industry stakeholders to ensure that the new legislation enhances pipeline safety in a reasonable and practical manner. For example, the proposals from the associated with engineering competency and Pipeline Safety Management Systems are measured and reasonable for public gas systems. Furthermore, each of the mandates requires rulemaking by PHMSA, which will allow for further stakeholder input during that process.
- APGA will now focus our efforts on advocating for technically feasible, reasonable and cost-effective rulemakings from PHMSA to address these mandates.

- **PHMSA Rulemakings**

- There was relatively little movement in PHMSA rulemakings at the end of 2020:
  - Gas Regulatory Reform: Comments were submitted in June 2020 and the PHMSA Gas Pipeline Advisory Committee (GPAC) met in October to discuss the rule. The rule is now with the Office of Management and Budget for final rule before publication. At this time, it appears unlikely that the rule will be published before the change in administration. It remains to be seen if the next administration will choose to finalize this rule.
  - Class Location Changes: On December 14, 2020 APGA joined the other industry trade associations in filing comments on PHMSA Class Location



Changes proposed rule. The primary focus of the rule is to codify the requirements an operator must take on a gas transmission pipeline that was designed to a Class 1 location, but now is operating in a Class 3 location. This rule would eliminate the need for a special permit in these situations.

- **Operations Conference**

- The 2020 APGA Operations Conference went virtual. Attendees had access to over 26 presentations. APGA thanks the 37 sponsors that helped ensure the event was a success.
- The 2021 Operations Conference is scheduled for October 26-28, 2021 in Memphis, TN.
- In February, APGA will be soliciting members for topic suggestions and speaker nominations for the 2021 Operations Conference.

- **System Operational Achievement Recognition (SOAR)**

- 2021 SOAR Enrollment is now open. Applications are due by March 1, 2021.
- During the summer of 2020, the Task Group performed a full review of the SOAR application questions to better align the questions with the purpose of SOAR – recognizing excellence among APGA membership and encouraging APGA members to utilize industry best practices.
- The SOAR Task Group is hosting an Enrollment Webinar on February 10, 2021. The Task Group will be available to answer questions and provide guidance.

- **Revision to API Recommended Practice for Pipeline Public Awareness Programs**

- The American Petroleum Institute (API) has working group is revising API RP 1162, the voluntary recommended practice for pipeline public awareness programs that PHMSA has made mandatory by incorporated it into pipeline safety regulations. This is the second revision to RP 1162; PHMSA never updated its rules to incorporate the 1<sup>st</sup> revision, so the original RP is still in effect.
- John Erickson represents APGA on the working group and Erin Kurilla and Bill DeFoor (Municipal Gas Authority of Georgia) are participating in the effort.
- APGA is advocating for the third edition to explicitly allow, if not encourage, operators to collaborate on both getting messages out and measuring effectiveness. This would increase the effectiveness of public awareness and reduce costs.
- On April 13, 2020 APGA voted to Approve Revision 3 with Comments. APGA's comments primarily provided editorial suggestions to aid in ensuring a clear and easy to understand Recommended Practice. A second ballot draft will be distributed later this Fall for further review and discussion.
- The final RP will not replace the original RP in the regulation unless and until PHMSA completes a rulemaking to incorporate the revised document.
- Note: There has been no progress on the finalization of this RP since the October APGA Board meeting.

## **Update on APGA's Regulatory Subcommittee** **(January 2020)**

### **Activities:**

- Federal Energy Regulatory Commission (FERC) Commissioner Updates
  - The Senate confirmed two new commissioners: Allison Clements (D) was sworn in as a commissioner on December 8, and Mark Christie (R) was sworn in as a commissioner on January 4. Their confirmations provide FERC with a full quorum of 5 commissioners- 3 republicans and 2 democrats.
  - The chairmanship, currently held by James Danly (R) who replaced Neil Chatterjee (R) as FERC's leader in early November, is anticipated to be assumed by a democratic commissioner later this month after President-elect Biden is inaugurated.
- APGA Board leadership, chairs of the Regulatory Subcommittee, and staff met virtually with Commissioners Danly, Glick, and Chatterjee in October and November. Issues raised in the meetings included Section 5 of the Natural Gas Act, pipeline compliance with document filing format, return on equity, and access to new capacity. The meetings provided APGA leadership an opportunity to speak with the commissioners and their staff on the unique challenges facing public natural gas utilities, including how FERC's actions may impact public natural gas systems.
- On December 9, APGA held a webinar for members focused on carbon pricing, which has been a recent topic of discussion at both the state- and federal-level, including before FERC. The discussion, led by Natural Gas Supply Association (NGSA) leadership, covered a general overview of carbon pricing, a little about how it is currently being utilized in the U.S., and why its implementation could be important to the natural gas industry as policies to limit greenhouse gas emissions continue to mature.
- During its public meeting on December 17, FERC issued a proposed policy statement pertaining to natural gas pricing indices and initiated a rulemaking to codify that policy. Given the fact that our members purchase nearly all of their gas under an index and often rely on what are illiquid price points, APGA has been focused and concerned about the accuracy of price indices for almost three decades and, consequently, is supportive of these proposals. In 2017, Donnie Sharp of Huntsville Utilities represented APGA during a FERC technical conference pertaining to pricing indices, and the Regulatory Subcommittee has also engaged FERC on the issue in the past; however, the proposed policy statement and rulemaking are the first significant FERC actions on the topic since then. The Regulatory Subcommittee plans to provide comments on the proposals early this year.

- As you may recall, APGA staff worked with members of the Regulatory Subcommittee to submit joint comments on the Commodity Futures Trading Commission's (CFTC's) proposed rule regarding speculative position limits with the American Public Power Association (APPA) and the National Rural Electric Cooperative Association (NRECA) in May 2020. APGA, through its comments, requested an exemption from this proposed rule for all not-for-profit energy utilities, including APGA members. On January 14, the position limits rule was finalized and will go into effect on 60 days after its publication. While not explicitly granting the requested exemption, CFTC reasons that the expanded flexibility of the final rule should significantly alleviate the compliance burdens and cost concerns some APGA members might encounter from the need to demonstrate that their commodity trading activities fall into CFTC's definition of "bona fide hedging transaction or position."
- On January 4, the APGA Regulatory Subcommittee submitted a letter to the Department of the Treasury's Office of the Comptroller of the Currency (OCC) in response to a proposed rulemaking intended to ensure fair access to financial services from large banking institutions. Through the letter, APGA noted the importance of the natural gas industry to the U.S. economy and indicated its support for the non-discriminatory banking practices that OCC intended to codify.
- For more on regulatory issues, particularly other impacts on public natural gas utilities by FERC and DOE actions, please see the General Counsel Report and the Update on APGA's Codes & Standards Committee in this Board Book.

## **Update on APGA's Security Task Group** **(January 2021)**

### **Activities:**

- The Security Task Group had three virtual meetings in 2020. All calls were very productive, and this group is engaged on issues related to cyber and physical security. A practice that the Security Task Group started and plans to continue is to have a "roundtable" during each of their meetings, providing an opportunity for fruitful discussions amongst public natural gas utility colleagues to share "lessons learned" on cyber and physical security topics.
- Sonya Proctor, the Assistant Administrator of Surface Operations for the Transportation Security Administrator (TSA), spoke at APGA's Operations Conference. She discussed what TSA is doing to help the pipeline industry prevent a cyber or physical security attack. She was recommended by the Security Task Group to present to the attendees at this important APGA event. Also, as an action from Assistant Administrator Proctor speaking, APGA staff is coordinating with TSA on an appropriate intelligence briefing for public gas utilities.
- In the 4Q2020, unfortunately, investor-owned utility assets were vandalized, leaving many without heat in a cold weather climate. Because this type of event could occur on APGA member systems, the hope is to have a webinar in 1Q2021 on ensuring resilience against these types of occurrences.
- Late last year, the federal government was breached in what is commonly referred to as the SolarWinds Campaign. The Security Task Group tracked pertinent news related to this event and continues to do so, given its impact on agencies that APGA members work closely with, such as the Federal Energy Regulatory Commission (FERC) and the Department of Energy (DOE).
- The Security TG finalized its scope and responsibilities.

# APGA Committee / Task Group Scopes



## **Codes & Standards Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** Renée Lani

**Purpose:** APGA's Codes & Standards Committee advances the Board-identified codes and standards advocacy priorities, with guidance from the Association's Policy Resolutions. The Committee communicates and advocates these positions in the relevant codes and standards forums and ensures, when appropriate, coordination with other APGA groups.

**Scope:** In scope items for the Codes & Standards Committee are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- Lead on DOE energy conservation standards and test procedures rulemaking monitoring and engagement, including related development processes and underlying assumptions for rules
- Lead monitoring and engaging with additional DOE codes and standards-related programs
  - ASRAC
  - Better Buildings Program
  - NAS Peer Review
  - Others as they arise and if not covered by another APGA group
- Lead on HUD policy monitoring and engagement
  - Manufactured Housing (including MHCC)
  - CO Detectors
  - Others as they arise and if not covered by another APGA group
- Lead on policy monitoring and engagement for additional federal agencies
  - EPA ENERGY STAR®
  - FTC Appliance Energy Labeling
  - CPSC Appliance / Gas Detection
  - Others as they arise and if not covered by another APGA group
- Lead on codes/standards development bodies activity monitoring and engagement
  - International Code Council (ICC)

- American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE)
- CSA Group
- National Fire Protection Association (NFPA)
- ASTM International
- International Association of Plumbing and Mechanical Officials (IAMPO)
- American Petroleum Institute (API)
- UL Standards
- Others as they arise
- Lead on monitoring and engagement of other industry codes/standards committees
  - AGA Building Energy Codes & Standards (BECS)
  - NPGA Technology, Standards, & Safety Committee (TS&S)
  - API Safety and Fire Protection Group (SFPG)
  - Others as they arise
- Assist the Legislative and Regulatory Subcommittees on message development pertaining to the direct-use of natural gas technology and/or policy
- Assist the Regulatory Subcommittee on message delivery pertaining to the direct-use of natural gas technology and/or policy
- Assist the Regulatory Subcommittee on energy efficiency standards and full fuel cycle policy monitoring and engagement
- Assist the NGV committee on relevant codes/standards development monitoring and engagement
  - NFPA 30A
  - Member best practice sharing regarding NGV fueling stations
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions

**Membership:** The number of members on the Codes & Standards Committee should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the Committee; however, each APGA member can have as many “information-only” participants as it desires. (**Note:** The term

“member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- APGA staff recommends an individual to be the incoming Committee Vice Chair, who must be confirmed by the incoming APGA Board 1<sup>st</sup> Vice Chair.
  - Confirmed Vice Chairs will subsequently assume the role of Committee Chair after a year, concurrent with their confirmer assuming the role of APGA Board Chairman.
- See [Codes & Standards Committee Community](#) for the current list of Codes & Standards Committee members.

### **Meetings:**

- The Codes & Standards Committee meets monthly, typically on the third Wednesday of the month.
  - Meetings take place via video conferencing except for any in-person committee meetings that align with APGA’s Winter, Spring, and Fall Board & Committee Meetings.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Monday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

### **Member Responsibilities:**

- A member of the Codes & Standards Committee is expected to have some oversight or input into how its system will be impacted by issues described in the scope.
  - Job functions or roles for Committee members can vary based on the size of their company and division of staff responsibilities, but ideally, members should have some oversight of codes and standards activity or relevant technical expertise.



## **Direct-Use Task Group (DUTG)**

**Type:** Standing Task Group

**Staff Liaison:** Stuart Saulters

**Purpose:** APGA's Direct Use Task Group (DUTG) aims to identify threats and opportunities for natural gas direct use and develop strategies to engage, ensuring the benefits to the consumer and the environment are communicated to both the public and policy makers. The DUTG utilizes other APGA groups in executing tactics to preserve the direct use of natural gas.

**Scope:** In scope items for the DUTG are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- Lead on policy discussions at "Marketing & Policy Conference"
- Lead the State Ambassador Program
- Develop Annual Sustainability Report
- Monitor and identify when to engage on Energy Choice and Direct Use Legislation at both Federal (Clean Energy Standard, Section 433, etc.) and State (Clean Energy Standard, etc.) levels; utilize Legislative Subcommittee to implement strategy at Federal level; DUTG will lead State level engagement through the State Ambassador Program
- Monitor and identify when to engage on Appliance Efficiency Rulemakings that will impact the direct use of natural gas; utilize Regulatory Subcommittee and Codes and Standards Committee to implement strategy
- Monitor and identify when to engage on "Future fuels" (RNG and H2) Policy and R&D, as this preserves the direct use infrastructure and workforce; utilize Legislative and Regulatory Subcommittee, as well as the APGA Research Foundation (RF) to implement strategy
- Monitor and identify when to engage on Environmental Policy, as this preserves the direct use infrastructure and workforce; utilize Legislative and Regulatory Subcommittees, as well as the Environmental Task Group to implement strategy
- Monitor and identify when to engage on natural gas R&D; utilize Legislative and Regulatory Subcommittee, as well as the APGA Research Foundation (RF) to implement strategy
- Monitor and identify when to engage on resiliency policy (Federal Emergency Management Agency (FEMA), Department of Homeland Security (DHS), Transportation

Security Administration (TSA), etc.); utilize Legislative and Regulatory Subcommittee to implement strategy

- **APGA Policy Resolutions**

- Review and revise applicable APGA Policy Resolutions

**Membership:** The number of members on the DUTG should be manageable but is not limited. Ideally, APGA members participating in the group should have one sole member representing the entire entity in any decisions put before the group. However, the APGA member can have as many “information-only” participants as it desires. This should be the same for non-APGA members on the DUTG, one “voting member,” and a reasonable amount of “information-only” participants.

- Nominees for Vice Chair are recommended by APGA staff and confirmed by the APGA Board Chairman.
  - Once confirmed, the individual will serve as Vice Chair for two years, and then, become Chair for two years.
  - After his or her Chairmanship, while not an official position but if possible, the individual will support the DUTG as Immediate Past Chair for two years.
- A member of the DUTG is expected to have some oversight or input into how the member will be impacted by issues described in the scope to help further the direct use of natural gas.
  - Job functions or roles for DUTG members can vary based on the size of their company and division of staff responsibilities, but ideally, they should be a part of the Company’s leadership.
- See [DUTG Community](#) for the current list of members.

**Meetings:**

- Meet quarterly, with both in-person and virtual options offered.
  - The meeting time will consist of an afternoon and a morning on successive days.
  - Meeting days will be coordinated with the group to ensure large committee attendance, but the anticipated time to meet will be the Wednesday afternoon and Thursday morning of the second week of February, May, August, and November.
  - These quarterly meetings may be moved or cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate. DUTG members will be notified well in advance if this occurs.

- The agenda for the meeting will be discussed and agreed upon among Chair, Vice Chair, and APGA staff liaison prior to being distributed to the DUTG two days before the meeting.
- Significant communications, like document review requests, will be emailed to the DUTG between meetings. Other valuable information, such as good reference documents, will be posted to the [DUTG Community](#).

#### **Member Responsibilities/Deliverables:**

- The DUTG, as a part of its purpose, aims to identify threats and opportunities for natural gas direct use and develop strategies to engage. This will involve a lot of coordination with other APGA groups, mostly the Legislative and Regulatory Subcommittee, as well as the Environmental Task Group and APGA RF.
  - DUTG members should either be a part of these groups or be willing to coordinate with their company's member that is on these teams.
  - As attacks on the direct use arise, the DUTG will identify and need to mobilize the right group to act.
- As well, given the need to have APGA members advocate, ensuring the State Ambassador Program is successful will be crucial to confirm both State and Federal policymakers understand the importance of the direct use of natural gas.
  - DUTG members will need to be active in the State Ambassador Program, either serving in that role, or supporting their State Ambassador.
- All the DUTG work will be completed using the Association's Policy Resolutions as guides for actions.

## **Editorial Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** Audrey Casey

**Purpose:** The committee develops the content for issues of THE SOURCE magazine.

**Scope:** In scope items for the Editorial Committee are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- The SOURCE magazine

**Membership:** Members are any employees of APGA member systems as well as the Vice Chairs of other APGA committees.

### **Meetings:**

- Meets quarterly via conference call
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

### **Deliverables:**

- The SOURCE quarterly magazine

## **Environmental Task Group**

**Type:** Task Group reporting to the Operations & Safety Committee and Regulatory Subcommittee

**Staff Liaison:** Erin Kurilla

**Purpose:** APGA's Environmental Task Group advances the Board-identified environmental priorities by monitoring and engaging in environmental matters impacting public gas systems.

**Scope:** In scope items for the Environmental Task Group are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- **Federal Advocacy**
  - Serve as the technical lead on environmental advocacy and communications efforts, including those that are focused on decreasing distribution sector emissions and the permitting of natural gas infrastructure projects.
    - Providing guidance for written comments to the Environmental Protection Agency (EPA), Army Corps of Engineers, and other pertinent state and federal agencies.
    - Advising advocacy positions on environmental legislation impacting publicly owned natural gas utilities, such as the National Environmental Protection Act, Clean Water Act, etc.
- **Communications**
  - Recommend the technical content for APGA messages pertaining to the role publicly owned natural gas systems have in protecting the environment and the environmental benefits of natural gas.
- **Industry Advocacy**
  - Share and promote industry environmental related efforts within APGA membership and at their systems:
    - Such as: EPA Methane Challenge, ONE Future, and the Environmental Partnership
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions
  - Provide input on content for the APGA Sustainability Report.

**Membership:** The number of members on the Environmental Task Group should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the TG; however, each APGA member can have as many “information-only” participants as it desires. (**Note:** The term “member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- These individuals should be engaged in or knowledgeable of environmental regulatory and legislative matters impacting public gas systems; they do not have to be members of the Operations & Safety or Regulatory Subcommittees.
- Environmental Task Group chairs are recommended by APGA staff and serve until they request to step down from their position.
- After his or her Chairmanship, while not an official position but if possible, the individual will support the Environmental Task Group as Immediate Past Chair.

#### **Meetings:**

- Monthly Conference Calls (2<sup>nd</sup> Tuesday of the month at 1:00 PM ET)
  - Meetings take place via video conferencing; no in-person meetings are planned.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

#### **Member Responsibilities:**

- Participation in committee calls (to the extent personal schedules allow).
- Provide input and feedback on draft committee materials
- Forward committee materials internally as appropriate

## **Gas Supply Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** TBD

**Purpose:** APGA's Gas Supply Committee furthers Board-identified priorities, with guidance from the Association's Policy Resolutions, and provides a forum for public utility members to discuss upstream and midstream market activities.

**Scope:** In scope items for the Gas Supply Committee are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- **Federal Advocacy**
  - The Gas Supply Committee will monitor and identify when to engage on legislative issues impacting gas supply, collaborating with the Legislative Subcommittee on implementing strategy. This could include legislation that impacts the upstream or midstream segments but has severe negative impacts on public natural gas utilities.
  - Monitor and identify when to engage on regulatory issues impacting gas supply, collaborating with the Regulatory Subcommittee on implementing strategy. This could include supply-related Federal Energy Regulatory Commission (FERC) or Commodity Futures Trading Commission (CFTC) proceedings.
- **Communications**
  - Provide opportunities for APGA members to collaborate and share best practices internally, through such activities as distributing industry reports and education opportunities, such as webinars.
- **Industry Advocacy**
  - Support the execution of the Annual Gas Supply Conference, typically in May.
  - Participate in the North American Energy Standards Board (NAESB) and support their efforts.
  - Host semi-annual weather outlooks (summer/winter seasons).
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions

**Membership:** The number of members on the Gas Supply Committee should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the

entire entity in any decisions put before the Committee; however, each APGA member can have as many “information-only” participants as it desires. **(Note:** The term “member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- APGA staff recommends an individual to be the incoming Committee Vice Chair, who must be confirmed by the incoming APGA Board 1<sup>st</sup> Vice Chair.
  - Confirmed Vice Chairs will subsequently assume the role of Committee Chair after a year, concurrent with their confirmer assuming the role of APGA Board Chairman.
- Job functions or roles for Committee members can vary based on the size of their company and division of staff responsibilities, but ideally, members should be gas supply coordinators, purchasers, operators, or other individuals involved in gas acquisition.
- See [Gas Supply Committee Community](#) for the current list of Gas Supply Committee members.

#### **Meetings:**

- Bi-monthly meetings, typically on the 1<sup>st</sup> Wednesday of every other month at 3:00 PM ET.
  - Meetings take place via video conferencing except for any in-person committee meetings that align with APGA’s Winter, Spring, and Fall Board & Committee Meetings.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

#### **Member Responsibilities:**

- Participation in Committee calls and other relative APGA events (to the extent personal schedules allow).



- Assist in executing the Gas Supply Conference and weather outlooks, such as identifying topics and recruiting speakers.
- Provide input and feedback when requested, like reviewing pertinent draft legislation or regulation, looking to the Association Policy Resolutions for guidance.
- If asked by APGA staff, forward materials internally as appropriate.

## **Legislative Subcommittee**

**Type:** Subcommittee of the Government Relations Committee

**Staff Liaison:** Stuart Saulters

**Purpose:** APGA's Legislative Subcommittee advances the Board-identified legislative advocacy priorities, with guidance from the Association's Policy Resolutions. As well, the Subcommittee develops priorities and initiatives as events require, with oversight from the Board. The Subcommittee communicates and advocates these positions in the relevant legislative forums and ensures, when appropriate, coordination with other APGA teams and similarly aligned industry groups.

**Scope:** In scope items for Legislative Subcommittee listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- **Federal Advocacy:**
  - Lead on legislative monitoring and engagement
    - Section 5 Reform
    - Pipeline Safety Reauthorization (including User Fees)
    - American Infrastructure Bonds and other municipal financing legislation
    - COVID-19 Relief (Loans, etc.)
    - Federal Energy Choice Legislation (Section 433, direct use, environmental benefits of natural gas, etc.)
    - "Future fuels"-RNG and H2 (research and advocacy for use)
    - Security (Physical & Cyber)
    - NGV Tax Credits
    - Pipeline Tracker Mechanisms
    - Tax-Exempt Financing
    - Federal Clean Energy Standard
    - Energy Efficiency Standards (Full Fuel Cycle, EPCA reform)
    - Natural Gas Research and Development
    - Increased Funding for LIHEAP
    - EPA ENERGY STAR (Tax Credits)

- FEMA - BRIC (Gas Resiliency)
- NEPA/CWA/Permitting legislation
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions

**Membership:** The number of members on the Legislative Subcommittee should be manageable, but it is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the group. However, the APGA member can have as many “information-only” participants as it desires. (**Note:** The term “member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- Individuals are recommended by APGA staff and confirmed by the APGA member that will serve as Board Chairman at the same time as the individual will serve as Chair of the Subcommittee. Once confirmed and prior to serving as Chair, the individual will serve as Vice Chair for a year, and then, become Chair, again, coinciding the Board Chairman that confirmed him or her after recommended by APGA staff.
- A member of the Legislative Subcommittee is expected to have some oversight or input into how the member will be impacted by issues described in the scope to help APGA advance the Board-identified legislative advocacy priorities.
  - Job functions or roles for Subcommittee members can vary based on the size of their company and division of staff responsibilities, but ideally, they should have some oversight of Government Affairs or a part of the Company’s leadership.
- See [Legislative Subcommittee Community](#) for the current list of Legislative Subcommittee members.

#### **Meetings:**

- Meet monthly on the first Thursday. Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate. Subcommittee will be notified if this occurs.
- The agenda for the meeting will be discussed and agreed upon among Chair, Vice Chair, and APGA staff liaison prior to being distributed to the Subcommittee two days before the meeting.
- Emails on pertinent efforts will be provided to the subcommittee between meetings.

#### **Member Responsibilities/Deliverables:**

- The Legislative Subcommittee, as a part of its purpose, advances APGA’s positions in the appropriate legislative forums, so as these opportunities arise, the APGA Staff Liaison

will work with the Subcommittee to develop and review any briefing papers and talking points to be used in advocacy, looking to the Associations' Policy Resolutions for guidance.

- There will also be a need for engagement from Legislative Subcommittee members with Congressional staff or Congressional members to ensure they are aware of the specific impacts on APGA members. This engagement with Congressional staff or Congressional member mostly occurs at the annual Government Relations Conference, which includes an in-person or virtual "fly-in" component and occurs every 1Q.
- Legislative Subcommittee members are also encouraged to have other meetings with Congressional staff or Congressional members.
- As well, given the need to have APGA members advocate, ensuring the State Ambassador Program is successful will be crucial to confirm Federal policymakers understand APGA's advocacy priorities, so the Legislative Subcommittee will need to collaborate with the DUTG in this work.

## **Marketing & Sales Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** Audrey Casey

**Purpose:** The committee shares best practices for marketing natural gas and offers opportunities for learning as well as creation of marketing resources.

**Scope:** In scope items for Marketing & Sales Committee listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- Did You Know?
- Natural Gas Calendar
- Marketing & Sales Award
- Marketing & Policy Conference
- Public Natural Gas Week
- Gas Utility Workers' Day
- Natural Gas Genius campaign
- Environmental Benefits of Natural Gas - Message Development & Delivery (Consumers)
- Direct-Use of NG - Message Development & Delivery (Consumers)

**Membership:** The number of members on the Marketing & Sales Committee should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the Committee; however, each APGA member can have as many "information-only" participants as it desires. (**Note:** The term "member" refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- Members are generally those employees of member gas systems that handle communications, marketing, and sales issues.
- See [Marketing & Sales Committee Community](#) for the current list of Marketing & Sales Committee members.

### **Meetings:**

- Meets every other month via conference call

- Meetings take place via video conferencing except for any in-person committee meetings that align with APGA's Winter, Spring, and Fall Board & Committee Meetings.
- Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

## **Media and Public Outreach Committee (MPOC)**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** Audrey Casey

**Purpose:** The committee manages APGA's outgoing communications efforts as it relates to media engagement.

**Scope:** In scope items for Media and Public Outreach Committee listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- Did You Know?
- Twitter (target is media/industry)
- Press statements/releases
- Media outreach and engagement
- Media monitoring
- Communications research initiatives – potential
- Message development
- Info sheets - Topic one-pagers, Issue papers, etc.
- Environmental Benefits of Natural Gas - Message Development & Delivery (Media)
- Direct Use of NG - Message Development & Delivery (Media)

**Membership:** Members are any employees of APGA member systems as well as the Chairs of other APGA committees.

- The MPOC Chair is the First Vice Chair of APGA; the MPOC Vice Chair is the Second Vice Chair of APGA

### **Meetings:**

- Meets monthly via conference call
  - Meetings take place via video conferencing except for any in-person committee meetings that align with APGA's Winter, Spring, and Fall Board & Committee Meetings.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.

- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.



## **Membership Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** Audrey Casey

**Purpose:** The committee works on membership renewals as well as assessment of membership satisfaction.

**Scope:** In scope items for Membership Committee listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- New member outreach
- Membership satisfaction survey

**Membership:** Members are any employees of APGA member systems.

- The Membership Chair is the Second Vice Chair of APGA.

### **Meetings:**

- Meets in January via conference call and as needed via conference call afterwards.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

### **Member Responsibilities/Deliverables:**

- Membership satisfaction survey

## **Natural Gas Vehicles (NGV) Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** TBD

**Purpose:** APGA's NGV Committee furthers Board-identified priorities, with guidance from the Association's Policy Resolutions, to grow the NGV industry through investment, collaboration, and advocacy.

**Scope:** In scope items for the NGV Committee are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- **Federal Advocacy**

- Monitor and identify when to engage on legislative issues impacting NGV use, including but not limited to the Alternative Fuel Tax Credit (AFTC), the Alternative Fuel Infrastructure Credit (AFIC), and alternative fuel corridors, collaborating with the Legislative Subcommittee on implementing strategy. As well, there will be necessary coordination with other trade associations, such as the Gas Technology Institute (GTI), NGV America, and others on these efforts.
- Monitor and identify when to engage on regulatory issues impacting NGV use, collaborating with the Regulatory Subcommittee on implementing strategy. If needed, there will be coordination with other trade associations, such as the Gas Technology Institute (GTI), NGV America, and others on these efforts.
- Engage on state issues where appropriate, such as Volkswagen (VW) settlement plans or electric vehicle (EV)-only policies.

- **Communications**

- Provide opportunities for APGA members to collaborate and share best practices internally, through such activities as distributing industry reports and education opportunities, such as webinars.
- Work with APGA's Communications staff on appropriate external communications efforts, both tracking for NGV press, as well as engaging with op eds, social media posts, etc.

- **Industry Advocacy**

- Support the Codes and Standards Committee in their engagement on codes and standards issues impacting NGV use.

- Monitor and identify when to engage on NGV R&D. If necessary, utilize Legislative and Regulatory Subcommittee, as well as the APGA Research Foundation (RF) to implement strategy.
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions.

**Membership:** The number of members on the NGV Committee should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the Committee; however, each APGA member can have as many “information-only” participants as it desires. (**Note:** The term “member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- APGA staff recommends an individual to be the incoming Committee Vice Chair, who must be confirmed by the incoming APGA Board 1<sup>st</sup> Vice Chair.
  - Confirmed Vice Chairs will subsequently assume the role of Committee Chair after a year, concurrent with their confirmer assuming the role of APGA Board Chairman.
- Job functions or roles for Committee members can vary based on the size of their company and division of staff responsibilities, but ideally, members should have an interest or responsibilities within their utility for NGVs, alternative fuels, or transportation policy. Additionally, systems with large fleets (shipping, transit, municipal/federal, etc.) within their existing or potential customer base should participate.
- See [NGV Committee Community](#) for the current list of NGV Committee members.

#### **Meetings:**

- Bi-monthly meetings, typically on the 2<sup>nd</sup> Tuesday of every other month at 3:00 PM ET.
  - Meetings take place via video conferencing except for any in-person committee meetings that align with APGA’s Winter, Spring, and Fall Board & Committee Meetings.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.

- Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
  - Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

**Member Responsibilities:**

- Participation in Committee calls and other relative APGA events (to the extent personal schedules allow).
- Provide input and feedback when requested, like reviewing pertinent draft legislation or regulation, looking to the Association Policy Resolutions for guidance.
- If asked by APGA staff, forward materials internally as appropriate.

## **Operations & Safety Committee**

**Type:** Standing Committee reporting to the APGA Board of Directors

**Staff Liaison:** Erin Kurilla

**Purpose:** APGA's Operations & Safety Committee advances the Board-identified operations & safety priorities by monitoring and engaging in operations, pipeline safety, and employee safety matters impacting public gas systems.

**Scope:** In scope items for Operations & Safety Committee listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- **Federal Advocacy**

- Serve as the technical lead on operations and pipeline safety initiatives from the Pipeline and Hazardous Material Safety Administration, including rulemakings, information collection requests, and guidance documents.
- Serve as the technical lead on employee and workplace safety issues that could impact natural gas distribution systems from federal agencies such as the Occupational Health and Safety Administration (OSHA).
- Serve as the technical lead on natural gas reporting issues from federal agencies, such as the Energy Information Administration (EIA).
- Advise the Legislative Committee on advocacy positions for Federal pipeline safety legislation.
- Review technical comments pertaining to environmental matters that have been developed by the APGA Environmental Task Group.

- **State Advocacy**

- Engage in applicable state regulatory and legislative issues that could impact public gas systems including State Excavation Damage Prevention programs.
- Serve as the liaison between public gas systems and the National Association of Pipeline Safety Representatives (NAPSR)

- **Consensus Standards and Industry Committees**

- Ensure public gas system participation in high priority consensus standard work groups and industry committees, including:
  - API RP 1173: *Pipeline Safety Management Systems*
  - API RP 1162: *Public Awareness Programs*

- API RP 1183: *Public Engagement*
  - Industry PSMS Implementation Team
  - Plastic Pipe Database Committee
  - Gas Piping Technology Committee
- **Research & Development**
  - Verify APGA representation in high priority industry Research & Development programs.
  - Communicate Research & Development progress to APGA membership
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions
  - Develop content for the APGA Commitment to Pipeline Safety.
- **APGA Operations & Safety Programs and Tools**
  - Manage APGA's programs that impact operations and safety, including:
    - Mutual Aid (APGA and National)
    - System Operational Achievement Recognition
    - Gas Overall Awareness Level
    - Benchmarking
- **Administer APGA Awards and Recognition Programs**
  - Review and revise, as needed, the criteria for operations & safety awards, including:
    - Safety Contest
    - Safety Management Excellence Award
    - Salary Survey
  - *Note: The O&S Committee Leadership Team recommends the winner of the APGA Safety Management Excellence Award.*
- **APGA Events**
  - Advise on presentation topics for the APGA Operations Conference, the Operations Breakout at the APGA Annual Conference, and other Webinars and Member Roundtables.

- **Communications**

- Recommend communications messages pertaining to pipeline safety for outside stakeholder groups, including law makers & media.

**Membership:** The number of members on the Operations & Safety Committee should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the Committee; however, each APGA member can have as many “information-only” participants as it desires. (**Note:** The term “member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, Limited APGA Member, or invited Affiliate Member, unless otherwise indicated.)

- O&S Committee members should be knowledgeable on the operations, constructions, maintenance, and risk management of their pipeline systems. They should be familiar with applicable compliance requirements for natural gas distribution systems.
- Committee Chair is selected by the current APGA Board Chairman for a 1-Year term; Committee Vice Chair is selected by the in-coming APGA Board Chairperson for a 1-Year term.
- Committee Leadership Team is comprised of the current chair, vice chair, and the three most recent past chairs.
  - The Committee Leadership Team’s responsibilities include selecting the winner of the APGA Safety Management Excellence Award, serving as a steering committee for the APGA Operations Conference, and are a resource for the APGA staff executive for guidance and feedback.
- See [Operations & Safety Committee Community](#) for the current list of Operations & Safety Committee members.

**Meetings:**

- Monthly Conference Calls (4<sup>th</sup> Thursday of the month at 2:00 PM ET)
  - Meetings take place via video conferencing except for three in-person committee meetings that align with APGA’s Winter, Spring, and Fall Board & Committee Meetings.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Committee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.

- Meeting agendas are discussed and agreed upon by Chair, Vice Chair, and APGA staff liaison prior to their distribution to the Committee on the Friday before the meeting via email and the APGA Community.
- Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Committee between meetings.

**Member Responsibilities:**

- Participation in committee calls (to the extent personal schedules allow)
- Provide input and feedback on draft committee materials
- Forward committee materials internally as appropriate



## **Regulatory Subcommittee**

**Type:** Subcommittee of the Government Relations Committee

**Staff Liaison:** Renée Lani

**Purpose:** APGA's Regulatory Subcommittee advances the Board-identified regulatory advocacy priorities, with guidance from the Association's Policy Resolutions. The Subcommittee communicates and advocates these positions in the relevant regulatory forums and ensures, when appropriate, coordination with other APGA groups.

**Scope:** In scope items for the Regulatory Subcommittee are listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- Lead on COVID-19 Relief policy monitoring and engagement with DOE, DHS (FEMA/TSA), Treasury, SBA, and DOL
- Lead on FERC policy monitoring and engagement
  - Pipeline Infrastructure
  - Retail Unbundling
  - Capacity bidding
  - NGA (Section 5, Protecting Recourse Shippers from Rate Effects of Altered Pipeline Throughput, Bankruptcy)
  - Data Submission
  - Carbon Pricing
  - Fair Ratemaking on Tax Issues
  - Pipeline Tracker Mechanisms
  - Pricing Indices (Natural Gas Market Transparency)
  - Others as they arise
- Lead on DOE policy monitoring and engagement
  - "Future fuels" (RNG and H2)
  - LNG Exports
  - EIA-NG Reporting (Monitoring changes, new forms, use of data, etc.)
  - Others as they arise and if not covered by another APGA group

- Lead on CFTC policy monitoring and engagement
  - Support for Financial Holding Companies Engaging in Physical Natural Gas Commodity Transactions (Swaps & Hedging)
  - Pricing Indices (Natural Gas Market Transparency)
  - Others as they arise
- Lead on Fed/Treasury/IRS policy monitoring and engagement
  - Tax-Exempt Financing
  - Other lending/loan/grants
  - Others as they arise
- Lead on FCC policy monitoring and engagement
  - Utility Comms (6 GHz)
  - Others as they arise
- Lead on DOC policy monitoring and engagement
  - REEEAC
  - Other trade issues as they arise
- Lead on DHS (FEMA/TSA) policy monitoring and engagement
  - BRIC (Gas Resiliency) Regulatory Support
  - Others as they arise
- Assist the Codes and Standards Committee on DOE appliance standards
- Assist the Security Task Group on DOE and TSA's Security (Physical & Cyber) policy monitoring
- Assist the NGV committee on regulatory policy monitoring and engagement
- Assist the other relevant APGA committees on State and/or Federal Clean Energy Standards, especially from a regulatory support standpoint
- Assist the other relevant APGA committees on Gas-Electric Coordination, such as NAESB or "Gas Day Start," especially from a regulatory support standpoint
- **APGA Policy Resolutions**
  - Review and revise applicable APGA Policy Resolutions

**Membership:** The number of members on the Regulatory Subcommittee should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the Subcommittee; however, each APGA member can have as many “information-only” participants as it desires. (**Note:** The term “member” refers to a System Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- APGA staff recommends an individual to be the incoming Subcommittee Vice Chair, who must be confirmed by the incoming APGA Board 1<sup>st</sup> Vice Chair.
  - Confirmed Vice Chairs will subsequently assume the role of Subcommittee Chair after a year, concurrent with their confirmer assuming the role of APGA Board Chairman.
- A member of the Regulatory Subcommittee is expected to have some oversight or input into how its system will be impacted by issues described in the scope.
  - Job functions or roles for Subcommittee members can vary based on the size of their company and division of staff responsibilities, but ideally, members should have some oversight of Government Affairs or be a part of the Company’s leadership.
- See [Regulatory Subcommittee Community](#) for the current list of Regulatory Subcommittee members.

#### **Meetings:**

- The Regulatory Subcommittee meets monthly, typically on Monday following the third Thursday of the month (on which FERC holds its public meeting).
  - The Subcommittee does not meet in August, as FERC does not meet then.
  - Meetings take place via video conferencing except for any in-person committee meetings that align with APGA’s Winter, Spring, and Fall Board & Committee Meetings.
  - Meetings may be cancelled if APGA staff liaison, Chair, and Vice Chair believe appropriate; the Subcommittee will be notified via email if this occurs.
- The Chair leads meetings, with support from APGA staff liaison; the Vice Chair leads meetings if the Chair is unable, and APGA staff liaison leads meetings if both are unable.
  - Meeting agendas are discussed and agreed upon by Chair, Vice Chair, APGA staff liaison, and APGA general counsel prior to their distribution to the Subcommittee on the Friday before the meeting via email and the APGA Community.

- Meeting notes are kept by APGA staff liaison.
- Emails and APGA Community posts on pertinent updates, including any ongoing efforts or actions, will be shared with the Subcommittee between meetings.

**Member Responsibilities/Deliverables:**

- The Regulatory Subcommittee, as a part of its purpose, advances APGA's positions in the appropriate regulatory forums.
  - As these opportunities arise, the Subcommittee will work on developing relevant materials, such as rulemaking comments, looking to the Association Policy Resolutions for guidance.
  - APGA Staff Liaison will work with the Subcommittee to develop and review these types of materials before they are submitted to a docket or otherwise made publicly available.
  - There may also be a need for engagement from Subcommittee members with policymakers to ensure awareness of the specific impacts from potential regulatory activities on APGA members.
- Chair and Vice Chair, along with APGA Officers, are expected to participate in semi-annual meetings with the FERC Commissioners.

## **Security Task Group**

**Type:** Standing Task Group

**Staff Liaison:** Stuart Saulters

**Purpose:** APGA's Security Task Group assists in raising awareness and developing best practices around cybersecurity and physical security for public gas systems, ensuring the reliable delivery of natural gas to customers. The Task Group, when appropriate, coordinates with other APGA groups, mostly the Legislative and Regulatory Subcommittees, as well as the Operations and Safety Committee.

**Scope:** In scope items for Security Task Group listed below. Discussion on responsibility should be had with APGA staff liaison, Chair, Vice Chair, and other appropriate APGA staff before other tasks are added that may not be listed already.

- **Federal Advocacy**

- Monitor and identify when to engage on physical security legislation; utilize Legislative Subcommittee to implement strategy
- Lead engagement on physical security regulation, coordinating appropriately with the Regulatory Subcommittee
- Monitor and identify when to engage on cyber security legislation; utilize Legislative Subcommittee to implement strategy
- Lead engagement on cyber security regulation, coordinating appropriately with the Regulatory Subcommittee
- Lead on sharing physical and cyber security lessons learned, as well as developing any appropriate best practice documents

- **Communications**

- Recommend the technical content for APGA messages pertaining to the role publicly owned natural gas systems have in protecting the physical and cyber security of their utilities.

- **APGA Policy Resolutions**

- Review and revise applicable APGA Policy Resolutions

**Membership:** The number of members on the Security TG should be manageable but is not limited. Ideally, each APGA member should have one sole member representing the entire entity in any decisions put before the group. However, each APGA member can have as many “information-only” participants as it desires. (**Note:** The term “member” refers to a System

Member, Associate Member, Agency Member, Joint Action Agency Member, or invited Affiliate Member, unless otherwise indicated.)

- A member of the Security TG is expected to have some oversight or input into how its system will be impacted by issues described in the scope to help APGA advance these objectives.
  - Job functions or roles for TG members can vary based on the size of their company and division of staff responsibilities, but ideally, they should have some oversight of physical and/or cyber security efforts or be a part of the Company's leadership.
- Nominees for Vice Chair are recommended by APGA staff and confirmed by the APGA Board Chairman. Once confirmed, the individual will serve as Vice Chair for a year, and then, become Chair for a year. After his or her Chairmanship, while not an official position but if possible, the individual will support the Security TG as Immediate Past Chair for a year.
- See [Security TG Community](#) for the current list of members.

#### **Meetings:**

- Meet quarterly, most likely just virtually, for an hour. The planned meeting time will be the third Tuesday of February, May, August, and November at 2 pm ET.
  - Meetings may be cancelled or moved if APGA staff liaison, Chair, and Vice Chair believe appropriate. TG will be notified if this occurs.
- The agenda for the meeting will be discussed and agreed upon among Chair, Vice Chair, and APGA staff liaison prior to being distributed to the TG two days before the meeting.
  - Notes from meetings will be kept by APGA staff liaison and can be shared upon request.
- Significant communications, like document review requests, will be emailed to the TG between meetings. Other valuable information, such as good reference documents, will be posted to the Security TG Community.

#### **Member Responsibilities:**

- The TG, as a part of its purpose to raise awareness and develop best practices around cybersecurity and physical security for public gas systems, will have a roundtable for sharing during each meeting. TG members are expected to be prepared to discuss some item relative to the group.
- There will also be support of any Legislative actions on security issues and appropriate engagement on Regulatory matters.
- All this work will be completed using the Association's Policy Resolutions as guides for actions.