

Amended

Personnel Action Form

To: Susie Homeyer, Personnel Department

From: Chief Myatt, Supervisor

Stephen Yohner

Employee Name

Social Security Number

If Changed:

Street Address

City, State, Zip

Telephone

Please enter the following change as of:

September 10

2009

Date

Year

<input type="checkbox"/>	New Hire	<input type="checkbox"/>	Change in Address/Telephone No.
<input type="checkbox"/>	Rehire	<input type="checkbox"/>	Reclassification of Job
<input type="checkbox"/>	Promotion	<input type="checkbox"/>	Separation*
<input type="checkbox"/>	Demotion	<input checked="" type="checkbox"/>	Resignation
<input type="checkbox"/>	Transfer	<input type="checkbox"/>	Retirement
<input type="checkbox"/>	Merit Increase	<input type="checkbox"/>	Lay Off
<input type="checkbox"/>	Cost-of-Living Increase	<input type="checkbox"/>	Dismissal
<input type="checkbox"/>	Longevity Increase	<input type="checkbox"/>	Other

Eligible for Rehire? Yes No

From

To

Class Number:	Class Number:
Title:	Title:
Group, Step Salary:	Group, Step Salary:
Fund:	Fund:
Department:	Department:

**In the case of a separation, remarks section should include circumstances surrounding termination.

Remarks: Resigned through mutual agreement with the governmental entity and agency.

Supervisor's Approval

Shaun Myatt
Department Head

Date

9/10/09

City Manager's Signature

Date

9-11-09

Copies: (1) Personnel Officer; (2) Employee's Personnel File; (3) Supervisor; and (4) Employee

Personnel Action Form

To: Susie Homeyer, Personnel Department

From: Chief Myatt, Supervisor

Stephen Yohner

Employee Name

Social Security Number

If Changed:

Street Address

City, State, Zip

Telephone

Please enter the following change as of:

March 9

2009

Date

Year

<input type="checkbox"/>	New Hire	<input type="checkbox"/>	Change in Address/Telephone No.
<input type="checkbox"/>	Rehire	<input type="checkbox"/>	Reclassification of Job
<input type="checkbox"/>	Promotion	<input type="checkbox"/>	Separation*
<input type="checkbox"/>	Demotion	<input type="checkbox"/>	Resignation
<input type="checkbox"/>	Transfer	<input type="checkbox"/>	Retirement
<input type="checkbox"/>	Merit Increase	<input type="checkbox"/>	Lay Off
<input type="checkbox"/>	Cost-of-Living Increase	<input checked="" type="checkbox"/>	<u>Dismissal</u>
<input type="checkbox"/>	Longevity Increase	<input type="checkbox"/>	Other

Eligible for Rehire? Yes No

From

To

Class Number:	Class Number:
Title:	Title:
Group, Step Salary:	Group, Step Salary:
Fund:	Fund:
Department:	Department:

**In the case of a separation, remarks section should include circumstances surrounding termination.

Remarks: Terminated for insubordination and crime involving moral turpitude.

Supervisor's Approval

Shaun Myatt
/ Department Head

Date

3/11/09

City Manager's Signature

Date

3-12-09

Copies: (1) Personnel Officer; (2) Employee's Personnel File; (3) Supervisor; and (4) Employee