



PERSONAL CARE SERVICES

Spas, Hair Salons, Barbers, Tattoo

Activities and businesses that typically require close proximity and physical contact during the delivery of service.

MANDATORY SAFETY MEASURES

CAPACITY LIMITED

- Personal care businesses may operate at a capacity that maintains physical distancing of six feet (6 ft.) for customers and staff.
 - All customer chairs, tables, or workspaces must keep customers six feet (6 ft.) apart or greater.

OPERATIONS: FACILITIES

- Businesses must post entryway signage stating that any customer who has [symptoms of COVID-19](#) must not enter the premises and notifying the public of the COVID-19 Mitigation Plan for the business.
 - Signage must also be posted at eye-level at each workstation.

GENERAL OPERATIONS REQUIREMENTS

- Masks or cloth face coverings must be worn by employees, customers, and visitors.
- Salons and personal care service providers may provide services that require the temporary removal of a mask or face covering, such as beard trimming.
 - Masks or face coverings may be removed for not more than a total of ten (10) minutes during these types of services.
- Employees and customers must adhere to six foot (6 ft.) physical distancing protocols.
- Hand sanitizer or hand washing publicly available for customers.
- Frequent hand washing by employees, and adequate supply of soap, disinfectant, hand sanitizer, and paper towels available onsite.
 - Staff to follow Centers for Disease Control (CDC) [guidance](#) for COVID-19 hand hygiene.
 - Any waiting areas should limit capacity in order to maintain physical distancing between households.
 - No food or beverage service should be provided.
- #1 Licensed schools and #2 Licensed schools may reopen if they can meet the requirements of the other Attachments in Emergency Order 20, depending on their operational configuration. If a school owner is unsure after reviewing existing mandate guidance for general businesses and personal care services, [contact the Alaska Board of Barbers and Hairdressers](#).

EMERGENCY ORDER 20 – ATTACHMENT F

- Nothing in these Operating Requirements shall be construed to waive any existing state or local statutory, regulatory, or licensing requirements applicable to providers or businesses operating under these Requirements.
 - Any sanitation protocols required in state licensing statutes or regulations that are more stringent than those listed in this mandate must be followed.

ALL EMPLOYEES AND STAFF

- Barber/Stylist/Technician must wear cloth mask before, during, and after service delivery.
 - Cloth masks must be laundered regularly.
- All employees/contractors must wash their hands frequently and thoroughly, including before and after each client, using an adequate supply of hot water with soap.
- Barber/Stylist/Technician stations must be greater than six (6) feet apart to ensure minimum physical distancing is maintained.
 - Do not allow products or implements to be shared between stations, without thorough sanitization.
- All equipment, chairs, tables, workstations, and tools must be cleaned and disinfected after each patron.
 - Items such as barber capes and aprons must be changed between each customer and – if not disposable – must be laundered or disinfected before being re-used.
- Licensees of the Board of Barbers and Hairdressers are required to follow all safety and sanitation statutes and regulations. Follow guidance for every day and COVID-19 compliance:
 - State of Alaska: [Board of Barbers and Hairdressers website](#)
 - State of Alaska: [Statutes and Regulations for Barbers and Hairdressers](#)
 - State of Alaska: [Hair and Body Art Schools and Shops](#)
- The shop owner is responsible for supplying personal protective equipment and sanitation supplies to their employees, including cloth face coverings and disposable gloves.
- Contractors, such as booth renters, are responsible for providing their own equipment and for maintaining all shop safety and sanitation requirements during the hours they are working.
 - It is highly recommended that shop owners and independent contractors leasing space in the shop, enter into a written agreement regarding PPE and sanitation supplies. The shop owner should ensure that this agreement is posted in the shop's COVID-19 Mitigation Plan.
- Provide training for employees on COVID-19 and the COVID-19 Mitigation Plan for the business.
- Symptomatic or ill employees may not report to work.
- Employer must establish a plan for an Occurrence of COVID-19 in the workplace and include it in the COVID-19 Mitigation Plan. CDC guidance [here](#).

EMERGENCY ORDER 20 – ATTACHMENT F

COVID MITIGATION PLAN REQUIRED FOR ALL PERSONAL CARE BUSINESSES

- Develop COVID-19 Mitigation Plan that contains, at a minimum, the Operating Requirements in this document and other protocols to minimize direct contact between employees and customers, increase physical distancing, and protect staff and the public.
 - The COVID-19 Mitigation Plan must be kept on the business premises.
- Develop protocols in the COVID-19 Mitigation Plan to minimize direct contact between employees and customers and increase physical distancing.

RECOMMENDED MEASURES

Alternate Registration and Transaction

- Implement and encourage cashless and receipt-less transactions.
- Utilize different entry and exit points using one-way traffic, where possible.
- Reservations strongly encouraged. Walk-ins are permitted.
 - A visitor log is required. Visitor logs should be available for 30 days and provide the name and contact information such as phone number or email address for each person who received services; this information may be maintained electronically.

Support and Promote Personal Mitigation Strategies

- High-risk populations encouraged to stay home. Consider having reserved hours of operations limited to high-risk populations.
- Ensure that ventilation system is operating properly and, if possible, increase circulation of outdoor air.
- Business should have a designated employee on-site responsible for monitoring and following all sanitation protocols.

Screen customers telephonically when making reservations or making in-person appointments, and re-schedule appointments as needed. Determine if the customer:

- has traveled out-of-state in the last 10 days;
- has sick family members at home;
- has knowingly had close contact with anyone who has been confirmed positive for COVID-19; or
- if they have symptoms of possible COVID-19, for example, fever, cough, shortness of breath, difficulty breathing, chills, decreased appetite, diminished sense of taste or smell, diarrhea, fatigue, headache, muscle/joint aches, nausea, rash, rigors, runny nose, sore throat, or sputum production.
- A provider may refuse service to an individual who meets any of these criteria at that time and offer to reschedule in the future.

IN THE EVENT OF OCCURRENCE

- When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed in accordance with CDC guidance. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - CDC protocols for Cleaning and Disinfecting can be found [here](#).

QUESTIONS?

Email us with questions at: COVID-19-business@anchorageak.gov