

From: Joy Hovestadt <jhovestadt@burlingtonvt.gov>
Sent: Monday, February 22, 2021 4:48 PM EST
To: contracts@cna.org <contracts@cna.org>
CC: Dodson, Kyle <KDodson@bpdvt.org>
Subject: City of Burlington, VT Police Assessment

Good afternoon,

I am writing to inform you that the City of Burlington has authorized the authorization of a contract with CNA for the Burlington Police Department Assessment project. Also copied on this email is Kyle Dodson, Director of Police Transformation, who will be your primary contact for this project.

In the next few days Kyle and I will be sending you a Contract for your review and signature. Please feel free to reach out with any questions. We look forward to working with you.

Joy

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REC: 001

From: Kerin Durfee <kdurfee@burlingtonvt.gov>
Sent: Monday, December 28, 2020 3:04 PM EST
To: contracts@cna.org <contracts@cna.org>
CC: Shannon Trammell <strammell@bpdvt.org>
Subject: Burlington Police Department Request for Proposal Selection

Hello Edward,

I am following up on the results of the process of the joint committee in selecting a consultant to conduct an assessment of the Burlington Police Department. I am reaching out today to let you know that CNA is a finalist in the selection process. I am conducting the next step in the process and I will be working with a team to check the references you provided in the proof of experience section of your proposal. Given the holidays we began this process on 12/22 and hope to confirm a selection by the middle of next month, if not sooner.

Once the reference check is complete and to our satisfaction, I will reach out to formally contract with your organization.

Thank you so much for your proposal. I look forward to speaking with you.

Kerin