UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA						
	Plaintiff))				
	v.) Civil Action No.				
	Defendant))				
	SUMMO	ONS IN A CIVIL ACTION				
To:	(Defendant's name and address)					
	A lawsuit has been filed against you. Within 30 days after service of this sum	nmons on you (not counting the day you received it) you must				
	on the plaintiff an answer to the attached Procedure. The answer or motion must be	complaint or a motion under Rule 12 of the Federal Rules of se served on the plaintiff or plaintiff's attorney, whose name and				
compl	If you fail to respond, judgment by defa aint. You also must file your answer or t	nult may be entered against you for the relief demanded in the motion with the court.				
		ANGELA D. CAESAR, CLERK OF COURT				
Date:						
		Signature of Clark or Danuty Clark				

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)					
	☐ I personally served	the summons on the individual a	-				
			on (date)	; or			
	☐ I left the summons at the individual's residence or usual place of abode with (name), a person of suitable age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual)						
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the sumn	nons unexecuted because			; or		
	☐ Other (<i>specify</i>):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
_							
Date:		-	Server's signature				
			Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: