

The following Request for Information has been forwarded to the **Division of State Police** in the **Department of Law and Public Safety**.

Your confirmation number is **W85667**. Please write this number down or print this page as a reference.

**Requestor Information**

<b>First Name</b>	<b>MI</b>	<b>Last Name</b>	
Shawn	A	Musgrave	
<b>Company</b>			
MuckRock News			
<b>Mailing Address</b>			
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<b>Day Time Telephone:</b>	<b>Area Code</b>	<b>Number</b>	<b>Extension</b>
	617	299 - 1832	
<b>Preferred Delivery:</b> E-Mail			
Under penalty of N.J.S.A. 2C:28-3, I certify that I <b>Have Not</b> been convicted of any indictable offense under the laws of New Jersey, or any other state, or in United States.			
<b>Record Request Information:</b>			
Please note that I submitted the below request by mail on March 10 and March 25, 2014 without reply. ===== All documents created from January 2005 to the date this request is processed related to the agency's use of aerial drones, remotely piloted vehicles (RPVs), remotely piloted aircraft (RPAs), unmanned aerials (UAs), unmanned aerial vehicles (UAVs), and/or unmanned aerial systems (UASs)(hereinafter "drones"). Please search specifically for the below document categories, and respond to each of the categories and items: 1) Acquisition documents: i) requests for proposals (RFPs), proposals/quotes submitted by vendors, contracts, leases, budget requests, project/equipment budgets, cost allocations or reimbursements for the purchase of drone equipment; ii) Grant applications and award letters for drone equipment purchases; iii) Insurance contracts for all drone equipment; iv) Communications (including electronic communications) between the agency head or agency quartermaster (or individual responsible for equipment purchases and maintenance) and drone vendors, manufacturers or retailers; v) Communications (including electronic communications) between the agency head and agency quartermaster (or individual responsible for equipment purchases and maintenance) regarding acquisition, lease or use of drone equipment; vi) Communications (including			

**Payment Information**

<b>Maximum Authorized Cost:</b>
\$ 25
<b>Payment Method:</b>
<b>Fees:</b> Letter Size @ \$0.05/page Legal Size @ \$0.07/page
<b>Electronic Records:</b> shall be provided free of charge, but agency may charge for cost of media, programming, clerical, supervisory assistance and/or substantial use of information technology.
<b>Delivery:</b> Delivery / postage fees additional depending upon delivery type.
<b>Additional Charges:</b> may be charged if extraordinary time/effort required, depending upon request.

acquisition, lease or use of drone equipment; vi) Communications (including electronic communications) between the agency head and the governor, mayor and city/town manager regarding the acquisition of drones; vii) Applications (including all components and support documentation) for Certificates of Waiver/Authorization (COA) from the Federal Aviation Administration, as well as COA grant notifications and final agreement; viii) Contracts for services related to drones, such as data storage, data analysis, image storage, image analysis, video storage, video analysis, operation, maintenance; 2) Equipment logs: i) Inventories/logs/lists/databases of all drones owned, leased or operated by or for the agency; ii) Maintenance logs for all drones owned, leased or otherwise operated by or for the agency; 3) Policy documents: i) Policies, guidelines, protocols, manuals and/or instructions on the use/operation of drones and usage of data, images and video obtained from drone flights; ii) Communications from the agency head, quartermaster (or individual responsible for overseeing equipment purchases and maintenance) on approved uses for drones; iii) Memorandums of understanding (MOUs), memorandums of agreement (MOAs) or any other agreements or contracts with other government agencies, private corporations, organizations or individuals to share drone equipment, data, images or video or to operate drones on behalf of the agency; 4) Training documents: i) Curriculum used to train drone operators and observers; ii) Training log for all drone operators and observers; iii) Certifications of training completion for all drone operators and observers; iv) Contracts, purchase orders, budget requests or reimbursement orders for training sessions for all drone operators and observers; 5) Usage documents: i) Flight logs for all drone flights, including training flights; ii) Flight logs transmitted to the Federal Aviation Administration pursuant to Certificate of Waiver/Authorization (COA) requirements; iii) Reprimands relating to drones, including misuse of equipment and failure to properly maintain equipment.

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