UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR THE	DISTRICT	OF COLUMBIA	
	Plaintiff)		
	v.))	Civil Action No.	
	Defendant	-)		
	SUMMO	ONS IN A CI	VIL ACTION	
To:	(Defendant's name and address)			
	A lawsuit has been filed against you.			
	Within 30 days after service of this sun on the plaintiff an answer to the attached Procedure. The answer or motion must be are:	l complaint or	a motion under Rule 12 of the Feder	eral Rules of
compl	If you fail to respond, judgment by defa aint. You also must file your answer or			anded in the
			ANGELA D. CAESAR, CLERK OF	COURT
Date:			Signature of Clerk or Deputy Cler	<u></u> rk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)							
was re	ceived by me on (date)	·							
	☐ I personally served	the summons on the individual a	t (place)						
			on (date)	; or					
	☐ I left the summons	at the individual's residence or us							
	, a person of suitable age and discretion who resides there,								
	on (date), and mailed a copy to the individual's last known address; or								
	☐ I served the summo	erved the summons on (name of individual)			, who is				
	designated by law to accept service of process on behalf of (name of organization)								
			on (date)	; or					
	☐ I returned the summ	nons unexecuted because			; or				
	☐ Other (<i>specify</i>):								
	My fees are \$	for travel and \$	for services, for a total of \$						
	I declare under penalty of perjury that this information is true.								
Date:			Server's signature		<u></u>				
			Ü						
			Printed name and title						
			Server's address						

Additional information regarding attempted service, etc: