

Agenda

ReNEW Charter Schools Board Meeting

Thursday Jan 9, 2014 @ 5:30 PM at RAHS

Agenda Item	Purpose	Who	Time
I. Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Opportunity for Public Comment			
D. Approve Minutes from Previous Meeting	Approve Minutes		
II. CEO/COO Report			
A. Reports from Kevin/Gary/Colleen	Discuss	G. Robichaux	5
III. Development Committee Report			
A. Year-end giving campaign review & strategies to build board involvement development efforts	FYI	P. Rodway	15
B. Chili in the Channel fundraiser update	FYI	L. Sherman	5
IV. Finance Committee Report			
A. Audit Review	FYI	T. Bryant	8
B. Review of Financials	Discuss	T. Bryant	5
V. Academic Excellence Committee Report			
A. Committee Report	Discuss	M. Brown	5
VI. New Business			
VII. Closing Items			
A. Date of next board meeting - Thursday, February 13, 2013 at 5:30 PM at RAHS	FYI		
B. Adjourn Meeting	Vote		

ReNEW CMO Board Meeting minutes – December 12, 2013 at 5:30 PM, Board Room, ReNEW Accelerated High School, 3649 Laurel Street, New Orleans 70115.

- I. Call to Order: Board Chair, Sharon Courtney, called the meeting to order at 5:40 PM. Upon motion by Amy Knowler and seconded by Jim Dukes, the minutes from the November 14, 2013 meeting were approved unanimously.

- II. Attendance:
 - A. Board Members Present: Sharon Courtney, Brian Weimer, Kathy Conklin, Randolph Roig, Amy Knowler, Sandra Cahill, Gregg Harris, Donald Herry, Mary Brown, Liza Sherman and Jim Dukes.
 - B. Board Members Absent: Siona LaFrance and Elijah Feibelman.
 - C. ReNEW Staff Present: Gary Robichaux, Tanya Bryant, Colleen Mackay, Kevin Gutterrez, Pete Rodway, Alison Schmitt, Tammy Thibodeaux and Hector Ulloa.
 - D. Guests: Thomas Thoren (charter school reporter for the Lens).

- III. School Leader Report: Hector Ulloa, currently the School Leader for Schaumburg and DTA, gave an overview of his role as a coach for leaders and discussed the coaching model that school leaders use with teachers. He explained how the Response to Intervention data dashboard is used.

- IV. CEO Report: CEO Gary Robichaux reported that hiring season is underway and he has started the intent to return process with current staff. Enrollment season has also started and advertisements will appear in the community. The staff winter social was well received and well attended. He was pleased to announce that RCAA is putting on its first student play to the public and everyone was urged to attend. Finally, the high school graduation ceremony is December 20 and board members were invited to attend.

- V. Chief of Staff Report: Chief of Staff Colleen Mackay reported that the schools were currently on winter break.

- VI. President Report: Kevin Gutterrez discussed the E-Rate issue. He has met with our Sprint representative to try to encourage Sprint to waive the fees if the E-Rate audit results in denial of our reimbursement amount. He reported on several grant applications that have been submitted, including a Read to Believe, an Achieve grant for leadership development, a Carl Perkins grant for A Plus certificates for high school technical certification and an 8(g) grant for new computers and programs.

- VII. CFO Report: CFO Tanya Bryant discussed the annual audit. Although the audit report indicated no findings, the audit team did determine that one additional federal program required an audit and information was requested in connection with that audit. Once that is complete, she expects the final report to be issued on December 20. Sandra Cahill, Chair of the

Finance Committee reported that Gulf Coast Bank renewed our line of credit with a lower interest rate and a higher loan limit.

Tonya also requested that the Board approve a wire transfer agreement that authorizes her to approve wire transfers. This is required as a result of our merging of seven separate payrolls into one. Previously we could utilize automatic debits to transfer funds to finance pay, but this is not permitted any longer. By motion by Randy Roig and seconded by Donald Herry, the motion was passed by unanimous vote.

- VIII. Development and Marketing Committee Report: Liza Sherman reported on the recent Circle of Friends luncheon that treats our stakeholders to a light lunch as a thank you for their support. Over 90 people including Councilmember Latoya Cantrell attended. Our next event is the Chili Cook-off and Booty's Street Food and Rum House have already committed to donate food. Pete Rodway reported that SciTEch has recently acquired a 3D printer. Chevron is refreshing the STEM lab and creating a STEM lab for Schaumberg. He encouraged the Board to send the year-end gift letters to friends and family.
- IX. New Business. Randy Roig requested that we ensure that we develop a new procedure for submitting Board reports to the Louisiana Board of Ethics to avoid the issues that arose this year when the reports were all timely filed with the state by fax; however the Board of Ethics did not acknowledge receipt and wrongfully accused the ReNew board members of failing to comply. Colleen Mackay attested that she did in fact send all reports to the state on a timely basis by fax in 2013 to avoid the time and expense of hand delivery.
- X. Adjournment: By motion by Jim Dukes and seconded by Sandra Cahill, the Board meeting was adjourned at 6:45.

Katherine Conklin
Board Secretary