

10th April 2013

Our Ref: **R701**

Dear Catherine Halloran
Irish Daily Star
Level 5, Building 4,
Dundrum Town centre,
Sandyford Road,
Dublin 16

I refer to your request under the Freedom of Information Acts 1997 and 2003 which was received in this office on 12th March 2013 and to your request for access to the following records:

- the number of Christmas cards printed by the Oireachtas printing presses for each TD and Senator, broken down on an individual basis for each TD and Senator.
- A full breakdown of printing costs in 2012, broken down for each TD and Senator

I have made a final decision to grant your request on 10th April 2013. If you have any queries regarding this correspondence you can contact me by telephone at 6183026. The purpose of this letter is to explain that decision. This explanation has the following parts:

1. A schedule of all of the records covered by your request;
2. Concerning records to which access is granted, an explanation and a statement of the arrangements for this access;
3. Concerning records to which access is denied, an explanation of the relevant findings; and
4. A statement of how you can appeal this decision should you wish to do so.

1. Schedule of records

A schedule of records will be compiled. It will show the documents that the Houses of the Oireachtas Service considers relevant to your request. It also gives you a summary and overview of the decision as a whole. The schedule describes each document, and indicates whether the document is released in full, released with deletions or not released. The schedule refers to the sections of the FOI Act which apply to prevent release. As to these documents, the schedule also provides brief reasons for the decision which are meant to supplement the fuller and more detailed explanation given under heading 3 below.

2. Access Arrangements

I consider electronic transfer via excel spread sheet an appropriate form of access in this case. The costs of the individual print jobs will only relate to the material and consumable costs for each job. Please find attached 2 spread sheets containing the information you requested.

3. Findings, particulars and reasons for decisions to deny access.

There are no documents in this category.

4. Rights of appeal

I trust this is to your satisfaction. If not, you may appeal this decision to Mr Mark Mulqueen, Houses of the Service, Kildare Street, Dublin 2. To appeal, you should write to Mr. Mark Mulqueen referring to this decision. You must make your appeal (known as the internal review) within 4 weeks of receiving this letter. The Service will, however, permit the appeal to be made later in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by more senior member of the staff of the Service.

Yours sincerely

Richie Roe

Richie Roe
Print Manager