

City of Portland, Maine

City Manager's Recommended Budget



FY16 Budget

July 1, 2015 – June 30, 2016

**FY2016 BUDGET
CITY MANAGER'S RECOMMENDATION**

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Executive Department
Sheila-Hill Christian, Acting City Manager

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April 6, 2015

To Mayor Brennan and Members of the Portland City Council:

Pursuant to Article VI, Section 5(e) and Article VII, Sections 5 and 6 of the City of Portland Charter, I am hereby submitting the Acting City Manager's Recommended \$221 million FY16 Municipal Operating Budget. As the economic engine for the state of Maine, Portland continues to grow and thrive, and we continue to be recognized nationally for all that we have to offer. Just recently, Cumberland County was recognized as a top county poised for additional growth, and census estimates highlight that Portland's population grew by more than 3%. With more than 44% of residents who have a bachelor degree or higher, our population is highly educated to support future workforce needs. Portland is also benefiting from becoming an international transportation hub for people – with Nova Star ready to begin their second season of ferry service to Yarmouth, Nova Scotia – and cargo shipping, thanks to investment from Eimskip. Our tax base is up as we continue to realize new hospitality investment, additional housing, and manufacturing companies. As a municipality that owns and operates entities such as the Portland International Jetport, the Portland Fish Pier, the Barron Center and the Oxford Street Shelter, the City is in a unique position as a service center. With this uniqueness comes a responsibility to the taxpayers to balance the services that we provide.

I would like to take a moment to share some highlights of our successes over the last year. We have placed a great emphasis on improving customer service by creating efficiencies and streamlining our processes. Last May, we launched a new and improved website that offers a number of customizable alert features for citizens. In January, we launched a mobile app and website called Fix It! Portland., which allows citizens to quickly and easily report a host of quality of life issues in a direct and transparent way. We've already responded to more than 1,000 issues. Additionally, the Treasurer's office now issues license plates at City Hall in order to save citizens an extra trip to the Bureau of Motor Vehicles. This month, we're beginning the sign installation process related to changing parking regulations on the peninsula so that residents will see a reduction in how many times they have to move their cars for street maintenance.

When it comes to our neighborhoods, we are continually working on ways in which to improve the urban fabric. Planning & Urban Development staff completed rewrites of three key zones, covering more than 1,000 acres, to encourage appropriate development and allow the city to grow its housing stock. They began work on a strategic transportation plan to guide future multimodal investments based on work on Franklin Street, State and High Streets, Spring Street, and our bicycle and pedestrian program. Additionally, they worked with land owners and developers on major projects such as Midtown and Portland Company, and with affordable housing developers on new projects on Washington Street, Bishop Street, and Cumberland Avenue. All told, the team reviewed and approved more than \$100 million of private investment in the city in calendar year 2014.

In support of our economic growth, our Economic Development team completed the first sale of one of the sites at the Portland Technology Park, which brings with it more than 40 jobs, and the sale of 71 Hanover Street, which will enliven an industrial property to support the expansion of Bayside Bowl and establish a permanent home for Portland Community Squash. The team also established the new Downtown/Transit TIF District and completed the expansion of the Bayside TIF District. The Portland Development Corporation closed five loans thus far in FY15 for a total of more than \$400,000, leveraging \$2.37 million in private dollars, creating eight jobs and retaining 33 jobs. We also continue to provide key health and human services for our people. The Office of Elder Affairs responded to 685 requests for service in calendar year 2014, and they are partnering with the AARP on a five year project to designate Portland as an "Age Friendly Community." The Oxford Street Shelter placed 265 long-term homeless individuals into permanent housing. While this number is lower than past years, it is more impactful in terms of bed night reduction and recidivism rates. This was a key focus of the "7 Point Plan to End Homelessness." At the Family Shelter, 188 families were able to secure permanent housing during calendar year 2014. The Community Transformation Grant, which aims to give kids a healthy start, enrolled 86 early-child care sites and 11 schools. Additionally, the Barron Center maintained its optimal census of 210 individuals, and is beginning a relationship with the University of Southern Maine to train nursing students in gerontology.

Budget Goals

The goal of this budget was to minimize the taxpayer impact, minimize the impact to city services and recipients, minimize the impact to the City workforce, and to continue to responsibly manage our fund balance. You will see through this proposed budget that the staff and I have been very mindful of the challenges that we face due to the reduction in general assistance reimbursements, additional payroll and benefits costs, losses of public health and safety grants, and decreasing revenues. We are aware that Governor LePage's biennial budget calls for significant changes to the state's revenue sharing program, the reimbursement formula for state mandated general assistance, and excise tax for utility companies. However, we do not yet know the outcome of the state biennial budget process, and may not before this budget is passed. Therefore, we created a budget that does not attempt to quantify these uncertainties. What this budget does take into account are changes to General Assistance, resulting from the state's audit findings, and anticipates continued withholdings from the state for shelter operational costs and for what DHHS refers to, per the Governor's mandate, as undocumented individuals. In addition, we will continue to seek the state's assistance in developing a transition plan related to the 70% of individuals who come from outside of Portland, many from other Maine municipalities.

In order to reduce the bottom line impact to taxpayers, created by the Governor's mandates, we are forced to downsize our programming to match anticipated state and other revenue funding. Examples include changes to general assistance services and public health staffing based on funding changes, reduction in vouchers, and emergency services. We must rethink our role as the social services center for Maine in light of the state's view of the services that the City should be providing, and budget for these services appropriately. To further offset the impact to taxpayers, we will look to increase revenues from non-tax sources to ensure that fees for City services, licenses, and permits are competitive with fees charged in other local jurisdictions. With that said, beyond these required changes resulting in decreased funding, I'm pleased to announce that this budget does not call for any decrease in service levels for core City functions.

Last year, new initiatives funded through the FY15 budget were largely driven by City Council goals. This year, we crafted a budget that responds to the changing environment and recent events. It includes the following:

- Housing Safety Office: This budget calls for the funding of the Fire/Code Inspections Task Force recommendations with a self-sustainable program. This new office will include a director that will report directly to the City Manager as well as three cross-trained inspections officers to improve the safety of Portland's housing stock. Revenue collected will fully fund the program.
- Solid Waste Disposal Fee: We are proposing to raise the solid waste disposal fee to \$1.35 per 15 gallon bag, or \$13.50 for a pack, in order to help offset program costs and ensure alignment with the fee structure of other municipalities statewide. The Portland fee has not been increased in five years and is significantly lower than surrounding communities. In addition to the change in fee the City has also received the findings of our solid waste study that we commissioned this year, which fully examined our program to look for efficiencies. These findings will be discussed at the Transportation, Sustainability, and Energy Committee in the next few months, and there is the potential for implementing changes that will help further modernize the City waste disposal system.
- Universal Waste Program: We will achieve cost savings to the universal waste program by seeking a net-zero relationship with a provider to handle the disposal of such items as TVs, computers, and lightbulbs.
- Reduction in Staff: This budget calls for a reduction of 23.8 full time City positions. While we worked to limit the majority of cuts to vacancies, 15 occupied positions will be impacted. These positions are mostly related to General Assistance and non-grant funded public health staff. Twelve fire positions funded by the SAFER grant are projected to end on October 31. However, these positions are all likely to be absorbed by turnover within the Fire Department.
- Sea Level Rise Study: Given the importance of this topic and how it relates to the Bayside neighborhood, I am proposing to begin the process of building a sea level rise work plan which will include the commissioning of a new sea level rise study. Initial funding is \$100,000 and will be supported through the use of TIF funds.
- Parks & Open Spaces: After reviewing the Parks Commission's recommended projects, I am proposing a \$75,000 allocation through the City Manager's contingency fund for the group to fund a key project(s). I am also proposing a \$40,000 allocation for the Trust for Public Land to continue its effort with the City and Portland Trails for the Portland Open Space Vision & Implementation Plan.
- Fund Balance: This budget calls for the use of \$500,000 from the fund balance for FY16.
- Transitional Services: Due to the state reduction in general assistance, affected populations will lose food vouchers, and housing subsidies. More than 400 families will be impacted by the loss of food voucher benefits, and more than 230 will lose all supplemental food vouchers. In addition, due to eligibility requirements, there will be a need to assist the severely mentally ill to ensure they can access services. This funding would also support emergency overflow shelter operations. It should also be noted that in making CDBG funding decisions, prioritizations was given to those entities that could help fill the gap in critically needed services.
- CDBG Recommendations: This year, I have incorporated the City Manager's CDBG recommendations for 2015-2016 as part of this recommended budget. It seemed appropriate to demonstrate that we review all City investment in health and human services programs, regardless of funding sources, as a first step in making strategic decisions regarding our service priorities. My recommendations focused on mental health services, childcare services, food assistance, and emergency housing. I would like to thank the CDBG Committee for their recommendations and time in evaluating the many worthy requests.

Positive Budget Drivers

Property valuation has grown by more than \$50 million since last year. The increase in pay-to-throw bag fees will partially offset the operating loss, generating an additional \$517,000 in revenues. Licenses and permits revenue is also projected to increase in FY16. We also achieved a \$324,000 savings in fuel costs.

Budget Challenges

While there are many positive elements to this recommended budget, there are challenges other than the general assistance changes that were mentioned above. Additional challenges and obligations include:

Debt Service, including Pension Obligation: Debt service costs for FY16 have increased by approximately \$500,000, primarily due to increasing principal repayment of pension obligation bonds maturing in 2026.

Payroll, Benefits & Pension: Contractually obligated increases in compensation, including salary, workers compensation, health insurance, and pension costs have increased for FY16. Most notably required City contribution levels for employee pension and retirement programs have risen, resulting in a FY16 increase of approximately \$571,000 in budgeted pension contributions.

Grant Losses: Several grants Portland has received in previous fiscal years may not be renewed for FY16. This includes the SAFER grant (Staffing for Adequate Fire and Emergency Rescue) of \$466,075 and several Public Health grants including a \$417,000 grant related to minority health.

County Tax: The FY16 budget includes an increase of \$271,000 in Cumberland County tax assessment.

Balancing the Budget

Despite an increase of just 0.4% in City expenditures, in order to balance the budget, based on my recommendation for FY16, the tax rate increase for municipal services is \$0.33 per \$1,000 of housing value, or 3.6%. This means that the impact on an average homeowner with a property valued at \$200,000 is \$66. When also considering the proposed budget increase by Portland Public Schools and the increase in Cumberland County tax, the total tax rate increase overall is \$0.58 per \$1000 in housing value. This results in a 2.9% overall increase from FY15.

Conclusion

I would like to thank Finance Director Brendan O'Connell, Assistant Finance Director Suzanne Knight, Budget Analyst Jennifer Lodge, Recreation & Facilities Management Director Anita LaChance, and Communications Director Jessica Grondin for their assistance in developing this budget recommendation and presentation, as well as the hard work and diligence of Department Heads in developing budget requests. We all look forward to reviewing this proposed budget with the Council.

Sincerely,



Sheila Hill-Christian
Acting City Manager

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2016
July 1, 2014 - June 30, 2015
July 1, 2015 - June 30, 2016
City Manager's Recommendation

	FY 15	FY 16	\$ +/-	%
CITY GENERAL FUND REVENUES				
31 Property Taxes	\$ 75,754,243	\$ 78,978,308	\$ 3,224,065	4.3%
31 Other Local Taxes	8,007,936	8,682,212	674,276	8.4%
32 Licenses & Permits	3,745,774	4,318,654	572,880	15.3%
33 Intergovernmental Revenue	15,169,850	9,320,226	(5,849,624)	-38.6%
34 Charges for Services	32,097,715	34,080,683	1,982,968	6.2%
35 Fines, Forfeits and Penalties	2,065,475	2,003,005	(62,470)	-3.0%
36 Use of Money and Property	7,877,882	8,101,192	223,310	2.8%
39 Other Sources	30,901,598	29,377,510	(1,524,088)	-4.9%
Fund Balance Use (Restoration)	735,000	500,000	(235,000)	-32.0%
Total General Fund Revenues	176,355,473	175,361,790	(993,683)	-0.6%

GENERAL FUND EXPENDITURES

100-1100	City Council	331,195	333,503	2,308	0.7%
100-1200	City Clerk	532,585	576,338	43,753	8.2%
100-1300	Executive	877,488	881,557	4,069	0.5%
	Housing Safety	0	335,783	335,783	0.0%
	Total Executive	877,488	1,217,340	339,852	38.7%
100-1400	Assessor	325,352	333,139	7,787	2.4%
100-1500	Finance Administration	1,029,191	1,034,988	5,797	0.6%
	Treasury	682,374	641,983	(40,391)	-5.9%
	Total Finance	1,711,565	1,676,971	(34,594)	-2.0%
100-1600	Legal	498,493	511,850	13,357	2.7%
100-1700	Human Resources Admin	802,801	1,041,392	238,591	29.7%
100-1800	Parking	1,183,259	1,276,152	92,893	7.9%
	Crossing Guides	130,200	129,200	(1,000)	-0.8%
	Elm Street Garage	237,269	242,647	5,378	2.3%
	Spring Street Garage	385,439	417,796	32,357	8.4%
	Temple Street Garage	107,550	108,176	626	0.6%
	Total Parking/Garages	2,043,717	2,173,971	130,254	6.4%
100-1900	Economic Development	264,926	273,906	8,980	3.4%
100-2100	Police Administration	992,383	996,771	4,388	0.4%
	Jetport Security	510,641	518,956	8,315	1.6%
	Uniformed Operations	8,545,710	8,709,329	163,619	1.9%
	Investigation Services	1,602,065	1,691,284	89,219	5.6%
	Support Services	835,219	694,174	(141,045)	-16.9%
	Dispatch	1,879,660	1,970,549	90,889	4.8%
	Total Police	14,365,678	14,581,063	215,385	1.5%

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2016
July 1, 2014 - June 30, 2015
July 1, 2015 - June 30, 2016
City Manager's Recommendation

	FY 15	FY 16	\$ +/- ()	%
100-2200	646,426	698,488	52,062	8.1%
Fire Administration				
Code Enforcement	306,566	363,811	57,245	18.7%
Field Operations	13,573,695	13,291,409	(282,286)	-2.1%
Air Rescue	1,111,321	1,104,245	(7,076)	-0.6%
Operations Support Services	1,122,635	1,129,569	6,934	0.6%
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Total Fire	16,760,643	16,587,522	(173,121)	-1.0%
100-2400	430,104	478,318	48,214	11.2%
Planning & Urban Dev--Admin				
Inspections	697,689	685,289	(12,400)	-1.8%
Planning	823,195	787,362	(35,833)	-4.4%
Housing & Comm Dev	145,904	132,742	(13,162)	-9.0%
Historic Preservation	118,748	124,099	5,351	4.5%
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Total Planning & Urban Development	2,215,640	2,207,810	(7,830)	-0.4%
100-2900	2,147,017	2,135,846	(11,171)	-0.5%
Information Technology				
100-3100	741,131	767,116	25,985	3.5%
Public Services Administration				
Cemeteries	586,028	579,885	(6,143)	-1.0%
Forestry	658,815	622,118	(36,697)	-5.6%
Districting	2,040,611	2,021,048	(19,563)	-1.0%
Solid Waste	2,952,070	2,850,719	(101,351)	-3.4%
Communications	146,852	149,000	2,148	1.5%
Portland Downtown District	323,321	335,329	12,008	3.7%
Construction Company	431,027	400,130	(30,897)	-7.2%
Transportation Opr	2,116,640	2,184,770	68,130	3.2%
Engineering	713,767	736,461	22,694	3.2%
Winter	1,098,039	1,147,087	49,048	4.5%
Fleet Services	3,954,448	3,616,029	(338,419)	-8.6%
Island Services	568,574	569,545	971	0.2%
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Total Public Services	16,331,323	15,979,237	(352,086)	-2.2%
100-3300	293,933	299,629	5,696	1.9%
Rec & Facilities--Administration				
Trades	982,335	890,645	(91,690)	-9.3%
Public Safety Bldg.	425,862	382,505	(43,357)	-10.2%
City Hall Maint.	447,778	447,440	(338)	-0.1%
Merrill Auditorium Maint.	430,777	450,249	19,472	4.5%
Hadlock Stadium Maint.	263,150	270,650	7,500	2.9%
Other Buildings Maint.	500,016	522,153	22,137	4.4%
Ice Arena	533,013	551,105	18,092	3.4%
Expo Building	403,735	426,876	23,141	5.7%
Waterfront Maint.	721,211	774,103	52,892	7.3%
Public Assembly Facilities Mgmt.	687,595	786,915	99,320	14.4%
Concessions	293,111	313,520	20,409	7.0%
School HVAC	531,878	539,303	7,425	1.4%
Athletic Fields	772,084	738,859	(33,225)	-4.3%
Recreation	1,605,139	1,685,854	80,715	5.0%
Aquatics	404,512	417,906	13,394	3.3%
School Maintenance	1,073,776	1,078,755	4,979	0.5%
Therapeutic Recreation	159,168	189,911	30,743	19.3%
Golf Course	784,069	781,166	(2,903)	-0.4%
Golf Course Restaurant	418,887	365,550	(53,337)	-12.7%
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Total Facilities and Recreation Manageme	11,732,029	11,913,094	181,065	1.5%

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2016
July 1, 2014 - June 30, 2015
July 1, 2015 - June 30, 2016
City Manager's Recommendation

		FY 15	FY 16	\$ +/- ()	%
100-4100	Public Health	3,899,599	3,711,300	(188,299)	-4.8%
100-4200	Social Services	13,274,993	8,610,001	(4,664,992)	-35.1%
107-4300	Barron Center	15,343,457	15,678,017	334,560	2.2%
100-4700	Debt Service	35,168,703	35,669,850	501,147	1.4%
100-4800	Public Library	3,591,915	3,681,713	89,798	2.5%
100-5100	Pension	6,588,237	7,168,175	579,938	8.8%
100-5200	Health Insurance	15,544,865	15,915,250	370,385	2.4%
	Workers' Comp	1,629,275	1,657,755	28,480	1.7%
	Group Life	189,420	198,790	9,370	4.9%
	Unemployment	175,000	150,000	(25,000)	-14.3%
	FICA	972,000	1,017,223	45,223	4.7%
	Total Employee Benefits	18,510,560	18,939,018	428,458	2.3%
100-7000	Capital Equipment	375,000	375,000	0	
100-6100	Contingent	125,000	931,000	806,000	
100-6200	Liability Insurance	763,990	775,003	11,013	1.4%
100-6500	Regional Transportation Program	145,514	130,459	(15,055)	-10.3%
	Contributions	384,000	424,148	40,148	10.5%
	Total Memberships/Contributions	529,514	554,607	25,093	4.7%
100-6700	Wage Adjustment	(237,000)	0	237,000	-100.0%
	Total General Fund Expenditures	168,874,420	167,636,666	(1,237,754)	-0.7%
100-6502	Metro Assessment	2,511,910	2,485,115	(26,795)	-1.1%
100-6300	County Tax	4,969,143	5,240,009	270,866	5.5%
	Total General Fund and Assessments	\$ 176,355,473	\$ 175,361,790	\$ (993,683)	-0.6%

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2016
July 1, 2014 - June 30, 2015
July 1, 2015 - June 30, 2016
City Manager's Recommendation

	FY 15	FY 16	\$ +/-	%
ENTERPRISE FUND REVENUES				
31 Property Taxes, Current Year	\$ -	\$ -	-	0.0%
32 Licenses & Permits	144,000	153,975	9,975	6.9%
33 Intergovernmental	116,800	116,800	0	0.0%
34 Charges for Services	24,873,005	27,172,581	2,299,576	9.2%
36 Use of Money and Property	19,538,843	20,119,843	581,000	3.0%
39 Other Sources	27,733	335,045	307,312	
Fund Balance	(70,018)	(1,386,239)	(1,316,221)	
Total Enterprise Fund Revenues	44,630,363	46,512,005	1,881,642	4.2%
ENTERPRISE FUND EXPENDITURES				
583-2800 Jetport Admin	852,417	894,921	42,504	5.0%
Field	2,897,820	3,116,380	218,560	7.5%
General Aviation	39,168	26,293	(12,875)	-32.9%
Fringe, Indirects, & Chargebacks	3,277,367	3,559,028	281,661	8.6%
Security	1,663,291	1,663,772	481	0.0%
Terminal	4,974,756	5,099,636	124,880	2.5%
Marketing	814,119	704,827	(109,292)	-13.4%
Parking	567,975	545,259	(22,716)	-4.0%
Airfield Deicing	4,178,254	4,614,302	436,048	10.4%
Jetport Anticipated Surplus	897,828	528,643	(369,185)	-41.1%
Total Jetport	20,162,995	20,753,061	590,066	2.9%
530-3300 Fish Pier	278,345	336,795	58,450	21.0%
570-1503 Sewer--Finance Admin	88,645	87,405	(1,240)	-1.4%
570-3101 PW Admin	272,191	350,679	78,488	28.8%
570-3112 Districting	1,398,181	1,779,367	381,186	27.3%
570-3115 Communications	67,215	68,857	1,642	2.4%
570-3137 Sewer Engineering	899,085	902,786	3,701	0.4%
570-3140 Stormwater Management	1,713,446	0	(1,713,446)	-100.0%
570-3155 Debt Service	7,607,401	7,249,665	(357,736)	-4.7%
570-3156 Fringe Benefits	1,080,389	1,292,651	212,262	19.6%
570-3158 Assessment from Portland Water District	11,062,470	11,255,841	193,371	1.7%
Total Sewer	24,189,023	22,987,251	(1,201,772)	-5.0%
571-1502 Stormwater - Finance Admin	0	189,204	189,204	0.00%
571-3140 Stormwater Management	0	2,035,714	2,035,714	0.00%
571-3155 Debt Service	0	0	0	0.00%
571-3156 Fringe Benefits	0	209,980	209,980	0.00%
Total Stormwater	0	2,434,898	2,434,898	0.00%
Total Enterprise Fund Expenditures	44,630,363	46,512,005	1,881,642	4.2%
TOTAL CITY EXPENDITURES	\$ 220,985,836	\$ 221,873,795	\$ 887,959	0.4%

TAX RATE COMPUTATION--FY2016
City Manager's Recommendation

	General Fund	Enterprise Funds	TOTAL CITY	
Total Expenditures	175,361,790	46,512,005	221,873,795	
Less: Revenues	(95,883,482)	(47,898,244)	(143,781,726)	
Surplus	(500,000)	1,386,239	886,239	
Tax Levy	78,978,308	0	78,978,308	
Valuation	7,712,000,000			
Tax Rate:				
	FY16	10.24	0.00	10.24
	FY15	9.89	0.00	9.89
	<i>\$ Increase</i>	0.35	0.00	0.35
	<i>% Increase</i>	3.5%	0.0%	3.5%

CITY OF PORTLAND, MAINE
FY2016 Non-Tax Revenue
(without surplus or TIF reimb)
City Manager's Recommendation

Department	FY14 Collected	FY15 Est (budget)	FY15 Proj	FY16 Est (budget)	FY16 Est vs FY15 Est (budget)	%
General Fund Revenues:						
City Council	5,000	5,000	5,000	5,000	0	0.0%
City Clerk	1,108,207	1,090,923	1,083,931	1,131,848	40,925	3.8%
Executive	1,190,004	1,074,645	884,039	1,582,381	507,736	47.2%
Assessor	2,454	1,300	2,520	2,520	1,220	93.8%
Finance	16,259,069	15,742,536	15,807,777	15,982,819	240,283	1.5%
Legal	129,105	137,488	138,688	78,443	(59,045)	-42.9%
Human Resources	53,824	45,656	45,656	125,272	79,616	174.4%
Parking	6,736,533	6,688,472	6,992,253	7,062,172	373,700	5.6%
Econ Dev	36,688	35,347	36,247	35,957	610	1.7%
Police	2,153,229	2,272,133	2,501,101	2,235,029	(37,104)	-1.6%
Fire	4,485,422	5,523,740	4,652,646	4,435,419	(1,088,321)	-19.7%
Planning & Development	2,186,274	2,642,785	2,166,850	2,490,524	(152,261)	-5.8%
Information Technology	208,223	211,942	209,774	363,366	151,424	71.4%
Public Services	4,911,755	5,081,056	5,171,062	5,484,965	403,909	7.9%
Recreation & Facilities Management	7,969,615	8,867,795	8,712,232	9,156,804	289,009	3.3%
HHS--Public Health	3,514,567	2,963,437	2,897,536	3,120,681	157,244	5.3%
HHS--Social Services	10,095,597	10,729,166	6,861,951	4,995,353	(5,733,813)	-53.4%
HHS--Barron Center	17,387,023	18,244,018	18,375,520	19,172,355	928,337	5.1%
Employee Benefits	6,167,170	6,287,594	6,396,464	6,582,329	294,735	4.7%
Insurance	187,628	162,435	162,435	160,337	(2,098)	-1.3%
Debt Service Reimb.	13,666,496	14,627,826	14,627,826	13,731,813	(896,013)	-6.1%
Total General Fund:	98,453,883	102,435,294	97,731,508	97,935,387	(4,499,907)	-4.4%
Enterprise Funds Revenue:						
Fish Pier Authority	517,898	496,213	517,713	501,974	5,761	1.2%
Sewer	22,348,333	24,041,173	23,972,109	24,081,052	39,879	0.2%
Stormwater	0	0	0	2,562,157	2,562,157	100.0%
Jetport	19,624,536	20,162,995	20,292,517	20,753,061	590,066	2.9%
Total Enterprise Funds:	42,490,767	44,700,381	44,782,339	47,898,244	3,197,863	7.2%
Total City Revenue	\$140,944,650	\$147,135,675	\$142,513,847	\$145,833,631	(\$1,302,044)	-0.9%

FY2016 CITY BUDGET SUMMARY

by category

City Manager's Recommendation

	FY15 Approp.	FY16 Proposed	\$ +/-	% +/-	% Of Total
01 Personnel--General Fund	71,578,635	72,889,151	1,310,516	1.8%	
--Ent Funds	5,276,717	5,854,222	577,505	10.9%	
Total	76,855,352	78,743,373	1,888,021	2.5%	35.5%
02+ Contractual--General Fund	57,201,479	54,552,994	(2,648,485)	-4.6%	
--Ent Funds	23,526,051	24,679,385	1,153,334	4.9%	
Total	80,727,530	79,232,379	(1,495,151)	-1.9%	35.7%
55 Supplies--General Fund	7,764,551	7,246,796	(517,755)	-6.7%	
--Ent Funds	1,022,108	982,514	(39,594)	-3.9%	
Total	8,786,659	8,229,310	(557,349)	-6.3%	3.7%
63 Utilities--General Fund	4,211,105	4,571,999	360,894	8.6%	
--Ent Funds	1,261,948	1,349,459	87,511	6.9%	
Total	5,473,053	5,921,458	448,405	8.2%	2.7%
70 Capital--General Fund	431,000	431,000	0	0.0%	
--Ent Funds	1,445,410	2,054,843	609,433	42.2%	
Total	1,876,410	2,485,843	609,433	32.5%	1.1%
75 Debt Svc--Total GF	35,168,703	35,669,850	501,147	1.4%	16.1%
--Ent Fund Portion	6,925,540	6,790,853	(134,687)	-1.9%	
75 Jetport Rev Bond Debt Svc	4,274,761	4,272,086	(2,675)	-0.1%	
Jetport surplus	897,828	528,643	(369,185)	-41.1%	
Total General Fund	176,355,473	175,361,790	(993,683)	-0.6%	
Total Enterprise Funds	44,630,363	46,512,005	1,881,642	4.2%	
Total	220,985,836	221,873,795	887,959	0.4%	100.0%

City of Portland, Maine
Tax Levy by Budget Category
City Manager's Recommendation

Department	FY16 Tax Levy	FY16 Tax Rate	% of Taxes
Debt Service	21,938,037	\$2.84	27.8%
Police	14,046,797	\$1.82	17.8%
Fire	13,779,580	\$1.79	17.4%
Public Services	10,671,745	\$1.38	13.5%
County Tax	5,240,009	\$0.68	6.6%
Library	3,681,713	\$0.48	4.7%
Recreation & Facilities Mgmt	2,908,964	\$0.38	3.7%
Metro	2,485,115	\$0.32	3.1%
General Government	2,235,659	\$0.29	2.8%
Health & Human Services	1,990,689	\$0.26	2.5%
Total:	\$78,978,308	\$10.24	100.0%

**City of Portland
Staffing FTE Change
FY2016 City Manager's Recommendation**

Department	FY13	FY14	FY15	FY16	+/- Chg
General Fund:					
City Clerk	9.6	9.2	9.2	8.9	(0.3)
Executive	9.0	9.0	10.0	15.0	5.0
Assessor	4.9	4.9	4.9	4.9	-
Finance	26.0	25.0	26.0	24.3	(1.7)
Legal	5.7	5.5	6.0	6.0	-
Human Resources	10.0	10.0	10.0	10.0	-
Parking	29.6	29.6	29.6	29.6	-
Economic Development	4.0	3.0	3.0	3.0	-
Police	221.0	220.5	225.3	223.3	(2.0)
Fire	234.0	235.0	235.7	228.1	(7.6)
Planning & Urban Development	33.0	32.3	35.4	34.2	(1.2)
IT	16.6	16.8	17.3	17.0	(0.3)
Public Services	150.0	152.0	152.5	148.5	(4.0)
Rec & Facil Mgmt	107.2	118.1	121.6	120.0	(1.6)
Public Health	80.8	92.4	70.0	60.1	(9.9)
Social Services	65.7	76.1	79.4	73.7	(5.7)
Barron Center	262.3	264.1	266.2	266.7	0.5
<i>Total HHS:</i>	<u>408.8</u>	<u>432.6</u>	<u>415.6</u>	<u>400.5</u>	<u>(15.1)</u>
General Fund Subtotal:	<u>1,269.4</u>	<u>1,303.5</u>	<u>1,302.1</u>	<u>1,273.3</u>	<u>(28.8)</u>
Enterprise Funds:					
Golf Course	3.0	-	-	-	-
Sewer Fund	37.0	38.0	39.0	32.0	(7.0)
Stormwater Fund	-	-	-	11.5	11.5
Ice Arena	5.0	-	-	-	-
Jetport	47.0	47.0	49.0	49.5	0.5
Enterprise Funds Subtotal:	<u>92.0</u>	<u>85.0</u>	<u>88.0</u>	<u>93.0</u>	<u>5.0</u>
Total City Employees:	<u>1,361.4</u>	<u>1,388.5</u>	<u>1,390.1</u>	<u>1,366.3</u>	<u>(23.8)</u>

Staffing FTE Change Detail
City Manager's Recommendation

04/01/15

Dept.	FTE	Position	Est. \$
City Clerk	(0.3)	1.0 Business License / Election Asst	\$33,624
		(1.1) Election Assistant	(\$36,910)
		(0.2) Principal Financial Officer	(\$13,207)
Executive	5.0	(1.0) Arts & Equity Director	(\$51,597)
		1.0 Chief of Staff	\$99,485
		(1.0) Asst to the City Manager	(\$62,853)
		1.0 New Education Officer (Fire)	\$55,000
		1.0 New Housing Safety Officer	\$75,000
		3.0 New Inspectors	\$135,000
		1.0 New Project Manager	\$62,853
Finance	(1.7)	(0.7) Account Clerk II	(\$26,250)
		(1.0) Cashier	(\$33,181)
Police	(2.0)	(1.0) Administrative Assistant (NU)	(\$37,089)
		(1.0) Code Enforcement Officer	(\$33,010)
		1.0 Detective	\$55,539
		(1.0) Police Officer	(\$48,790)
		(1.0) Public Service Clerk	(\$34,378)
		1.0 New Telecommunicator (transition from PSAP consolidati	\$39,686
Fire	(7.6)	0.5 Assistant Fire Chief (FY15 Jan Start)	\$44,888
		(0.2) Emergency Management Administrator	(\$17,000)
		1.0 Fire Alarm Specialist	\$55,411
		(0.3) Fire Alarm Supervisor	(\$38,886)
		(1.3) Fire Alarm Tech	(\$57,606)
		(6.3) Firefighter/EMT (SAFER)	(\$390,851)
		(2.0) Firefighter (SAFER)	Above
		1.0 Radio System Specialist	\$54,642
PUD	(1.2)	(1.0) Bicycle/Ped Program Coord	(\$51,510)
		(1.0) HCD Office Assistant	(\$33,653)
		1.0 Planner (Housing)	\$46,832
		(0.1) Reduction in hours for HCD Program Manager	(\$6,246)
		(0.1) Reduction in hours for Planners	(\$5,539)
IT	(0.3)	(1.0) Applications Program Manager	(\$67,743)
		0.5 Customer Svc Specialist (FY15 Jan Start: ie 311 Operator)	\$20,595
		0.2 Increase in hours for Programmer-Analysts	\$11,588
Public Services	(4.0)	(1.0) Construction MW II (Replaces MW III)	(\$37,149)
		(1.0) Districting MW II (Replaces MW III)	(\$37,145)
		(1.0) Fleet Services Suprvisor	(\$43,526)
		(1.0) Park Ranger	(\$31,073)
Rec & Facilities	(1.6)	(1.0) HVAC Tecnician III	(\$53,431)
		0.1 Increase in hours for Aquatics Recreation Programmers Net	(\$6,117)
		1.6 New Recreation (31-14) Recreation Programer Net	\$58,043
		0.5 New Waterfront Custodial Worker	\$16,870
		(1.0) Parks Facilities Assistant	(\$37,104)
		(1.0) Parks Supervisor	(\$47,778)
		1.0 Playground Technician	\$42,599
		(0.2) Reduction in hours for PAF Event Staff	(\$5,106)
		(0.1) Reduction in hours for Therapeutic Recreation Programme	(\$3,348)
		(0.5) Security Supervisor	(\$16,711)
		(1.0) Sous Chef (Golf Course Restaurant (Utilizing Temps)	(\$35,000)

Staffing FTE Change Detail
City Manager's Recommendation

04/01/15

Dept.	FTE	Position	Est. \$
Public Health	(9.9)		
		(1.0) Accountant	(\$40,777)
		(0.4) Administrative Assistant (Proj): Net	(\$13,368)
		(1.0) Administrative Asst (CEBA)	(\$34,515)
		(1.2) Comm Health Promo Specialist	(\$55,816)
		(2.1) Comm Health Promo Specialist (Proj)	(\$100,582)
		1.0 Dentist (Contract): 0.3 From 41-04	\$79,046
		(4.4) Homeless Health Various Titles (11): Dec. 2014 Closure	(\$264,230)
		0.3 Increase in hours India Street Various Positions (4): Net	\$1,676
		0.4 Increase in hours Office Assistant: 0.6 from 41-04	\$15,030
		0.1 Increase in hours Office Manager	\$4,010
		(1.0) Laboratory Technician	(\$40,696)
		(0.6) Minority Health Prom Sp (PR)	(\$35,102)
		1.0 New Comm Health Promo Spec (Proj)	\$45,468
		0.2 New Dental Assistant	\$5,913
		0.5 New Health Inspector	\$22,881
		0.3 Program Coord (Proj): Net	\$9,387
		(0.5) Program Coordinator	(\$32,657)
		(1.0) Program Manager (PH/SS)	(\$70,686)
		(0.3) Reduction in hours Dental Hygenist	(\$21,472)
		(0.1) Reduction in hours for Clinical Assistant (Proj)	(\$3,224)
		(0.1) Reduction in hours for Public Health Nurse	(\$5,987)
Social Services	(5.7)		
		(2.0) Financial Eligibility Specialists (Proj)	(\$66,905)
		0.8 Human Services Counselor (Proj)	\$31,227
		(1.0) Program Coordinator	(\$60,002)
		(0.2) Reduction in hours Human Services Counselor (Proj)	(\$8,477)
		(0.3) Reduction in hours Shelter Attendant Net	(\$10,610)
		(3.0) Shelter Attendent (Proj)	(\$103,912)
Barron Center	0.5		
		0.1 Dental Hygenist	\$6,316
		0.4 Increase in hours RSD	\$24,936
Sewer	(7.0)		
		(5.0) Mainteance Worker III	(\$211,393)
		(1.0) Public Services Supervisor	(\$53,127)
		(1.0) Stormwater Coordinator	(\$62,459)
Stormwater	11.5		
		0.8 Account Clerk II (Sept. 2015 Start)	\$27,030
		1.0 Assistant Engineer	\$46,700
		0.7 Cashier Clerk (Nov. 2015 Start)	\$21,374
		1.0 Customer Service Representative	\$31,900
		5.0 Mainteance Worker III	\$211,393
		1.0 Programmer Analyst	\$46,500
		1.0 Public Services Supervisor	\$53,127
		1.0 Stormwater Coordinator	\$62,459
Jetport	0.5		
		(2.0) Airport Maintenance Worker III	(\$72,645)
		2.0 Airport Operations Supervisor	\$77,812
		0.5 New Airport Comm/Security Spec	\$19,049
Total	(23.8)		(\$1,017,540)
Tax Supported GF	(27.5)		(1,156,497.5)
100% Rev. Supported	3.7		138,958.0
Net Total	(23.8)		(\$1,017,540)

Council Workshops & Meetings, Finance Committee, CDBG
Last updated 4/3/15

		April						
		<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>	
				1	2	3	4	
5	6	<p align="center">7:00 City Council Meeting City Manager presents City Budget, CDBG recommendations; 1st read CIP, 1st read CDBG</p>	7	8	9	<p align="center">6:00 FC Meeting Public Hearing (Joint with School) Review Board Recommended School Budget Review City's FY16 Budget</p>	10	11
12	13		14	15	16	<p align="center">FC Meeting 5:00 Review City's FY16 Budget 6:00 Minimum Wage Public Hearing, Take Action (Council Chambers)</p>	17	18
19	20	Patriot's Day Holiday School Vacation Week	21	22	23	<p align="center">6:00 FC Meeting Review City's FY16 Budget</p>	24	25
26	27	<p align="center">7:00 City Council Meeting 1st Read and Public Hearing-School Budget, 2nd read CIP/Public Hearing</p>		29	30	<p align="center">6:00 FC Meeting Review City's FY16 Budget Wrap up budget Discussion and recommendation</p>		2015

Council Workshops & Meetings, Finance Committee, CDBG
 Last updated 4/3/15

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4 5:00 Special Council Meeting CDBG 2 nd Read, 2 nd Public Hearing, Council action	5	6	7	8	9
	7:00 Regular Council Meeting 1 st Read Municipal Budget and Public Hearing; 2 nd Read and Vote on School Budget					
10	11	12 Referendum on School Budget	13	14 FC Meeting	15	16
17	18 7:00 Council Meeting 2 nd Read and Vote on Municipal Budget	19	20	21	22	23
24	25	26	27	28 FC Meeting	29	30
31						2015