

**Communication and Education to Groups/Positions
in Advance of Initial Case at Texas Health Presbyterian Hospital Dallas (THD)**

- 8/1/14** Communication sent to six clinical and operational Zone Leaders, THR Triad leaders (Hospital Presidents, Chief Medical Officers, and Chief Nursing Officers at each THR wholly-owned entity), THR Laboratory Group, THR Infection Prevention (IP) Group, Emergency Department (ED) Cabinet, including:
- All hospitals have a hospital Epidemiologic Emergencies Policy in place to address how to care for patients with Ebola-like symptoms.
 - Attached draft THR Epidemiologic Emergencies Policy that specifically addresses Ebola Virus Disease (EVD).
 - Attached CDC based poster to be posted in ED admissions and other appropriate locations. Poster “Let’s Keep Everyone Safe!”
 - Electronic Health Record includes a travel history question that should be completed on every patient.
 - Attached CDC Health Advisory from 7/28/14.
- Internal email sent to THR IP Group concerning the CDC Infection Prevention and Control Recommendations for Hospitalized Patients with Known or Suspected Ebola Hemorrhagic Fever in US Hospitals. Published by CDC on 8/1/14.
- 8/4/14** Internal emails sent to ED Cabinet, THR IP Group, and THD clinical leadership transmitting CDC Health Advisory of 8/1/14 Guidelines for Evaluation of US Patients Suspected of Having Ebola Virus Disease Information.
- 8/7/14** Internal email sent to THR Lab Directors and THR IP Group transmitting CDC interim guidance for laboratories for collecting or handling specimens in the US for patients suspected to be infected with EVD.
- 8/8/14** Internal email sent to ED Cabinet and THR IP Group transmitting the Dallas County Health and Human Services (DCHHS) 8/7/14 Algorithm to Assist with Testing and Monitoring Patients with Suspected EVD.
- 8/19/14** EVD education presentation provided during IP Liaison Meeting. Handouts included: the PowerPoint presentation, poster, CDC checklist for EVD Preparedness, DCHHS 8/7/14 algorithm and screening questionnaire.
- 8/21/14** Internal email sent to IP Liaison Group with EVD education presentation, and the IP Monthly Newsletter noting the presentation on EVD. Newsletter included talking points to be presented at department meetings.

- 8/27/14** Internal email sent to THD ED physician and nurse leader transmitting DCHHS 8/27/14 Algorithm to Assist with Testing and Monitoring Patients with Suspected EVD. Contains screening questionnaire.
- 9/9/14** Internal email sent to IP Group transmitting the 9/9/14 CDC Detailed Hospital Checklist for Ebola Preparedness.
- 9/24/14** Meeting held among different disciplines at THD to review:
- IP preparedness, to determine what gaps exists; coordinate a response that allows for detection of a patient with EVD.
 - The CDC Detailed Hospital Checklist for Ebola Preparedness and the DCHHS algorithm for testing and monitoring patients suspected of EVD, including an EVD screening questionnaire.