

KASIAN  
 ARCHITECTURE  
 INTERIOR  
 DESIGN AND  
 PLANNING LTD  
 1011 Ninth Avenue SE,  
 Suite 450  
 Calgary  
 Alberta  
 Canada  
 T2G 0H7  
 t 403 285 2440  
 f 403 233 0013  
 www.kasian.com



December 4, 2012

Barb Shipman  
 Project Director  
 Edmonton Federal Building  
 Barbara Shipman Architect  
 6725 – 112 Avenue  
 Edmonton, AB T5B 0C6

Dear Ms. Shipman:

Re: **Edmonton Federal Building, Parkade and Centennial Plaza  
 Floors 10 & 11 – Revisions**

Please accept our fee proposal for additional prime consulting services on the EFB project for revisions on Floors 10 & 11. The total fee requested is \$173,100 with the breakdown as follows:

Scope Breakdown	Additional Fee
<p><b><u>10<sup>th</sup> Floor Requirements</u></b></p> <p>Develop an area suitable for private, formal hosting and dining to accommodate up to 20 guests. The area plan should be flexible, such that it can be set up and taken down with minimal disruption. The area should be sequestered, so that guests feel secure, in a private space. Access to washrooms is required.</p> <p>Planning and Design Development:</p> <ul style="list-style-type: none"> <li>o Re-plan hosting area to support dual functions:             <ul style="list-style-type: none"> <li>o private dining for up to 20 people</li> <li>o lounge and hosting area for the 10<sup>th</sup> floor everyday</li> </ul> </li> <li>o Develop ceiling and lighting concepts</li> <li>o Re-work floor designs</li> <li>o Revise integrated fireplace to suit new dining requirement</li> <li>o Develop furniture requirements</li> <li>o Review and resolve a flexible approach to sequestering the dinners (floor standing screens)</li> <li>o Develop complimentary materials and finishes in the new dining area to suit</li> </ul>	<p>Section 16(1) and Section 25(1)(c)</p>

Vancouver  
 Calgary  
 Edmonton  
 Toronto  
 Abu-Dhabi  
 Mumbai  
 Shanghai

<p><b>Construction Documents:</b></p> <ul style="list-style-type: none"><li>◦ Revise and / or update existing Tender Package #4.3 as required to suit new design and functional requirements</li><li>◦ Update associated millwork package as required</li><li>◦ Coordinate construction document requirements with consulting engineers</li><li>◦ Prepare all drawings and documents for review with INFRA, and revise as required</li><li>◦ Issue final drawings and documents for pricing (CCN)</li><li>◦ Provide clarifications as required to complete pricing</li></ul> <p><b>11<sup>th</sup> Floor Requirements</b></p> <p>Design the 11<sup>th</sup> floor space suitable for Senior Government and VIP functions, including:</p> <ul style="list-style-type: none"><li>◦ Guest hosting and lounge area</li><li>◦ Seated formal and semi-formal dining for 8 – 12 people with service support functions (buffet service, etc.)</li><li>◦ Private study &amp; work space for two people that will include focused computer work, and a relaxed, social space for entertaining, watching TV and a library area</li><li>◦ A small servery or Butler's Pantry for continental breakfasts and light lunches. Formal lunches and dinners shall be supported through the food service function in the basement</li><li>◦ Sleeping and grooming quarters with clothing storage for an adult and one teenager (separate is preferable)</li></ul> <p><b>Conceptual Design Development:</b></p> <ul style="list-style-type: none"><li>◦ Meet with user group to gather requirements and discuss general requirements for the spaces</li><li>◦ Prepare preliminary plans (3 options) for review and direction regarding the preferred option</li><li>◦ Coordinate with INFRA and The City of Edmonton regarding change of use on the 11<sup>th</sup> Floor</li><li>◦ Finalize the 11<sup>th</sup> floor plan for final review and direction to proceed to design</li><li>◦ Review design direction content and develop design of the 11<sup>th</sup> floor based on user group feedback (bench mark is the Hay Adams hotel in Boston)</li><li>◦ Prepare 'look and feel' direction images including furniture and accessories selections with materials and finishes for preliminary review</li></ul>	
---	--

Vancouver  
Calgary  
Edmonton  
Toronto  
Abu-Dhabi  
Mumbai  
Shanghai